



October 6, 2022

TO: LOCSD Finance Advisory Committee
FROM: Julian Metcalf, Administrative Services Manager
SUBJECT: **Agenda Item 7C – 10/06/2022 Board Meeting**
 Approve Warrant Register for September 2022

DESCRIPTION

The attached Warrant Register is presented for review and for the Board for their review and approval. The following are some of the larger payments made during the month of September:

President
 Matthew D. Fourcroy

Vice President
 Charles L. Cesena

Directors
 Troy C. Gatchell
 Marshall E. Ochylski
 Christine M. Womack

General Manager
 Ron Munds

District Accountant
 Robert Stilts, CPA

Unit Chief
 Eddy Moore

Battalion Chief
 Paul Provence

<u>Check No</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>	<u>Transaction Description</u>	<u>Fund</u>
1f84df98d5	9/29/2022	NET@WORK, INC.	9,700.00	Initial 50% payment of MIP implementation	100
31780	9/20/2022	CLEATH-HARRIS GEOLOGISTS, INC.	17,071.80	Project #2212-1701 Program C Well Construction Monitoring	500
31760	9/2/2022	PACIFIC COAST WELL DRILLING	221,578.00	08/31/22 Progress Pay #1 Program C Well Drilling	500
1-PPD-SWCA Pay,e	9/2/2022	SWCA ENVIRONMENTAL CONSULTANTS	4,055.00	Mitigation Monitoring for Program C Well	500

SUMMARY STAFF RECOMMENDATION

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

Motion: I recommend that the Board approve the warrant register for the period September 2022.

DISCUSSION

The District's Accounts Payable invoicing is charged to the following fund codes:

Mailing Address:
 P.O. Box 6064
 Los Osos, CA 93412

Offices:
 2122 9th Street, Suite 110
 Los Osos, CA 93402

Phone: 805/528-9370
FAX: 805/528-9377

www.losososcscsd.org

- Fund 100 Administrative
- Fund 200 Bayridge Estate
- Fund 301 Fire
- Fund 400 Vista de Oro
- Fund 500 Water
- Fund 600 Wastewater
- Fund 800 Drainage
- Fund 900 Parks and Recreation

WARRANT DASHBOARD

In June 2022, the District added a Warrant Dashboard to the transparency section of the website. The dashboard is located here:

<https://www.lososocsd.org/warrant-spending-dashboard>

We designed the dashboard as a supplemental tool to add greater transparency and oversight for the Board, committees, and the public. The information is presented on a cash-basis, similar to the existing Warrant Registry.

To prepare the dashboard, staff have reviewed all underlying data for inadvertently included sensitive or private information. At the same time, staff have implemented a practice of excluding such information in the descriptions of transactions on the financial system.

Attachments

September 2022 Warrant Register

LOS OSOS COMMUNITY SERVICES DISTRICT
 Check/Voucher Register - Warrant Register for Board Packet
 From 9/1/2022 Through 9/30/2022

