



November 4, 2021

TO: LOCSO Board of Directors

FROM: Ron Munds, General Manager
Laura Durban, Administrative Services Manager

SUBJECT: Agenda Item 8A- 11/04/2021 Board Meeting
Receive Administrative, Committee Reports, and Approved
Committee Minutes

President
Christine M. Womack

Vice President
Matthew D. Fourcroy

Directors
Charles L. Cesena
Troy C. Gatchell
Marshall E. Ochylski

General Manager
Ron Munds

District Accountant
Robert Stilts, CPA

Unit Chief
Eddy Moore

Battalion Chief
Paul Provence

DESCRIPTION

Attached are the approved minutes from meetings in October 2021.

STAFF RECOMMENDATION

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

Motion: I move that the Board receive and file the presented Administrative, Committee Reports and Approved Committee Minutes

Attachment

Mailing Address:
P.O. Box 6064
Los Osos, CA 93412

Offices:
2122 9th Street, Suite 110
Los Osos, CA 93402

Phone: 805/528-9370
FAX: 805/528-9377

www.losososcso.org



UTILITIES ADVISORY COMMITTEE MEETING

Wednesday, September 15, 2021 at 5:30 p.m.

Pursuant to Governor Newsom's Executive Order N-29-20, and State and County Shelter at Home orders, Committee Members, staff and public may participate in this meeting via teleconference and/or electronically. The LOCSD Boardroom will NOT be open for accessing the meeting.

For quick access, go to <https://us04web.zoom.us/j/114611628>
(This link will help connect both your browser and telephone to the call)
OR dial 1 (929) 205-6099 or 1 (301) 715-8592 and enter **114 611 628**

All persons desiring to speak during any Public Comment can submit a comment by:

- Through email at ldurban@losososcscsd.org by 12:00pm on 09/15/2021
- Through the district website www.losososcscsd.org/contact-us by 12:00pm on 09/15/2021
- Through teleconference by phone at (929) 205-6099 or (301) 715-8592 and enter **114 611 628**
- Through mail by 5:00 PM on the day prior to the Committee meeting sent to LOCSD
- Through teleconference meeting at <https://us04web.zoom.us/j/114611628>

AGENDA

1. **Opening at 5:30 p.m.**
Call to Order, Roll Call
2. **Approve UAC Meeting Minutes of July 21, 2021**
(Recommend Committee Approval)
Presented By: Administrative Services Manager Durban
3. **Basin Management Committee Update**
Presented By: General Manager Munds
4. **Los Osos Basin Plan Implementation Summary and SLO County Regional Water Infrastructure Resiliency Plan Review**
Presented By: General Manager Munds
5. **Utility Department Report**
Presented By: Utility Systems Manager Falkner
6. **Utilities Department Updates**
Presented By: Utility Systems Manager Falkner/General Manager Munds
7. **Public Comments on Items NOT on this Agenda:** At this time, the public may comment on items not on this agenda. Each commenter is limited to 3 minutes and shall address the Chairperson.
8. **Schedule Next UAC Meeting** – The next UAC Meeting will be held Wednesday, October 20, 2021 at 5:30 p.m. unless otherwise noted.
9. **Closing Comments by UAC Committee Members**
10. **Adjournment**

**Minutes of the Utilities Advisory Committee Meeting
September 15, 2021 at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<p>1. Call to Order and Roll Call</p>	<p>Chairperson Cesena called the meeting to order at 5:30 p.m.</p> <p><u>Roll Call:</u> James Bishop, Committee Member – Present Jan Harper, Committee Member – Present Leonard Moothart, Committee Member – Present left at 6:03 p.m. Matthew Fourcroy, Vice Chairperson – Absent Chuck Cesena, Chairperson – Present</p> <p><u>Staff:</u> Ron Munds, General Manager Laura Durban, Administrative Services Manager Margaret Falkner, Utility Systems Manager</p>	
<p>2. Approve UAC Minutes of July 21, 2021</p>	<p>Chairperson Cesena presented the minutes for approval.</p> <p>Public Comment – None</p> <p>Committee Member Harper moved to approve the meeting minutes of July 21, 2021. The motion was seconded by Committee Member Moothart and carried with unanimous consent.</p>	<p><u>Action</u> – File approved minutes.</p>
<p>3. Basin Management Committee Update</p>	<p>General Manager Munds commented that the September 15, 2021 meeting was postponed and presented providing an overview of the work the Basin Management Committee staff is doing.</p> <p>The Committee discussed the stream inflow; creek recharge; Broderson mounding; transducers; recharging the lower aquifer.</p> <p>Public Comment – Jeff Edwards commented on Broderson; Palisades Well; Bayridge Disposal area; Streamflow; Basin Yield Metric calculation.</p>	<p><u>Action</u> – None</p>
<p>4. Los Osos Basin Plan Implementation Summary and SLO County Regional Water Infrastructure Resiliency Plan Review</p>	<p>General Manager Munds presented an overview which is available on the District website.</p> <p>Committee Member Bishop inquired about how much water can be acquired under the intertie scenario; about a timeframe for an intertie versus a desalinization project; if the District receives water through an intertie, how would the District handle growth to ensure the water received is for drought resiliency.</p> <p>Committee Member Moothart inquired if General Manager Munds is a member of CWAT; about the Resiliency Risk Score.</p> <p>General Manager Munds commented that discussions are beginning held regarding what opportunities are available for the District; that he is a member of CWAT; that any water received would need a drought buffer to put water into reserve and a mechanism that new development would need to pay for that infrastructure and water separately; provided an estimate time frame of 5 years for an intertie versus a desalinization project being 10+ years.</p> <p>Chairperson Cesena commented on the complexities of getting additional water supply and how the District will handle it; on a maximum cap on what the basin can supply.</p> <p>Public Comment – Jeff Edwards commented that the County has a residential maximum growth rate and that the Community Plan is incorporating a lower growth rate in their plan; that Los Osos needs to get water resources and the growth rate will take care of itself.</p>	<p><u>Action</u> – None</p>

