



August 4, 2022

TO: LOCSD Board of Directors
FROM: Julian Metcalf, Administrative Services Manager
SUBJECT: **Agenda Item 11B – 08/04/2022 Board Meeting**
Approve Prior Meeting Minutes

President
Matthew D. Fourcroy

Vice President
Charles L. Cesena

Directors
Troy C. Gatchell
Marshall E. Ochylski
Christine M. Womack

General Manager
Ron Munds

District Accountant
Robert Stilts, CPA

Unit Chief
Eddy Moore

Battalion Chief
Paul Provence

DESCRIPTION

Attached are the minutes of the Board of Directors meeting held July 7, 2022 for your approval.

STAFF RECOMMENDATION

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

Motion: I move that the Board approve the minutes of the Board of Directors meeting held July 7, 2022.

Attachment
07/07/2022 Draft Board of Directors Meeting Minutes

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Los Osos Community Services District
DRAFT - Minutes of the Regular Meeting of July 7, 2022

AGENDA ITEM	DISCUSSION OR ACTION
<p>1. CALL TO ORDER FLAG SALUTE ROLL CALL</p>	<p>President Fourcroy called the meeting to order at 5:34 p.m.</p> <p>Roll Call: Chuck Cesena, Vice President – Present Troy Gatchell, Director– Present Marshall Ochylski, Director- Present Matthew Fourcroy, President – Present Christine Womack, Director – Absent</p> <p>The following Staff was present: Ron Munds, General Manager Jeffrey Minnery, District Counsel Julian Metcalf, Administrative Services Manager</p>
<p>2. ANNOUNCEMENT OF CLOSED SESSION ITEMS</p> <p>A. PUBLIC EMPLOYMENT [Government Code §54957 (b)(1)] Title: General Manager Contract Review</p>	<p>District Counsel Minnery announced a closed session for PUBLIC EMPLOYMENT [Government Code §54957 (b)(1)]</p>
<p>3. PUBLIC COMMENT ON CLOSED SESSION ITEMS</p>	<p>Public Comment – Richard Marketsen made a positive recommendation on retaining General Manager Munds.</p>
<p>4. ADJOURN TO CLOSED SESSION</p>	<p>The meeting was adjourned to closed session at 5:38 p.m.</p>
<p>5. RECONVENE TO OPEN SESSION – 6:00 PM</p>	<p>President Fourcroy reconvened the meeting to open session at 6:08 p.m.</p>
<p>6. REPORT OUT OF CLOSED SESSION MEETING</p>	<p>District Counsel reported that no reportable action was taken.</p>
<p>7. PUBLIC HEARING</p> <p>A. Public Hearing to Adopt Resolutions Submitting the Following Fiscal Year 2022/2023 Assessments and Special Tax Rolls to San Luis Obispo County for Collection:</p> <p>A. Bayridge Estates Annual Service Charge B. Vista de Oro Annual Service Charge C. Drainage Special Tax D. Fire Protection and Prevention Services Special Tax E. Wastewater District No. 1 Assessments F. District Past Due Water Accounts/ Delinquent Water Charges</p>	<p>General Manager Munds provided information on the assessments and special tax rolls.</p> <p>Public Comment - None</p> <p>A motion was made by Director Gatchell that the Board adopt Resolutions 2022-20, 2022-21, 2022-22, 2022-23, 2022-24 and 2022-25 to levy the charges, special taxes, and assessments, as listed separately in EXHIBIT A, for Bayridge Estates, Vista de Oro, Drainage, Fire Protection and Prevention Services, District No. 1 Wastewater Services, and District Delinquent Water Charges and direct staff to submit adopted resolutions and tax rolls to the County for collection. The motion was seconded by Director Cesena and carried with the following vote.</p> <p>Ayes: Directors Gatchell, Cesena, Ochylski, Fourcroy Nays: None Abstain: None Absent: Director Womack</p>
<p>8. GENERAL ACTION ITEMS</p> <p>A. Consideration of Writing a Letter to the Federal and/or State Representatives Supporting Additional Gun Safety Legislation.</p>	<p>Director Cesena commented on his reasons for favoring writing a letter and recommended forming an Adhoc Committee to draft the letter.</p> <p>President Fourcroy commented that a portion of the legislated mental health funds going towards mental health at schools.</p> <p>Director Ochylski commented he agrees with the reasons for writing a letter but is not in favor of pursuing it as it is out of the CSD jurisdiction according to LAFCO.</p>