Check No	Check Date	Vendor Name	Check Amount	Transaction Description	Fund Code
607486	9/1/2022	AFLAC	33.12	ACH Payment	100
607486	9/1/2022	AFLAC	157.78	ACH Payment	500
77489879/77208283	9/1/2022	DE LAGE LANDEN FINANCIAL SERVICES	589.46	08/01/22-09/30/22 Acct#630919 Kyocera Service Contract/Insur	100
B2224435251167	9/1/2022	ALLIED ADMINISTRATORS - DELTA DENTAL	188.65	ACH Payment	100
B2224435251167	9/1/2022	ALLIED ADMINISTRATORS - DELTA DENTAL	673.60	ACH Payment	500
IROA13089	9/1/2022	MINER'S ACE HARDWARE	724.95	ACH Payment	500
1-PPD-SWCA Pay,e	9/2/2022	SWCA ENVIRONMENTAL	4,055.00	ACH Payment	500
100000016906055	9/2/2022	CA PUBLIC EMPLOYEES'	885.10	ACH Payment CalPERS Health Insurance	100
100000016906055	9/2/2022	CA PUBLIC EMPLOYEES'	4,337.77	ACH Payment CalPERS Health Insurance	500
31750	9/2/2022	BOONE GRAPHICS	2,279.55	08/29/22 Utility Billing Services (Rts 206-213) & Postage	500
31751	9/2/2022	BROWNSTEIN, HYATT, FARBER,	3,104.60	07/01-31/22 BMC Shared Costs	500
31752	9/2/2022	HACH	539.44	08/31/22 Acct#270053 Process Control & Treatment Supplies	500
31753	9/2/2022	KITZMAN WATER, INC.	106.00	08/31/22 Acct#72975 Softwater Service - Fire	301
31754	9/2/2022	L N CURTIS	479.22	2 - Hi-Combat II Dj Attack Hose	301
31754	9/2/2022	L N CURTIS	120.40	5 - Prusik Sewn Loop - Ropes	301
31755	9/2/2022	SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT	308.00	Brine Disposal Services	500
31756	9/2/2022	FRANK ASUNCION	112.60	09/02/2022 Asuncion - Uniform Work Jacket	500
31756	9/2/2022	FRANK ASUNCION	382.06	Travel Reimbursment - Hotel, Per Diem, Gas	500
31757	9/2/2022	B&B GARAGE DOORS	575.00	08/18/22 Garage Door Service - Install Torsion Springs	301
31758	9/2/2022	GOLDEN STATE WATER COMPANY	526.99	06/21/22-08/23/22 Acct#51033200001 Water Service Fire	301
31759	9/2/2022	COAST PEST CONTROL	75.00	08/27/22 Bi-monthly Pest Control Service	301
31760	9/2/2022	PACIFIC COAST WELL DRILLING	221,578.00	08/31/22 Progress Pay #1 Program C Well Drilling	500
31761	9/2/2022	SPECIAL DISTRICT RISK	101.76	07/01/21-06/30/22 #5454 Workers Comp True Up	100
31761	9/2/2022	SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY	1,384.51	07/01/21-06/30/22 #5454 Workers Comp True Up	301
31761	9/2/2022	SPECIAL DISTRICT RISK	1,542.65	07/01/21-06/30/22 #5454 Workers Comp True Up	500
31762	9/2/2022	LOS OSOS CHEVRON	871.87	08/01-31/22 Acct#70 Gas & Diesel Fleet Vehicles	500
31762	9/2/2022	LOS OSOS CHEVRON	217.97	08/01-31/22 Acct#70 Gas & Diesel Fleet Vehicles	800
31763	9/2/2022	PASO ROBLES TANK, INC.	2,375.00	07/31/22 Progress Payment 16th St South Tank Repairs	500

