



July 7, 2022

TO: LOCSO Board of Directors
FROM: Ron Munds, General Manager
SUBJECT: **Agenda Item 12G – 07/07/2022 Board Meeting**
Award contract to Water Systems Consulting, Inc. for Design Services for the Program C Transmission Main Project

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DESCRIPTION

At the June 2, 2022 Board meeting, the Board authorized the release approved the release of a Request for Proposal (RFP) for the design services the pipeline design and construction phase of the Program C Well Project (Project). This report is recommending the award of the contract to perform these services to the most responsive proposer, Water System Consulting, Inc. (WSC).

SUMMARY OF STAFF RECOMMENDATION

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, staff recommends that the Board adopt the following motion:

Motion:

- 1. I move that the Board award a contract to Water Systems Consulting, Inc. in the amount not to exceed the sum of \$99,358 to perform the scope of work as provided in Exhibit A; and***
- 2. Authorize the General Manager to execute the professional services agreement with Water Systems Consulting upon finalization of the provisions of the agreement.***

DISCUSSION

The District Engineer prepared a RFP for design services needed to prepare for construction and implementation of this Project. The Board approved the release of the RFP at their June 2, 2022 meeting. The District received proposals from the following engineering firms:

- MNS Engineers, Inc.
- Water Systems Consulting, Inc.

The proposal review team included:

- Ron Munds, General Manager
- Rob Miller, District Engineer-Wallace Group

The team reviewed the four proposals based on the responsiveness to the scope of work in RFP, price and qualifications of the consultant and support staff. The review team unanimously chose WSC as the most responsive proposers and is recommending to the Board the award of the contract to WSC.

FINANCIAL IMPACT

The Program C Transmission Main Project is included in the 2022-23 capital improvement budget, line item 500-9006. The total budget for the estimated project is \$2.5 million. The contract amount of \$99,358 being considered in this report is \$24,358 over the estimated engineering budget of \$75,000. As is the

case with other project costs estimates, increases due to many factors have been the norm. The District did receive a \$1.5 million dollar grant to help offset the project's overall costs. With the grant funding and Fund 500 operating cash and reserves, there are sufficient funds to offset the increase for design services.

Attachment
WSC Proposal