AGENDA ITEM	DISCUSSION	FOLLOW-UP
5. Utilities Department Report	<p>Utility Systems Manager Falkner presented the Department Updates which is made available in the Staff Report.</p> <p>Public Comment – None</p>	Action – None
6. Utilities Department Update	<p>General Manager Munds reported on the Program C Well Project; 8th Street Upper Aquifer Well; 16th Street South Tank Project; drought outreach to the community.</p> <p>Chairperson Cesena inquired who was working on the grant for the Program C Well.</p> <p>General Manager Munds responded it was Rob Miller, Spencer Harris, Steve Tanaka, Margaret Falkner and himself.</p> <p>Public Comment – None</p>	Action – None
7. Public Comments on Items NOT on this Agenda	None	
8. Schedule Next UAC Meeting	The next meeting of the Utilities Advisory Committee is scheduled to be held on Wednesday, October 20, 2021 at 5:30 p.m., unless otherwise noticed.	
9. Closing Comments by UAC Committee Members	<p>Committee Member Bishop thanked the staff and commented on the importance of the District looking into acquiring outside water and the importance of the BMC reevaluating Sustainable Yield Metric.</p> <p>Chairperson Cesena commented on reviewing applications for the UAC and thanked the Committee for their attention.</p>	
10. Adjournment	The meeting adjourned at 6:18 p.m.	



FINANCE ADVISORY COMMITTEE MEETING

Monday, August 30, 2021 at 5:30 p.m.

Pursuant to Governor Newsom's Executive Order N-29-20, and State and County Shelter at Home orders, Committee Members, staff and public may participate in this meeting via teleconference and/or electronically. The LOCSD Boardroom will NOT be open for accessing the meeting.

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(This link will help connect both your browser and telephone to the call)
OR dial 1 (929) 205-6099 or 1 (301) 715-8592 and enter **843 0045 3957**

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- Through the district website www.losososcscsd.org/contact-us by 12:00pm on 08/30/2021
- Through teleconference by phone at (929) 205-6099 or (301) 715-8592 and enter **843 0045 3957**
- Through mail by 5:00 PM on the day prior to the Committee meeting sent to LOCSD
- Through teleconference meeting at <https://us02web.zoom.us/j/84300453957>

AGENDA

1. **Opening at 5:30 p.m. – Call To Order and Roll Call**
2. **Approve FAC Meeting Minutes of August 2, 2021**
(Recommend approval)
Presented By: Administrative Services Manager Durban
3. **Review of Board Item Regarding Approval of Warrant Register for August 2021**
(Committee Review and Recommendations to the Board)
Presented By: Administrative Services Manager Durban
4. **Review of Board Item Regarding Financial Reports for the Period Ending July 31, 2021**
(Committee Review and Recommendations to the Board)
Presented By: General Manager Munds
5. **General Manager Report**
(Discussion only)
Presented By: General Manager Munds
6. **Review of Board Item Adopt a Resolution Authorizing the Execution and Delivery of the Third Amendment to the Enterprise Fund Installment Sale Agreement with California Infrastructure and Economic Development Bank (IBANK)**
(Review and Recommendations to the Board)
Presented By: General Manager Munds
7. **Public Comments on Items NOT on this Agenda:** At this time, the public may comment on items not on this agenda. Each commenter is limited to 3 minutes and shall address the Chairperson.
8. **Schedule Next FAC Meeting – Monday, October 4, 2021 at 5:30 p.m. unless otherwise noted**
9. **Closing Comments by FAC Committee Members**
10. **Adjournment**

