



February 23, 2017

TO: LOCSD Board of Directors

FROM: Renee Osborne, General Manager

SUBJECT: Agenda Item 11C – 3/2/2017 Board Meeting
Approve Warrant Register for Disbursement for February 2017

President
Jon-Erik G. Storm

Vice President
Vicki L. Milledge

Directors
Charles L. Cesena
Marshall E. Ochylski
Louis G. Tornatzky

General Manager
Renee Osborne

District Accountant
Robert Stilts, CPA

Unit Chief
Scott M. Jalbert

Battalion Chief
Josh Taylor

DESCRIPTION

The item requests approval of the attached February 2017 warrant register for disbursement.

STAFF RECOMMENDATION

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

Motion: I move that the Board approve the February 2017 Warrant Register and direct staff to disburse.

DISCUSSION

At the request of the Board, Finance Advisory Committee members, and public members, the District is adopting a new office policy for warrant distribution. All payments will be held until approved by the Board at public Board Meetings.

Attached for your approval are the February 2017 warrants request for distribution.

Attachment

Mailing Address:
P.O. Box 6064
Los Osos, CA 93412

Offices:
2122 9th Street, Suite 102
Los Osos, CA 93402

Phone: 805/528-9370
FAX: 805/528-9377

www.losososcsd.org

LOS OSOS COMMUNITY SERVICES DISTRICT
Warrents February 2017

Check # Name	Transaction Description	Amount
27005 AFLAC	01/01-31/17 Employee Elected Insurance	\$369.88
27006 AHA SHOES	Fire - Boots (14 reserves)	\$1,324.44
27007 ALLIED ADMIN - DELTA DENTAL	02/01-28/17 ID#07917-7535 Dental Plan	\$819.52
27008 AT&T	Water - Service from 12/16 - 1/17 \$985.32 Fire - Service from 12/16 - 1/17 \$317.34	\$1,302.66
27009 AT&T	# 134994840-4, Internet, Phone So. Bay Well	\$119.57
27010 BROWNSTEIN, HYATT, FARBER, SCHRECK	Service Through -12/31/16, Basin Mgt Cost Shr	\$8,087.28
27011 CHARTER COMMUNICATIONS	2/19/17-3/18/17, # 8245101120015742 Channel 20	\$137.97
27012 CHARTER COMMUNICATIONS	Internet 2/1/17 - 2/28/17	\$95.00
27013 COASTAL COPY, LP	Fire - Copier 12/19/16 - 1/18/17	\$27.22
27014 COAST ELECTRONICS - LOS OSOS	Extension Cord, Cust # 10018186	\$8.59
27015 GEORGE CONTENTO	03/01-31/17 Office Rent (Suites 102 & 106)	\$2,900.00
27016 COURIER SYSTEMS	Water Billing Delivery to PRP	\$14.00
27017 CRYSTAL SPRINGS WATER	01/01/17 - 1/31/17, # 057427	\$28.20
27018 DIGITAL DEPLOYMENT, INC	02/01-28/17 Website Hosting Service & Fee	\$200.00
27019 THE DOCUTEAM, LLC	01/01 / 31/17, Onsite Svc/Doc Destruction	\$76.00
27020 ETENMANN-ROVIN CO	Fire - Name Bars for New Res Firefighters	\$236.18
27021 ERNEST PACKAGING SOLUTIONS	Water Yard - Supplies	\$488.81
27022 FERGUSON ENTERPRISES, INC #1350	Cust # 725053; Svc Charge 1/31/17	\$14.63
27023 FGL ENVIRONMENTAL	Sampling 8th Upper Well, Title 22 Water Quality	\$3,060.50
27024 WELLS FARGO VENDOR FIN SERV	Fire - Copier Lease # 90136374384, 3/2/17 - 4/2/17	\$93.31
27025 GRACE ENVIRONMENTAL SERVICES	2/1 - 28/17, GM Services	\$6,502.00
27026 GLOBAL SOFTWARE INC.	4/1/17 - 3/31/18 HRMS/Abra Software Alerts	\$233.00
27027 HANLEY & FLEISHMAN, LLP	01/01-31/17, Gen Legal Svcs Admin= \$1942.50 Fire =\$262.50, Water = \$1680.00, Parks= \$17.50	\$3,902.50
27028 ITRON, INC.	3/1/17 - 5/31/17 Meter Reading Hardware/Software Maint.	\$762.07
27029 KITZMAN WATER, INC.	Fire - Soft-Water 1/1 - 31/17	\$80.63
27030 LIFE ASSIST INC	Fire - Paramedic Supplies Jan \$784.36 Fire - Paramedic Supplies Feb \$1323.03	\$2,107.39
27031 LINCOLN NATIONAL LIFE INS. COMPANY	3/1 - 31/17. # LOSOSOS-BL-283600, Insurance Benefits	\$519.90
27032 L N CURTIS	Fire - Boots, \$2,299.43	\$3,784.42
27033 MULTI BUSINESS SYSTEMS	Perforated billing paper, 5000 Sheets	\$146.99