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PD090922_457	9/6/2022	CALPERS 457	2,191.00	08.22.22-09.04.22 SIP457 Contributions	500
PD090922_EDD	9/6/2022	CA EMPLOYMENT DEVELOPMENT	986.72	State Payroll Taxes - 08/22/22-09/04/22	100
PD090922_EDD	9/6/2022	CA EMPLOYMENT DEVELOPMENT DEPT	221.59	State Payroll Taxes - 08/22/22-09/04/22	301
PD090922_EDD	9/6/2022	CA EMPLOYMENT DEVELOPMENT DEPT	970.45	State Payroll Taxes - 08/22/22-09/04/22	500
PD090922_IRS	9/6/2022	DEPARTMENT OF THE TREASURY	2,160.02	Federal Payroll Taxes 08/22-22-09/04/22	100
PD090922_IRS	9/6/2022	DEPARTMENT OF THE TREASURY	1,201.46	Federal Payroll Taxes 08/22-22-09/04/22	301
PD090922_IRS	9/6/2022	DEPARTMENT OF THE TREASURY	2,992.17	Federal Payroll Taxes 08/22-22-09/04/22	500
PD090922_PERSRet	9/6/2022	CA PUBLIC EMPL RET SYSTEM	2,189.68	Retirement Earned 08.22.22-09.04.22	100
PD090922_PERSRet	9/6/2022	CA PUBLIC EMPL RET SYSTEM	39.90	Retirement Earned 08.22.22-09.04.22	301
PD090922_PERSRet	9/6/2022	CA PUBLIC EMPL RET SYSTEM	3,897.57	Retirement Earned 08.22.22-09.04.22	500
CC Aug22	9/9/2022	Cardmember Services	23.62	08/08/22 CC/Metcalf - Ready Refresh - Water Delivery	100
CC Aug22	9/9/2022	Cardmember Services	102.95	08/08/22 CC/Munds - Newegg.com - SSD for GM Computer	100
CC Aug22	9/9/2022	Cardmember Services	100.00	08/15/22 CC/Metcalf - LO Baywood Chamber of Commerce	100
CC Aug22	9/9/2022	Cardmember Services	200.00	08/16/22 CC/Metcalf - SPectrum - Internet Server	100
CC Aug22	9/9/2022	Cardmember Services	358.80	08/18/22 CC/Metcalf - Newegg - Adobe Acrobat Software for AC	100
CC Aug22	9/9/2022	Cardmember Services	13.98	08/27/22 CC/Metcalf - Ready Refresh - Water Delivery	100
CC Aug22	9/9/2022	Cardmember Services	54.99	08/27/22 CC/Metcalf - Zoom - For BOD and Committee Meetings	100
CC Aug22	9/9/2022	Cardmember Services	260.00	09/01/22 CC/Durban - Streamline - Website and Engage Fee	100
CC Aug22	9/9/2022	Cardmember Services	62.69	08/16/22 CC/Metcalf - Miners - Hardware supplies	301
CC Aug22	9/9/2022	Cardmember Services	119.98	08/16/22 CC/Metcalf - Spectrum - Internet Fire Station	301
CC Aug22	9/9/2022	Cardmember Services	171.70	08/16/22 CC/Metcalf - Spectrum - Spectrum TV	301
CC Aug22	9/9/2022	Cardmember Services	1,746.32	08/19/22 CC/Metcalf - Life Assist - Paramedic Supplies	301
CC Aug22	9/9/2022	Cardmember Services	66.76	08/25/22 CC/Provence - Amazon - Ceramic Spray Trucks	301
CC Aug22	9/9/2022	Cardmember Services	54.60	08/26/22 CC/Provence - Amazon - Ceramic Wash Trucks	301
CC Aug22	9/9/2022	Cardmember Services	33.00	08/06/22 CC/Metcalf - Spectrum Mobile - Cell Phone	500
CC Aug22	9/9/2022	Cardmember Services	707.07	08/09/22 CC/Falkner - Miners July Invoice	500
CC Aug22	9/9/2022	Cardmember Services	19.99	08/11/22 CC/Falkner - Adobe - one year Adobe Acrobat	500
CC Aug22	9/9/2022	Cardmember Services	116.40	08/11/22 CC/Metcalf - Spectrum Mobile - Cell Phone	500
CC Aug22	9/9/2022	Cardmember Services	98.20	08/12/22 CC/Falkner - Newegg - Parts for Laptop	500
CC Aug22	9/9/2022	Cardmember Services	138.09	08/12/22 CC/Pall - San Luis Auto - Vehicle Parts	500
CC Aug22	9/9/2022	Cardmember Services	25.00	08/16/22 CC/ Metcalf - Spectrum - Internet Server	500
CC Aug22	9/9/2022	Cardmember Services	756.34	08/16/22 CC/Falkner - The Sign Place - Signage and posting	500
CC Aug22	9/9/2022	Cardmember Services	109.99	08/19/22 CC/Metcalf - Spectrum - Internet Water Yard	500
CC Aug22	9/9/2022	Cardmember Services	38.05	08/19/22 CC/Pall - Autozone - Racheting Cargo Bar	500

