

**Los Osos Community Services District  
Minutes of the Regular Meeting of August 1, 2019**

AGENDA ITEM	DISCUSSION OR ACTION
<p><b>1. CALL TO ORDER/FLAG SALUTE/SILENT OBSERVANCE/ROLL CALL</b></p>	<p>Vice President Cesena called the meeting to order at 6:32 p.m. and led the flag salute.</p> <p>Roll Call:            Matthew Fourcroy, Director – Present            Vicki Milledge, Director – Present            Christine Womack, Director – Present            Chuck Cesena, Vice President – Present            Marshall Ochylski, President – Present</p> <p>The following staff was present:            Renee Osborne, General Manager            Jeffrey Minnery, District Counsel            Ann Kudart, Administrative Services Manager            Laura Durban, Administrative Services Manager</p>
<p><b>2. ANNOUNCEMENT OF CLOSED SESSION ITEMS</b></p> <p><b>3. PUBLIC COMMENT</b></p> <p><b>4. ADJOURN TO CLOSED SESSION</b></p>	<p>President Ochylski announced that the Board would convene to Closed Session for the following:</p> <p style="padding-left: 40px;">A. <u>CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION [Government Code §54956.9(d)(2)]</u>            Significant Exposure to Litigation: 1 Potential Case</p> <p>Public Comment – None</p> <p>The Board adjourned to Closed Session at 6:35 p.m.</p>
<p><b>5. RECONVENE TO OPEN SESSION</b></p> <p><b>6. REPORT OUT OF CLOSED SESSION MEETING</b></p>	<p>The Board reconvened to Open Session at 7:09 p.m.</p> <p>District Counsel announced that the Board took no reportable action in Closed Session.</p>
<p><b>7. PRESENTATION OF CERTIFICATES OF RECOGNITION</b></p>	<p>President Ochylski presented General Manager Osborne and Administrative Services Manager Kudart with certificates of recognition; members of the Board, staff and the public congratulated them.</p>
<p><b>8. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA</b></p>	<p>Linde Owen commented on the Dog Park lease and requested an update; that LOCAC Traffic and Circulation looked at top priorities over the next 10 years; discussed the Palisades to Pine bike/walk lane; and, that LOCAC Tree and Landscape is working with the County to get trees planted.</p> <p>District Counsel Minnery commented that he has been in contact with the County in regards to the Dog Park and that we should have something moving forward very quickly.</p>
<p><b>9. ADMINISTRATIVE AND COMMITTEE REPORTS</b></p> <p><b>A. Fire Department Report</b></p> <p><b>B. Sheriff Department Report</b></p> <p><b>C. Utilities Department Report</b></p>	<p>Chief Huang provided a summary of the Chief's Report for July 2019 in which Station 15-South Bay responded to 123 calls, including 72 medical aids, 16 traffic collisions, 13 incidents were reported as fire, six as hazardous, eight as public service assists, and eight as false alarms. He provided a brief update regarding weed abatement; commented that his Administrative Assistant, Carrie Young, was recognized as a new Cal Fire employee at a recent badge pinning ceremony; discussed PulsePoint which is an app where you can see all emergencies within Los Osos; that the Fire Safety Fair will be held October 12<sup>th</sup> at 11:00 a.m.; and, that the painting at Station 15 – South Bay has been completed.</p> <p>Commander Nelson, Sheriff's Coast Station, provided a report of Sheriff Department activities for the month of July 2019 with 555 calls for service which included assaults, battery, disturbances, burglary, thefts, vandalism, phone scams, suspicious circumstances, and that on July 4<sup>th</sup> there were 19 calls for service, four of which were fireworks complaints.</p> <p>General Manager Osborne provided a summary of the June 2019 activities of the Utilities Department as submitted in the agenda packet reporting total water production; that water usage was 71.2 gallons per person per day, an increase from 69.6 gallons this same time last year; she reported on production and runtime hours by well site, water billing information, Utilities Department operations and maintenance including water sampling, analysis and reporting for all well sites, monthly meter reading, continued valve exercising, grounds keeping at all District facilities, continued residential meter replacements, and that staff worked on bringing South Bay wells back online.</p>