AGENDA ITEM	DISCUSSION
<p>B. Water Shortage Contingency Plan Review.</p>	<p>Director Gatchell commented he favors more training on gun safety and is concerned it is out of the CSD jurisdiction.</p> <p>The Board discussed that since sending the letter is not within the CSD jurisdiction, what action LAFCO might take.</p> <p>Public Comment – Richard Marketsen commented that local first responders would be involved in a gun incident and it affects the district as it is an issue of public safety.</p> <p>The Board discussed not sending the letter, as it would be a slippery slope.</p> <p>General Manager Munds presented background on the WSCP; the District's historical water production and per capita water use; outdoor water use estimations; Water Shortage Contingency Plan review and "stage triggers"; prohibitions associated with Stage III plan; 2014 Outdoor Water Conservation Plan implemented; UAC recommendations; Phase 1 and Phase 2 implementations.</p> <p>The Board discussed how cost-effective Phase 2 is, having a plan to make better choices with prohibitions, irrigation watering frequency, difficulties in policing and enforcing, customers deciding how to use their allocation; staff recommendations for improvements.</p> <p>Public Comment – None</p> <p style="text-align: center;">Director Ochylski moved to approve Staff recommendations as modified by the Board direction. The motion was seconded by President Fourcroy and carried with unanimous consent.</p> <ol style="list-style-type: none"> 1. Approve the two-phase approach for the implementation of the Water Shortage Contingency Plan (WSCP) measures as recommended by the Utility Advisory Committee; and 2. Direct staff to provide monthly updates to the Board on the implementation status of the WSCP measures. <p style="text-align: center;">The motion was seconded by President Fourcroy and carried with the following vote.</p> <p>Ayes: Directors Ochylski, Fourcroy, Gatchell, Cesena, Nays: None Abstain: None Absent: Director Womack</p>
<p>9. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA</p>	<p>Public Comment - None</p>
<p>10. ADMINISTRATIVE AND COMMITTEE REPORTS</p> <p>A. Fire Department Report</p> <p>B. Sheriff Department Report</p> <p>C. California Highway Patrol Report</p> <p>D. Utilities Department Report</p> <p>E. General Manager Report</p>	<p>Written Report</p> <p>Written Report</p> <p>Lieutenant Grimm reported DUI and traffic collision incidents for May. Also addressed safe routes to schools.</p> <p>General Manager Munds reported the 8th Street Upper Aquifer well and 16th Street South Tank Rehab and Coating Project, and the Program C Well.</p> <p>General Manager Munds discussed updates on the Los Osos Resiliency effort, new Executive Director Peter Cron for the IWMA, the Morro Bay Chamber of Commerce Affairs Committees' interest in partnering, and drought awareness.</p> <p>Vice President Cesena suggested holding an open house when the 8th Street Aquifer Well goes online.</p>

AGENDA ITEM	DISCUSSION
F. Los Osos/Baywood Park Chamber of Commerce Report	Written Report
G. Los Osos Community Advisory Council (LOCAC) Report	Written Report
H. Parks and Recreation Committee Meeting Report	President Fourcroy reported the main topic of the meeting was the funding of the dog park design.
I. Utilities Advisory Committee Meeting Report	Vice President Cesena summarized discussions concerning the Resiliency Plan and enforcement of the implements.
J. Finance Advisory Committee Meeting Report	Director Ochylski reported approval of the May, 2022 minutes as well as the Warrant Register; receipt and filing of the Financial and monthly investment reports financial impacts of different projects.
K. Emergency Services Advisory Committee Meeting Report	No Report – Meeting Cancelled, Next meeting August 18, 2022 Director Gatchell inquired into the funding for the fire building. General Manager Munds responded with plans to have the evaluation ready in the next few months.
L. Directors' Announcements of District and Community Interest and Reports on Attendance at Public Meetings, Training Programs, Conferences, and Seminars	None
M. Response to Previously Asked Questions	None
11. PUBLIC COMMENT FOR ITEMS ON THE ADMINISTRATIVE AND COMMITTEE REPORTS AND THE CONSENT AGENDA	None
12. CONSENT AGENDA	
A. Receive Administrative, Committee Reports, and Approved Committee Minutes	A motion was made by Director Gatchell that the Board receive and file the Administrative and Committee Reports and approve the Consent Agenda. The motion was seconded by Director Ochylski and carried with the following vote: Ayes: Directors Gatchell, Ochylski, Cesena, Fourcroy Nays: None Abstain: None Absent: Womack
B. Approve Meetings Minutes of June 2, 2022	
C. Approve Warrant Register for June, 2022	
D. Receive Financial Report for Period Ending May 31, 2022	
E. Approve a San Luis Obispo County Integrated Waste Management Authority Conflict Waiver for District Counsel	
F. Adopt a Resolution approving a Special Services Agreement with SWCA	

AGENDA ITEM	DISCUSSION
<p>Environmental Consultants for environmental monitoring and reporting services related to the District's Program C Well Project</p> <p>G. Award Contract to Water Systems Consulting, Inc. for Design Services for the Program C Transmission</p>	
<p>13. DISCUSSION OF PULLED CONSENT ITEMS</p>	<p>None</p>
<p>14. FUTURE AGENDA ITEMS</p>	<p>None</p>
<p>15. CLOSING BOARD COMMENTS</p>	<p>Director Ochylski commented on 2 FAC vacancies.</p> <p>President Fourcroy shared that Lou Tornasky, a former Board Director, recently passed away.</p>
<p>16. ADJOURNMENT</p>	<p>The meeting was adjourned at 7:22 p.m.</p>

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