



May 4, 2023

**TO:** LOCSO Board of Directors  
**FROM:** Ron Munds, General Manager  
Laura Durban, Administrative Services Manager  
**SUBJECT: Agenda Item 6B- 05/04/2023 Board Meeting**  
Approve Prior Meeting Minutes

**President**  
Charles L Cesena

**Vice President**  
Marshall E. Ochylski

**Directors**  
Matthew D. Fourcroy  
Troy C. Gatchell  
Christine M. Womack

**General Manager**  
Ron Munds

**District Accountant**  
Robert Stilts, CPA

**Unit Chief**  
John Owens

**Battalion Chief**  
Paul Provence

**DESCRIPTION**

Attached are the minutes of the Board of Directors meeting held April 6, 2023 for your approval.

**STAFF RECOMMENDATION**

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

***Motion: I move that the Board approve the minutes of the Board of Directors meeting held April 6, 2023.***

Attachment  
04/06/2023 Draft Board of Directors Meeting Minutes

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**Los Osos Community Services District**  
**DRAFT - Minutes of the Regular Meeting of April 06, 2023**

AGENDA ITEM	DISCUSSION OR ACTION
<p><b>1. CALL TO ORDER FLAG SALUTE ROLL CALL</b></p>	<p>President Cesena called the meeting to order at 6:00 p.m. and led the flag salute.</p> <p>Roll Call:            Matthew Fourcroy, Director – Present            Troy Gatchell, Director - Present            Christine Womack, Director – Present            Marshall Ochylski, Vice President – Present            Chuck Cesena, President – Present</p> <p>The following Staff was present:            Ron Munds, General Manager            Thomas Green, District Counsel            Laura Durban, Administrative Services Manager            Margaret Falkner, Utilities Systems Manager</p>
<p><b>2. GENERAL ACTION ITEMS</b></p> <p><b>A. Station 15 Building Condition Assessment Final Report</b></p>	<p>General Manager Munds introduced Tom Ray from Omni Design and presented the final draft of the Station 15 Building Condition Assessment Report. He discussed the background, factors considered, findings and recommendations, cost breakdown, financial impacts and next steps.</p> <p>The Board discussed the three options provided, cost breakdown, and the Standard of Cover Survey.</p> <p>Tom Ray commented on the updated improvements, the added years of life, the current location being the ideal location, and added that all costs were incorporated.</p> <p>Public Comment – Richard Margetson commented on funding sources and option 2.</p> <p>General Manager Munds commented that at this time there is no funding analysis.</p>
<p><b>3. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA</b></p>	<p>Public Comment – None</p>
<p><b>4. ADMINISTRATIVE AND COMMITTEE REPORTS</b></p> <p><b>A. Fire Department Report</b></p> <p><b>B. Sheriff Department Report</b></p> <p><b>C. California Highway Patrol Report</b></p> <p><b>D. Utilities Department Report</b></p> <p><b>E. General Manager Report</b></p> <p><b>F. Los Osos/Baywood Park Chamber of Commerce Report</b></p> <p><b>G. Los Osos Community Advisory Council (LOCAC) Report</b></p>	<p>General Manager Munds commented on multi-company fire drills, ambulance response time discussions, defensible space inspections, weed abatement inspections starting in May, and a hose testing service agreement.</p> <p>Sergeant Eleotte Coyes reported for March 2023, 4 assaults, 41 disturbances, 4 burglaries, 11 thefts, 6 vandalisms, 3 mail thefts, zero phone scams, 25 suspicious circumstances, 80 enforcement stops, and 36 preventative patrols.</p> <p>Captain Klingenberg reported for March 2023, 5 collisions, two DUI arrests and 1 hit and run arrest.</p> <p>General Manager Munds discussed per capita production, well site productivity, and pump run times. Provided project updates on Hartzel Construction being notified to proceed with the transmission main project and the start of the water resilience intertie project environmental assessment.</p> <p>General Manager Munds reported on Cabrillo Basin repairs, meetings with County Planning regarding the Water Conservation Study, Cleath Harris' Spring monitoring activities, a recycled water grant, meetings with FEMA, San Luis Ambulance performance discussions, and water crew anniversaries.</p> <p>Written Report</p> <p>Written Report</p> <p>The Committee discussed the enforcement of homelessness laws at Palisades and updates on relocation alternatives.</p>

<b>H. Parks and Recreation Committee Meeting Report</b>	No Report next meeting May 16, 2023 at 5:30PM.
<b>I. Utilities Advisory Committee Meeting Report</b>	<p>President Cesena reported on the BMC discussions, budgets for Funds 500 and 800, and the AEM Survey which maps the basin to identify seawater intrusion.</p> <p>General Manager Munds commented on President Cesena being elected the BMC Vice President.</p>
<b>J. Finance Advisory Committee Meeting Report</b>	Director Womack summarized the FAC's April 3, 2023 meeting. The Committee recommended approval of the Warrant Register and to receive and file the Financial Reports. In addition, a presentation from Wulff, Hansen & Co. discussing treasuries and money security.
<b>K. Emergency Services Advisory Committee Meeting Report</b>	No Report. Next meeting May 18, 2023 at 5:30PM.
<b>L. Basin Management Committee Meeting Report</b>	President Cesena covered this report in the UAC report.
<b>M. Directors' Announcements of District and Community Interest and Reports on Attendance at Public Meetings, Training Programs, Conferences, and Seminars</b>	None
<b>N. Response to Previously Asked Questions</b>	None
<b>5. PUBLIC COMMENT FOR ITEMS ON THE ADMINISTRATIVE AND COMMITTEE REPORTS AND THE CONSENT AGENDA</b>	Public Comment - None
<b>6. CONSENT AGENDA</b> <b>A. Receive Administrative, Committee Reports, and Approved Committee Minutes</b> <b>B. Approve Meetings Minutes of March 2, 2023 &amp; March 8, 2023</b> <b>C. Approve Warrant Register for March, 2023</b> <b>D. Receive Financial Report for Period Ending February 28, 2023</b>	<b>A motion was made by Vice President Ochylski that the Board receive and file the Administrative and Committee Reports and approve the Consent Agenda. The motion was seconded by Director Fourcroy and carried with unanimous consent.</b>
<b>7. DISCUSSION OF PULLED CONSENT ITEMS</b>	None
<b>8. FUTURE AGENDA ITEMS</b>	None
<b>9. CLOSING BOARD COMMENTS</b>	<p>President Cesena commented on the Diggin' Deep fundraiser, with disbursement decisions set for April 21, 2023.</p> <p>Director Womack invited the community to St. Benedict's for a party honoring Carol Hall.</p> <p>President Cesena commented on the Estero Bay Newspaper recycled water article.</p>
<b>10. ADJOURNMENT</b>	The meeting was adjourned at 7:03 p.m.