AGENDA ITEM	DISCUSSION
<p><b>9. ADMINISTRATIVE AND COMMITTEE REPORTS (continued)</b></p> <p><b>D. General Manager Report</b></p> <p><b>E. Los Osos Community Advisory Council (LOCAC)</b></p> <p><b>F. Los Osos/Baywood Park Chamber of Commerce Report</b></p> <p><b>G. Los Osos Fire Focus Group</b></p> <p><b>H. Parks and Recreation Advisory Committee Meeting Report</b></p> <p><b>I. Utilities Advisory Committee Report</b></p> <p><b>J. Finance Advisory Committee Report</b></p> <p><b>K. Directors' Announcements of District and Community Interest and Reports on Attendance at Public Meetings, Training Programs, Conferences, and Seminars</b></p> <p><b>L. Response to Previously Asked Questions</b></p>	<p>General Manager Osborne provided a summary of activities for July 2019 as submitted with the agenda packet reporting that staff has been meeting with Ron Munds for the General Manager transition; reported on the Low Income Assistance Fund and that an update from the County indicated that there are about 70 unconnected properties that need to complete their sewer laterals; and, reported on possible PG&amp;E electricity shut downs.</p> <p>LOCAC Secretary Tornatzky reported on the Community Plan, the draft EIR, the HCP, and the 1<sup>st</sup> Street Project; that there is a position available on WRAC; that the next meeting for the Land Use Committee is August 5<sup>th</sup> at Sea Pines to discuss the proposal from Wild Coast Farms for a 22,000 square feet indoor cultivation of marijuana; that the Tree &amp; Landscape Committee meets the second Monday of the month, Traffic and Circulation meets the third Monday of the month, and LOCAC meets the fourth Thursday of the month.</p> <p>Steve Vinson reported that the Chamber is holding an Open House with the Rotary Club and will be hosting a Build Your Own Ice Cream Sundae event on August 14<sup>th</sup>; that on September 11<sup>th</sup> there will be a joint Open House with the Morro Bay Chamber of Commerce; that the 41<sup>st</sup> Annual Oktoberfest and 14<sup>th</sup> Annual Car and Motorcycle Show will be held on October 27<sup>th</sup> from 9:00 a.m. to 5:30 p.m.; that the Businesses of the Month were Nardonne's Pizza and Grocery Store Outlet; and, that the South Bay Community Center is hosting a Bunco Night on August 16<sup>th</sup>.</p> <p>Chairperson Milledge provided a summary of the Los Osos Fire Focus Group meeting and reporting on Cabrillo Estates and the Firewise/NEAT program and the status of current and future projects.</p> <p>Chairperson Fourcroy provided a summary of the Parks and Recreation meeting held on July 16<sup>th</sup> which the Committee reviewed resources needed to get the dog park up and running; that Committee Member Fitzgerald provided the group with the background work and cost for a Santa Barbara dog park that recently opened; discussed the lease for the dog park; that the Pocket Park Group is working on a project description and a sketch drawing to propose what the pocket park will look like; heard an update regarding the pending snail studies; and, that the next meeting will be on September 17<sup>th</sup> at 5:30 p.m.</p> <p>Chairperson Cesena provided a summary of the July 17<sup>th</sup> UAC meeting in which the Committee reviewed the Capital Improvement Projects including the leak detection efforts; the progress on the utility yard and that we are waiting until January 1<sup>st</sup> to start on the 8<sup>th</sup> Street Well Project; the Committee discussed leak adjustment credits; and, that the next meeting will be held on August 21<sup>st</sup> at 5:30 p.m.</p> <p>Chairperson Ochylski provided a summary of the July 29<sup>th</sup> FAC meeting in which the Committee recommended that the Board approve Agenda Items 11C, 11D and 11E; and, that the next meeting will be Tuesday, September 3<sup>rd</sup> at 5:30 p.m.</p> <p>General Manager Osborne reported on the July 30<sup>th</sup> SLO Chapter CSDA meeting in which San Luis Obispo County Planning expects 10,810 new housing developments by 2025 and that Los Osos will be excluded from the new housing developments; and, that the District had a positive report as we did not take the rate increase this year.</p> <p>None</p>
<p><b>10. PUBLIC COMMENT FOR ITEMS ON THE ADMINISTRATIVE AND COMMITTEE REPORTS AND THE CONSENT AGENDA</b></p>	<p>Vice President Cesena reported that in Consent Item 11I, the waiver of conflict with S&amp;T, indicated that the District is a JPA and District Counsel Minnery commented that he will amend the waiver.</p> <p>Vice President Cesena asked Warrant 29045 and 29046 be pulled from the Warrant Register for discussion. President Ochylski pulled Consent Agenda Item 11C for further discussion.</p> <p>Public Comment – Julie Tacker handed out the contract for Grace Environmental Services for discussion; commented on the Wild Coast Farms Cannabis project and that it will be a part of our Water Basin; inquired about an update on the election repayment; inquired about Diablo Canyon funds and how they will be used; asked what is a Morro Shores emergency status; commented on weed abatement asking how it will be implemented and how will the District recoup the administrative costs associated with the abatement.</p>