LOS OSOS COMMUNITY SERVICES DISTRICT
Warrents February 2017

Check #	Name	Transaction Description	Amount
27034	MEDSTOP URGENT CARE CENTER	Fire - New Hire Physicals	\$1,256.34
27035	MINER'S ACE HARDWARE	1/1/17 - 1/31/17 Supplies	\$632.82
27036	MISSION COUNTRY DISPOSAL	Fire - Monthly Trash 2/1/ - 28/17	\$104.83
27037	MISSION COUNTRY DISPOSAL	Water - 2/1/ - 28/17	\$119.81
27038	MISSION LINEN SUPPLY	# 51205-0, Water Yard Towel Roll	\$42.36
27039	MOSS, LEVY & HARTZHEIM LLP	1/31/17 # LOSOSOSCSD State Controllers Rep. \$750 11/30/16 #LOSOSOSCSD Audit Services \$7,000	\$7,750.00
27040	NORTH STATE ELECTIRC & PUMP	8th St Upper Aquifer Well Drilling, Change Order#1 \$21,902.2! 8th St. Upper Aquifer Well Drilling, \$118,860 less 5% \$112,917	\$134,819.25
27041	OFFICE DEPOT INC	Fire - Office Supplies	\$114.93
27042	OFFICE DEPOT INC	Admin - General Office Supplies	\$291.20
27043	LOCSD ADMIN PETTY CASH CUSTODIAN	01/01/17 - 02/10/17	\$75.83
27044	LOCSD FIRE PETTY CASH CUSTODIAN	Wiper Blades for E215	\$21.47
27045	PITNEY BOWES PURCHASE POWER	2/7/17 Postage # 8000900007064342	\$35.52
27046	PRP COMPANIES	Utility Billing Svcs Jan 2017 Routs 201-205	\$815.99
27047	PRP COMPANIES	Return envelopes and window envelops for water billing	\$786.73
27048	PUBLIC SAFETY CENTER, INC.	Fire - Carbon Knight Hood	\$437.45
27049	RANGE MASTER	Uniforms	\$1,142.91
27050	NELLIE M. REGALADO	Reimbursement for lost check # 24801, orig 4/23/15	\$133.79
27051	SELECT BUSINESS SYSTEMS	01/01 - 31/17 Cust#400356 Copier Contract	\$195.15
27052	SLO COUNTY EMPLOYEES ASSOC	01/16/17 - 1/29/17 SLOCEA Dues	\$156.34
27053	SLO COUNTY EMPLOYEES ASSOC	1/30/17 - 02/12/17 SLOCEA Dues	\$156.34
27054	SLO COUNTY DEPT OF PUBLIC WORKS	405R979032;Water Quality Tests thru 1/31/17	\$1,891.38
27055	SPEED'S OIL TOOL SERVICE, INC	Trucking Svc brine waste thru 1/31/17 \$744 Trucking Svc brine waste thru 1/17/17 \$392	\$1,136.00
27056	SOUTH SLO COUNTY SANITATION DISTRIC	Brine disposal, So Bay Well thru 1/24/17	\$1,243.00
27057	STANLEY CONVERGENT SECURITY	Annual Yard, Wells, Pump stations 3/1/17 - 2/28/18. \$5,832 Annual 3/1/17 - 2/28/18, Suite 102 & 106 \$487.60	\$6,319.60
27058	Robert Stilts, CPA	1/15 - 2/15/17 Bookkeeping	\$3,600.00
27059	TAKKEN/AHA SHOES, INC.	Water - work boots	\$159.99
27060	TECHXPRESS INC	01/01-31/17 IT Support & Svc	\$1,399.00
27061	TECHXPRESS INC	2/10/17 SSL Cert for URL	\$34.00

LOS OSOS COMMUNITY SERVICES DISTRICT
Warrents February 2017

Check # Name	Transaction Description	Amount
27062 THE GAS COMPANY	Fire - 12/19/16 - 1/20/17	\$207.40
27063 THE GAS COMPANY	Admin - 12/21/16 - 1/23/17	\$86.96
27064 THE GAS COMPANY	Water Yard Gas, 12/22/16 - 1/24/17	\$68.48
27065 TOSTE CONSTRUCTION	Road repair projects for 11th & 16th St	\$4,990.00
27066 UNITED RENTALS, INC.	Marking paint, Rec'd 1/17/17	\$102.70
27067 USA BLUE BOOK	Maint. and Repair/supplies	\$980.25
27068 LOS OSOS CHEVRON	Gas & Diesel; Fleet vehicles, 80% Water, 20% drainage Jan-17	\$563.97
27069 WALLACE GROUP	Fire Lateral \$192.50, Bayridge \$1,136.75, Vista \$1,136.75 Water - Will serves, Baywood Inn, Program C, 8th St, Gen specs \$7,777.64	\$10,243.64
27070 WARMERDAM CPA GROUP	1099s - \$273, Acct. Services December \$3360, Fiscal year end services \$6030, 4th Qrt payroll rep \$245, W-2's \$280, monthly payroll \$128	\$10,280.00
27071 ZOLL MEDICAL CORPORATION	Fire - Preventive Maint. Zoll Monitors(3) # 145154	\$765.00
Total Expenses February		\$231,090.49