



May 4, 2023

TO: LOCSO Board of Directors

FROM: Ron Munds, General Manager
Laura Durban, Administrative Services Manager

SUBJECT: Agenda Item 6A- 05/04/2023 Board Meeting
Receive Administrative, Committee Reports, and Approved
Committee Minutes

President
Charles L. Cesena

Vice President
Marshall E. Ochylski

Directors
Matthew D. Fourcroy
Troy C. Gatchell
Christine M. Womack

General Manager
Ron Munds

District Accountant
Robert Stilts, CPA

Unit Chief
John Owens

Battalion Chief
Paul Provence

DESCRIPTION

Attached are the approved minutes from meetings in April 2023.

STAFF RECOMMENDATION

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

Motion: I move that the Board receive and file the presented Administrative, Committee Reports and Approved Committee Minutes

Attachment

Utilities Advisory Committee Minutes 03/15/2023

Mailing Address:
P.O. Box 6064
Los Osos, CA 93412

Offices:
2122 9th Street, Suite 110
Los Osos, CA 93402

Phone: 805/528-9370
FAX: 805/528-9377

www.losososcso.org

**Minutes of the Utilities Advisory Committee Meeting
March 15, 2023 at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<p>1. Call to Order Flag Salute Roll Call</p>	<p>Chairperson Cesena called the meeting to order at 5:30 p.m.</p> <p><u>Roll Call:</u> James Bishop, Committee Member – Present Jan Harper, Committee Member – Present Leonard Moothart, Committee Member – Present Pam Ouellette, Committee Member – Present Gene Scovell, Committee Member – Absent Matthew Fourcroy, Vice-Chairperson – Absent Chuck Cesena, Chairperson – Present</p> <p><u>Staff:</u> Ron Munds, General Manager Margaret Falkner, Utility Systems Manager Laura Durban, Administrative Services Manager</p>	
<p>2. Approve UAC Minutes of February 15, 2023</p>	<p>Chairperson Cesena presented the minutes for approval.</p> <p>Public Comment – None</p> <p>Committee Member Harper moved to approve the meeting minutes of February 15, 2023. The motion was seconded by Committee Member Bishop and carried with unanimous consent.</p>	<p>Action – File approved minutes.</p>
<p>3. Basin Management Committee Update</p>	<p>General Manager Munds commented on the newly appointed BMC Representative Chairperson Cesena with Vice Chairperson Fourcroy as an alternate; thanked Committee Member Bishop for his presentation to the BMC.</p> <p>Chairperson Cesena reported updates on the Water Board Study concerning nitrate contamination sources, and the on-going projects.</p> <p>General Manager Munds discussed the grant from the State Water Board for the transient model.</p> <p>Public Comment – None</p> <p>Committee Member Moothart inquired about BMC funding and structure.</p> <p>Chairperson Cesena responded that due to the assessment requirements and high cost of forming a JPA, other ideas are being explored.</p>	<p>Action – None</p>
<p>4. Funds 500 & 800 Preliminary Budget Review for FY 2023-24</p>	<p>General Manager Munds presented the preliminary budgets for Funds 500 and 800 for Fiscal Year 2023/24 and reported that a FEMA assistance application had been submitted.</p> <p>The committee discussed the FEMA process, the Cabrillo Basin insurance process, and the 16th Street Tank Project.</p> <p>Public Comment – None</p>	<p>Action – None</p>
<p>5. Utility Department Report</p>	<p>Utility Systems Manager Falkner presented an overview of the Utility Department Report, which is available on the district website.</p> <p>Public Comment – Richard Margetson inquired about increased cost of electricity.</p> <p>General Manager Munds commented on inflation being a factor.</p>	<p>Action – None</p>
<p>6. Utilities Department Updates/Vista de Oro Incident Update</p>	<p>General Manager Munds reported on the Bay Oaks Well, 10th Street Transfer Pump Project, 16th Street North tank, 8th Street lower well and the Cabrillo Basin repairs.</p> <p>Chairperson Cesena thanked the water crew.</p> <p>Public Comment - None</p>	<p>Action – None</p>

7. Public Comments on items NOT on this Agenda	Public Comment - None	
8. Schedule the Next UAC Meeting	The next meeting of the Utilities Advisory Committee is scheduled to be held on Wednesday, April 26, 2023, at 5:30 p.m., unless otherwise noticed. Please note this is the fourth Wednesday of the month, and the change is due to a scheduling conflict.	
9. Closing Comments by UAC Committee Members	Committee Member Moothart thanked all that helped with the People Helping People fundraising event.	
10. Adjournment	The meeting adjourned at 6:13 p.m.	