AGENDA ITEM	DISCUSSION
<p><b>10. PUBLIC COMMENT FOR ITEMS ON THE ADMINISTRATIVE AND COMMITTEE REPORTS AND THE CONSENT AGENDA (continued)</b></p>	<p>Linde Owen commented that the fire safety clearings look really healthy; that the City of San Luis Obispo is using a new leak detection product called Flume; and, voiced concern about the empty lots and that the County should post a wait list of those that are waiting to build.</p> <p>Ron Munds thanked Administrative Services Manager Kudart for her hard work over the last 14 years in keeping the Utilities Advisory Committee together; and, thanked General Manager Osborne for her time to help him through the General Manager transition.</p>
<p><b>11. CONSENT AGENDA</b>  <b>A. Receive Administrative and Committee Reports</b>  <b>B. Approve Meeting Minutes of July 11, 2019</b>  <b>C. Approve Warrant Register for July 2019</b>  <b>D. Receive Financial Reports for the Periods Ending June 30, 2019</b>  <b>E. Designate Interest Percentage between Water, Drainage, and Parks and Recreation in the Local Agency Investment Fund (LAIF) Account for Fiscal Year 2018/2019</b>  <b>F. Adopt Resolution Deleting Outgoing General Manager and Adding Incoming General Manager on all District Bank Signature Cards</b>  <b>G. Adopt Resolution Authorizing Issuance of Credit Card to General Manager Ron Munds</b>  <b>H. Authorize Designated Officers for the Local Agency Investment Account (LAIF)</b>  <b>I. Consider Waiver of Conflict with S&amp;T Mutual Water Company</b>  <b>J. Consider Waiver of Conflict between San Luis Obispo Unified School District and the Los Osos Community Services District Regarding Drilling Test Wells</b>  <b>K. Approve Abatement by the District for Parcels in Violation of the Hazardous Vegetation Ordinance</b></p>	<p><b>A motion was made by Director Fourcroy that the Board receive and file the Administrative and Committee Reports and approve the Consent Agenda excluding Agenda Item 11C. The motion was seconded by Vice President Cesena and carried with the following vote:</b></p> <p><b>Ayes: Directors Fourcroy, Cesena, Milledge, Womack, Ochylski</b>  <b>Nays: None</b>  <b>Abstain: None</b>  <b>Absent: None</b></p>
<p><b>12. GENERAL ACTION ITEMS</b>  <b>A. Customer Dispute Regarding High Water Bill at 1510 11<sup>th</sup> Street, Los Osos</b></p>	<p>Board postponed General Action Item A due to the customer not being in attendance.</p> <p>Public Comment - None</p>
<p><b>13. DISCUSSION OF PULLED CONSENT ITEMS</b></p>	<p>President Ochylski recommended that the District authorize payment for the amount in the contract for Grace Environmental Services and to discuss with Grace Environmental Service for further clarification. He reported that he was unsure if a raise in the rate was formally approved.</p> <p>Public Comment – Julie Tacker commented that the increase for Grace Environmental Services needed to come through a contract amendment and will need to come before the public.</p>

AGENDA ITEM	DISCUSSION
<b>13. DISCUSSION OF PULLED CONSENT ITEMS (continued)</b>	<p>Linde Owen commented that if there is no contract then the 5% increase needs to be removed; and, inquired about Board Member compensation.</p> <p><b>A motion was made by President Ochylski that the Board approve the warrants in Agenda Item 11C with an adjustment to Item 29046 to \$8010.50 with that item to come back for discussion at the next Board meeting. The motion was seconded by Vice President Cesena and the motion was carried with unanimous consent.</b></p>
<b>14. FUTURE AGENDA ITEMS</b>	<p>President Ochylski commented that a report regarding Director's compensation will be brought to the Board's next meeting.</p> <p>District Counsel Minnery commented that he is looking into the election expenses and repayment.</p>
<b>15. CLOSING BOARD COMMENTS</b>	<p>Vice President Cesena thanked General Manager Osborne for her energy at the District as well as the work she put into the grant for the 8<sup>th</sup> Street Well.</p> <p>Director Fourcroy thanked General Manager Osborne for her work in Parks and Recreation and how well she handled the transition.</p> <p>Director Womack commented that she enjoyed working with General Manager Osborne and wished her well.</p> <p>Director Milledge commented that she enjoyed working with General Manager Osborne.</p> <p>President Ochylski commented that the Board really appreciates all that General Manager Osborne has done for the District.</p>
<b>16. ADJOURNMENT</b>	<p>The meeting adjourned at 8:07 p.m.</p>