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CC Aug22	9/9/2022	Cardmember Services	132.62	08/23/22 CC/Falkner - Advantage Answering Service	500
CC Aug22	9/9/2022	Cardmember Services	30.01	08/24/22 CC/Falkner - HP Store - Computer equipment	500
CC Aug22	9/9/2022	Cardmember Services	544.75	08/29/22 CC/Pall - US Plastics Corp - CL2 Tanks	500
CC Aug22	9/9/2022	Cardmember Services	167.30	08/30/22 CC/Pall - US Plastic Corp - PO4 Valve	500
CC Aug22	9/9/2022	Cardmember Services	142.42	09/01/22 CC/Falkner - ATT Telephone and Telemetry	500
CC Aug22	9/9/2022	Cardmember Services	6.50	08/12/22 CC/Metcalf - SLO Clerk Recoder - Records Copies	600
CC Aug22	9/9/2022	Cardmember Services	1.49	08/12/22 CC/Metcalf - SLO Clerk Recorder - Records	600
CC Aug22	9/9/2022	Cardmember Services	22.00	08/06/22 CC/Metcalf - Spectrum Mobile - Cell Phone	800
CC Aug22	9/9/2022	Cardmember Services	77.60	08/11/22 CC/Metcalf - Spectrum Mobile - Cell Phone	800
PDCSD09092022	9/9/2022		11,876.40	CSD - Criterion Payroll	100
PDCSD09092022	9/9/2022		5,155.41	CSD - Criterion Payroll	301
PDCSD09092022	9/9/2022		16,908.25	CSD - Criterion Payroll	500
3105700057	9/13/2022	PITNEY BOWES GLOBAL FINANCIAL	168.66	07/11/22-10/10/22 Acct#0017387073 Postage Meter Lease	100
8553/8568/8575/8652	9/13/2022	CA PUBLIC EMPL RET SYSTEM	156.04	09/01-30/22 CalPERS Unfunded Accrued Liability	100
8553/8568/8575/8652	9/13/2022	CA PUBLIC EMPL RET SYSTEM	5,051.42	09/01-30/22 CalPERS Unfunded Accrued Liability	301
8553/8568/8575/8652	9/13/2022	CA PUBLIC EMPL RET SYSTEM	6,857.12	09/01-30/22 CalPERS Unfunded Accrued Liability	500
278135877	9/16/2022	HUMANA INSURANCE COMPANY	247.00	Humana Insurance Payment	301
31764	9/16/2022	LISA HUNT	74.25	Refund (Credit on closed water account)	500
31765	9/16/2022	AGP VIDEO, INC	400.00	Aug 22 & Spet 22 Board Meetings - SLOSpan/Indexing	100
31766	9/16/2022	BRENNTAG PACIFIC INC.	4,324.90	07/20/22 & 08/11/22 Acct#122727 Water Treatment Chemicals	500
31767	9/16/2022	GEORGE CONTENTO	3,000.00	10/01-31/22 Office Rent (Suites 106 & 110)	100
31768	9/16/2022	Coverall North America, Inc.	271.00	09/01-30/22 Janitorial Services (STE 106 & 110)	100
31769	9/16/2022	FAIL-SAFE TESTING	195.00	08/23/22 Failsafe Annualk Ladder Testing	301
31770	9/16/2022	FRANCHISE TAX BOARD	35.00	PD 08/22/22-09/04/22 Garnishment	100
31771	9/16/2022	MISSION LINEN SUPPLY	36.50	09/08/22 Cust#213729 Janitorial Supplies - Towel Rolls/Rags	500
31772	9/16/2022	MSN ENGINEERS INC	808.88	08/01-31/22 Professional Services 8th & El Moro Well	500
31773	9/16/2022	OASIS EQUIPMENT RENTAL	117.92	09/06/22 Acct# 1340 - 14 Saw Blade	500
31774	9/16/2022	SLO COUNTY EMPLOYEES ASSOC	15.01	PD 08/22/22-09/04/22 SLOCEA Dues	100
31774	9/16/2022	SLO COUNTY EMPLOYEES ASSOC	124.29	PD 08/22/22-09/04/22 SLOCEA Dues	500
31775	9/16/2022	County of San Luis ACTTC	10,000.00	Debt Service Payment - Solid Waste Franchise - Los Osos CSD	650
31776	9/16/2022	SLO COUNTY DEPARTMENT OF	5,099.00	07/01-31/22 Acct 405R979032 Water Quality Testing	500
31777	9/16/2022	SPEED'S OIL TOOL SERVICE, INC	415.00	08/25/22 Brine Disposal Services - South Bay Brine	500
31778	9/16/2022	USA BLUE BOOK	953.18	Cust # 922782 - Stenner Pump and Calibration Cylinder	500

