

**Los Osos Community Services District**  
**DRAFT Minutes of the Emergency Services Advisory Committee**  
**July 14, 2015 at 5:30 p.m. at Station 15 - South Bay**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<b>1. Opening</b>	<p>Vice Chairperson Cesena called the meeting to order at 5:33 p.m.</p> <p>Roll Call:            Marshall E. Ochylski, Chairperson – Absent            Charles L. Cesena, Vice Chairperson – Present            Jerry Dillingham, Committee Member – Present            Brent Marshall, Committee Member - Present            Vita Miller, Committee Member – Present            Julie Tacker, Committee Member – Absent            Thomas Wright, Committee Member – Present</p> <p>Staff:            Mike Doyel, District Accountant            Harmony Brown, Executive Assistant</p>	
<b>2. Review of ESAC Minutes of April 21, 2015 and May 12, 2015</b>	<p>The ESAC reviewed the minutes of April 21, 2015 and May 12, 2015.</p> <p>Vice Chairperson Cesena spoke in regards to the importance of consistency in CSD Committee Minutes.</p> <p>Public Comment: Richard Margetson and Lynette Tornatzky spoke.</p>	
<b>3. Review on Financial Updates for Fund 301 (Update)</b>	<p>District Accountant Doyel provided a brief summary of the Financial Updates for Fund 301, as provided in the agenda packet.</p> <p>Committee Member Wright expressed concern regarding the Reserve Statement showing a last revision date of March 5, 2015 and requested current records.</p> <p>Committee Member Miller asked what follow-up occurred regarding the deposit into Fund 301 Vehicle Sinking Fund for the 2013/14 sale of E-215. District Accountant Doyel responded that over \$60,000 was deposited into the Vehicle Sinking Fund, as reported. He stated that the Reserve Statement shows a sole deposit of \$35,792 as it is a gain on financial assets. Committee Member Miller requested that the minutes reflect ESAC's uneasiness that the financial paperwork does not verify a deposit of over \$60,000.</p> <p>Vice Chairperson Cesena inquired as to why the remaining funds are not reflected in the Cash Flow. Account Doyel stated he would follow-up.</p> <p>Committee Member Miller inquired regarding the update to GL 4035 – Property Taxes. District Accountant Doyel stated that the property taxes were adjusted from 2.9% to 4% and that there is some consideration by staff and legal to impose a retro-active CPI tax based on prior years when the District did not impose the proposed increase. The Committee further discussed a retro-active CPI tax.</p> <p>Committee Member Wright inquired regarding the need for the Solid Waste budget. District Accountant Doyel reported that this is being discussed by the BOD.</p> <p>Public Comment: Richard Margetson spoke.</p>	

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<p><b>4. Provide Update on 2015 Hazard Abatement Inspections in Los Osos (Update)</b></p>	<p>Executive Assistant Brown updated ESAC regarding Hazard Abatement Inspections that began June 1, 2015 with 288 initial violations. Re-Inspections occurred on June 25, 2015 and again on July 13, 2015. Currently, of the 288 initial violations, only 18 remain and staff is still in contact with the property owners to comply.</p> <p>Public Comment: None.</p>	
<p><b>5. Update on the Los Osos Habitat Conservation Plan and Section 7 Permit (Update)</b></p>	<p>Vice Chairperson Cesena reported that the District had a meeting with the County, Fish &amp; Wildlife, and Battalion Chief Veneris in an attempt to have fire suppression activities included with the County's work. The County reviewed a draft legal agreement with positive feedback. There should be an additional meeting to discuss the scope of activities following legal counsels' review.</p> <p>Public Comment: None.</p>	
<p><b>6. Review of Board Item Regarding Monthly Fire Department Reports for April 2015, May 2015 and June 2015 (Update)</b></p>	<p>Executive Assistant Brown provided an update regarding the Monthly Fire Department Reports as included in the agenda packet.</p> <p>Public Comment: None.</p>	
<p><b>7. Public Comment on Items NOT Listed on this Agenda</b></p>	<p>Richard Margetson commented on the need for ESAC to be given the tools and authority by the BOD be effective. He spoke in regards to miscellaneous news articles that were recently published with inaccurate information.</p>	
<p><b>8. Schedule Upcoming ESAC Meeting</b></p>	<p>The next meeting of the Emergency Services Advisory Committee will be held on Tuesday, October 20, 2015 at 5:30 p.m.</p>	
<p><b>9. Closing Comments by ESAC Members</b></p>	<p>Committee Member Dillingham commented on the need for ESAC to meet more often than once a quarter and that he would like to see financial documents regarding the CSD's request to move their office facilities.</p> <p>Committee Member Wright commented that ESAC needs to meet more than quarterly; he requested an update regarding the formation of an Ad Hoc committee to examine possible increase in staffing; he provided an update on the submission of the Local Hazard Mitigation Plan that will allow the CSD to declare a state of emergency if necessary and receive financial assistance; and he disagreed "no impact to the Fire Department" in the Verizon cell tower Use Permit.</p> <p>Vice Chairperson Cesena stated that the County exempted the Use Permit from review.</p> <p>Committee Member Miller commented on the need for ESAC to meet more than once a quarter; and she requested cash flow, reserves, and bank account statements for Fund 301 at the next ESAC meeting.</p>	
<p><b>10. Adjournment</b></p>	<p>The meeting adjourned at 6:29 p.m.</p>	