



April 26, 2018



**TO:** LOCSO Board of Directors

**FROM:** Renee Osborne, General Manager

**SUBJECT: Agenda Item 12B – 5/3/2018 Board Meeting**  
Recommendation to Board Regarding the Los Osos Low  
Income Assistance Fund

**President**  
Vicki L. Milledge

**Vice President**  
Marshall E. Ochylski

**Directors**  
Charles L. Cesena  
Louis G. Tornatzky  
Christine M. Womack

**General Manager**  
Renee Osborne

**District Accountant**  
Robert Stilts, CPA

**Unit Chief**  
Scott M. Jalbert

**Battalion Chief**  
Greg Alex

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[www.losososcsd.org](http://www.losososcsd.org)

**DESCRIPTION**

Staff recommended direction on next step regarding the Los Osos Low Income Assistance Fund.

**SUMMARY**

At a regular meeting of Board of Directors on December 6, 2017, the Board decided to accept 6 of the 8 applicants that had submitted an application for the low income assistance program. As of March, five of the six sewer laterals were completed and approved by the County. The sixth applicant had already proceeded to borrow money to have their sewer lateral installed prior to receiving our letter. Since I was not authorized to reimburse that applicant, she was omitted from the program. All five residents had their tanks sealed in place. Payments were forwarded to the contractors for completion of all five sewer laterals.

Per the Board's request at their April 5<sup>th</sup> meeting, staff is looking for direction on how to proceed with the remaining Los Osos Low Income Assistance Fund. I did receive applications after the deadline for assistance. We could either do the program again or perhaps have an application for reimbursement. I have spoken to Lexie Bell, the Executive Director from the Morro Bay National Estuary Program. Ms. Bell would like for Staff to accept applications again from low income residents to assist them with construction of their sewer laterals since there are still residents that have not completed the connection to the sewer. She is also willing to hear any other suggestions that stay within the spirit of the original intent of the program.

There was a total of \$169,015.64 dollars in the Los Osos Low Income Assistance Fund. We have spent a total of \$21,840.00 of the fund (please see attached). My time has not been charged yet.

**RECOMMENDATION**

The Board asked the Finance Advisory Committee (FAC) for their recommendation on how to proceed with this program. FAC will meet on April 30<sup>th</sup> and a verbal update will be provided at the time this item is considered by the Board.

Attachments

**LOS OSOS COMMUNITY SERVICES DISTRICT**  
 Low Income Community Fund

<b>Date</b>	<b>Check #</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>	<b>Balance</b>
<b>1/30/2018</b>			<b>Deposit</b>	<b>\$10,000.00</b>	<b>\$10,000.00</b>
2/1/2018	1	Mesa Construction	Applicant #2	\$3,500.00	\$6,500.00
2/1/2018	2	Tutt Tree & Crane Service	Applicant #6	\$2,075.00	\$4,425.00
2/28/2018	3	Tutt Tree & Crane Service	Applicant #1	\$3,000.00	\$1,425.00
<b>3/5/2018</b>			<b>Deposit</b>	<b>\$30,000.00</b>	<b>\$31,425.00</b>
3/13/2018	4	Gellerman Construction	Applicant #5	\$2,350.00	\$29,075.00
3/19/2018	5	Gellerman Construction	Applicant #3	\$7,235.00	\$21,840.00
				<b>Total</b>	<b>\$21,840.00</b>



PACIFIC PREMIER BANK

P.O. Box 25171
Santa Ana, CA 92799-9810

STATEMENT OF ACCOUNT ACTIVITY

866-353-1476
www.ppbi.com

LOS OSOS COMMUNITY SERVICES DISTRICT
LOW INCOME ASSISTANCE FUNDS ACCOUNT
PO BOX 6064
LOS OSOS CA 93412-6064

Page 1 of 1
Branch 033
Account Number:
Date 01/31/18

EM

EXECUTIVE 250 CHECKING

Acct

Summary of Activity Since Your Last Statement

Table with 3 columns: Description, Date, Amount. Rows include Beginning Balance, Deposits, Withdrawals, Ending Balance, Service Charge, and Average Collected Balance.

Daily Transactions

Table with 5 columns: Date, Activity Description, Deposits, Withdrawals, Balance. Row for 1/30 DEPOSIT.

Daily Balance Summary

Table with 6 columns: Date, Balance, Date, Balance, Date, Balance. Row for 1/30.

CERTIFICATES

Acct

Table with 7 columns: CD Amount, Issued, Matures, Next Int, Rate, YTD Int, Term. Row for 52,295.66 CD.

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PO BOX 6064
LOS OSOS CA 93412-6064

Page 1 of 2
Branch 033
Account Number:
Date 02/28/18

EM

EXECUTIVE 250 CHECKING

Acct

Summary of Activity Since Your Last Statement

Table with 3 columns: Description, Date, Amount. Rows include Beginning Balance (2/01/18, 10,000.00), Deposits / Misc Credits (0, .00), Withdrawals / Misc Debits (2, 5,575.00), \*\* Ending Balance (2/28/18, 4,425.00\*\*), Service Charge (.00), Average Collected Balance (5,670), Enclosures (2).

Checks in Check Number Order

Table with 9 columns: Date, Check No, Amount, Date, Check No, Amount, Date, Check No, Amount. Shows checks from 2/08 with amounts 3,500.00 and 2,075.00.

\* indicates a break in check number sequence

Daily Transactions

Table with 5 columns: Date, Activity Description, Deposits, Withdrawals, Balance. Shows transactions for 2/06 and 2/08.

Daily Balance Summary

Table with 6 columns: Date, Balance, Date, Balance, Date, Balance. Shows balances for 2/06 (7,925.00) and 2/08 (4,425.00).

Table with 7 columns: CD Amount, Issued, Matures, Next Int, Rate, YTD Int, Term. Shows CD details: 52,311.21, 4/18/13, 4/18/18, 3/18/18, 0.3500, 31.09, 12 MO.

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Page 1 of 2
Branch 033
Account Number:
Date 03/30/18

EM

EXECUTIVE 250 CHECKING

Acct

Summary of Activity Since Your Last Statement

Table with 3 columns: Description, Date, Amount. Rows include Beginning Balance, Deposits, Withdrawals, Ending Balance, Service Charge, Average Collected Balance, and Enclosures.

Checks in Check Number Order

Table with 9 columns: Date, Check No, Amount, Date, Check No, Amount, Date, Check No, Amount. Shows check details for 3/02, 3/26, and 3/26.

Daily Transactions

Table with 5 columns: Date, Activity Description, Deposits, Withdrawals, Balance. Shows daily activity from 3/02 to 3/26.

Daily Balance Summary

Table with 6 columns: Date, Balance, Date, Balance, Date, Balance. Shows balance at 3/02, 3/05, and 3/26.

Table with 8 columns: CD Amount, Issued, Matures, Next Int, Rate, YTD Int, Term. Shows CD details: 52,325.26, 4/18/13, 4/18/18, 4/18/18, 0.3500, 45.14, 12 MO.

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