LOS OSOS COMMUNITY SERVICES DISTRICT
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 From 9/1/2022 Through 9/30/2022

Check No	Check Date	Vendor Name	Check Amount	Transaction Description	Fund Code
199000009	9/20/2022	THE LINCOLN NATIONAL LIFE	435.23	Lincoln Life Insurance Payment Sept and Oct	100
199000009	9/20/2022	THE LINCOLN NATIONAL LIFE	1,265.60	Lincoln Life Insurance Payment Sept and Oct	500
3149900186	9/20/2022	OFFICE DEPOT INC	79.06	Office Depot - Office Supplies Payment	301
31779	9/20/2022	ADAMSKI MOROSKI MADDEN	1,198.00	07/01/22-07/31/22 General Legal Services	100
31779	9/20/2022	ADAMSKI MOROSKI MADDEN	75.00	07/01/22-07/31/22 General Legal Services	301
31779	9/20/2022	ADAMSKI MOROSKI MADDEN CUMBERLAND & GREEN LLP	2,355.50	07/01/22-07/31/22 General Legal Services	500
31780	9/20/2022	CLEATH-HARRIS GEOLOGISTS, INC.	17,071.80	Project #2212-1701 Program C Well Construction Monitoring	500
31781	9/20/2022	FRANCHISE TAX BOARD	35.00	PD 09/05/22-09/18/22 Garnishment	100
31782	9/20/2022	WELLS FARGO VENDOR FIN SERV	99.74	09/24/22-10/23/22 Acct#90136374384 Copier Lease Service	301
31783	9/20/2022	EHAN GOOD	390.03	Meals and Travel for ClaVal Class	500
31784	9/20/2022	LIFE ASSIST INC	(73.00)	08/25/22 Return Credit	301
31784	9/20/2022	LIFE ASSIST INC	919.34	09/08/22 Acct#93402CDF Paramedic Supplies	301
31784	9/20/2022	LIFE ASSIST INC	564.24	09/13/22 Acct#93402CDF Paramedic Supplies	301
31785	9/20/2022	SLO COUNTY EMPLOYEES ASSOC	15.55	PP 09/05/22-09/18/22 SLOCEA Dues	100
31785	9/20/2022	SLO COUNTY EMPLOYEES ASSOC	124.29	PP 09/05/22-09/18/22 SLOCEA Dues	500
31786	9/20/2022	VERIZON WIRELESS	160.86	07/08/22-09/04/22 Acct#4724582-00001 cell phone - fire	301
31787	9/20/2022	WALLACE GROUP	147.00	Engineering Services and Tax Roll Prep	200
31787	9/20/2022	WALLACE GROUP	147.00	Engineering Services and Tax Roll Prep	301
31787	9/20/2022	WALLACE GROUP	147.00	Engineering Services and Tax Roll Prep	400
31787	9/20/2022	WALLACE GROUP	4,271.89	Engineering Services and Tax Roll Prep	500
31787	9/20/2022	WALLACE GROUP	147.00	Engineering Services and Tax Roll Prep	800
4831	9/20/2022	VISION SERVICE PLAN	44.26	VSP (Vision) Payment	100
4831	9/20/2022	VISION SERVICE PLAN	152.63	VSP (Vision) Payment	500
CalPERSMed2143_O	9/20/2022	CA PUBLIC EMPLOYEES'	885.10	10/01-31/22 ID#4662975925 CalPERS Health Plan	100
CalPERSMed2143_O	9/20/2022	CA PUBLIC EMPLOYEES'	4,337.77	10/01-31/22 ID#4662975925 CalPERS Health Plan	500
PD092322_457	9/20/2022	CALPERS 457	2,191.00	09.05.22-09.18.22 SIP457 COntributions	500
PD092322_EDD	9/20/2022	CA EMPLOYMENT DEVELOPMENT	805.12	State Payroll Taxes 09/05/22-09/18/22	100
PD092322_EDD	9/20/2022	CA EMPLOYMENT DEVELOPMENT	169.25	State Payroll Taxes PD092322	100
PD092322_EDD	9/20/2022	CA EMPLOYMENT DEVELOPMENT	221.91	State Payroll Taxes 09/05/22-09/18/22	301
PD092322_EDD	9/20/2022	CA EMPLOYMENT DEVELOPMENT	906.93	State Payroll Taxes 09/05/22-09/18/22	500
PD092322_IRS	9/20/2022	DEPARTMENT OF THE TREASURY	2,104.54	Federal Payroll Taxes 09/05/22-09/18/22	100
PD092322_IRS	9/20/2022	DEPARTMENT OF THE TREASURY	1,101.37	Federal Payroll Taxes 09/05/22-09/18/22	301
PD092322_IRS	9/20/2022	DEPARTMENT OF THE TREASURY	2,836.37	Federal Payroll Taxes 09/05/22-09/18/22	500
PD092322_PERSRet	9/20/2022	CA PUBLIC EMPL RET SYSTEM	2,130.25	Retirement Earned 09.05.22-09.18.22	100
PD092322_PERSRet	9/20/2022	CA PUBLIC EMPL RET SYSTEM	91.93	Retirement Earned 09.05.22-09.18.22	301
PD092322_PERSRet	9/20/2022	CA PUBLIC EMPL RET SYSTEM	3,908.96	Retirement Earned 09.05.22-09.18.22	500
PDCSD09232022	9/23/2022		11,454.11	CSD - Criterion Payroll	100
PDCSD09232022	9/23/2022		5,193.13	CSD - Criterion Payroll	301
PDCSD09232022	9/23/2022		15,708.52	CSD - Criterion Payroll	500

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49701338	9/28/2022	PITNEY BOWES PURCHASE POWER	150.00	Pitney Bowes Postage Purchase	100
980989 PD	9/28/2022	AFLAC	33.12	EE Elected Insurance	100
980989 PD	9/28/2022	AFLAC	157.78	EE Elected Insurance	500
1f84df98d5	9/29/2022	NET@WORK, INC.	9,700.00	Net@Work Payroll Software Tech Support	100
2710009	9/29/2022	THE GAS COMPANY	14.79	The Gas Company Suite 106	100
2719031255761	9/29/2022	PG&E	273.58	PG&E Electric Services and Street Lighting	100
2719031255761	9/29/2022	PG&E	418.63	PG&E Electric Services and Street Lighting	200
2719031255761	9/29/2022	PG&E	9.74	PG&E Electric Services and Street Lighting	301
2719031255761	9/29/2022	PG&E	165.39	PG&E Electric Services and Street Lighting	400
2719031255761	9/29/2022	PG&E	11,587.62	PG&E Electric Services and Street Lighting	500
2719031255761	9/29/2022	PG&E	211.75	PG&E Electric Services and Street Lighting	800
Report Total			<u>450,511.73</u>		