**Los Osos Community Services District
Minutes of the Finance Advisory Committee Meeting
August 30, 2021 at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
1. Call to Order and Roll Call	<p>Chairperson Womack called the meeting to order at 5:30 p.m.</p> <p><u>Roll Call:</u></p> <p>Sandra Cirilo, Committee Member – Absent Lisa Gonzalez, Committee Member – Present Bea Jansen, Committee Member – Present Julian Metcalf, Committee Member - Present Alyce Thorp, Committee Member – Arrived at 5:33 p.m. Marshall Ochylski, Vice Chairperson – Absent Christine Womack, Chairperson – Present</p> <p><u>Staff:</u></p> <p>Ron Munds, General Manager Laura Durban, Administrative Services Manager</p>	
2. Approve FAC Meeting Minutes of August 2, 2021	<p>Chairperson Womack presented the minutes for approval.</p> <p>Public Comment - None</p> <p>Committee Member Jansen made a motion that the Committee approve the minutes of August 2, 2021. The motion was seconded by Committee Member Metcalf and passed with unanimous consent.</p>	Action: File Approved Minutes
3. Review of Board Item Regarding Approval of Warrant Register for August 2021	<p>Chairperson Womack presented the Warrants for review.</p> <p>Public Comment – None</p> <p>Committee Member Thorp thanked the Directors for turning in compensation requests on time.</p> <p>Committee Member Gonzalez made a recommendation that the Board approve the Warrants of August 2021. The motion was seconded by Committee Member Metcalf and the motion carried with unanimous consent.</p>	Action: The Committee recommended that the Board approve the Warrant Register for August 2021.
4. Review of Board Item Regarding Financial Reports for the Period Ending July 31, 2021	<p>General Manager Munds presented the Financial Reports for approval as presented in the packet commenting on each fund.</p> <p>Public Comment – None</p> <p>Committee Member Metcalf made a recommendation that the Board receive and file the Financials of July 31, 2021. The motion was seconded by Committee Member Gonzalez and the motion carried with unanimous consent.</p>	Action: The Committee recommended that the Board receive and file the Financials for the period ending July 31, 2021.
5. General Manager Report	<p>General Manager Munds presented the General Manager report commenting on the District Audit, 8th Street Upper Aquifer Well Project, the new Utilities vehicle purchase, Basin Plan Program “C” Well, transition to By-Area Elections, Joint Water Purveyor letter regarding water availability for Accessory Dwelling Units, and a drought reminder.</p> <p>Public Comment – None</p>	Action: None
6. Review of Board Item Adopt a Resolution Authorizing the Execution and Delivery of the Third Amendment to the Enterprise Fund installment Sale Agreement with California Infrastructure and Economic Development Bank (IBANK)	<p>General Manager Munds presented and Chairperson Womack gave the history of how the District is able to lower the interest rate through IBANK.</p> <p>Public Comment – None</p> <p>Committee Member Gonzalez made a recommendation that the Board to adopt Resolution 2021-21 Authorizing the Execution and Delivery of the Third Amendment to the Enterprise Fund Installment Sale Agreement with California Infrastructure and Economic Development Bank. The motion was seconded by Committee Member Metcalf and the motion carried with unanimous consent.</p>	Action: The Committee recommended that the Board adopt Resolution 2021-21 Authorizing the Execution and Delivery of the Third Amendment to the Enterprise Fund Installment Sale Agreement with California Infrastructure and Economic Development Bank.

AGENDA ITEM	DISCUSSION	FOLLOW-UP
7. Public Comments on Items NOT on this Agenda	None	
8. Schedule Next FAC Meeting	The next meeting of the Financial Advisory Committee is scheduled for Monday October 4, 2021 unless otherwise noted.	
9. Closing Comments by FAC Committee	<p>The Committee commented on the preference of having remote meetings.</p> <p>Committee Member Thorp commented on making the public aware of the Districting Hearings.</p> <p>General Manager Munds commented on what the District is currently doing to get the word out to the public about Districting.</p> <p>Chairperson Womack thanked the Staff and the Committee Members commenting how nice it was to have a live meeting.</p>	
10. Adjournment	The meeting adjourned at 6:03 p.m.	



PARKS & RECREATION ADVISORY COMMITTEE MEETING

Tuesday, March 16, 2021 at 5:30 p.m.

Pursuant to Governor Newsom's Executive Order N-29-20, and State and County Shelter at Home orders, Committee Members, staff and public may participate in this meeting via teleconference and/or electronically. The LOCSD Boardroom will NOT be open for accessing the meeting.

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(This link will help connect both your browser and telephone to the call)
OR dial 1 (929) 205-6099 or 1 (301) 715-8592 and enter 139 650 283

All persons desiring to speak during any Public Comment can submit a comment by:

- Through email at ldurban@losososcsd.org by 12:00pm on 03/16/2021
- Through the district website www.losososcsd.org/contact-us by 12:00pm on 03/16/2021
- Through teleconference by phone at (929) 205-6099 or (301) 715-8592 and enter **139 650 283**
- Through mail by 5:00 PM on the day prior to the Committee meeting sent to LOCSD
- Through teleconference meeting at <https://us04web.zoom.us/j/139650283>

AGENDA

- 1. Opening at 5:30 p.m. – Call to Order and Roll Call**
- 2. Approve Parks and Recreation Committee Meeting Minutes of September 22, 2020**
(Recommend approval)
Presented by: Administrative Services Manager Durban
- 3. Brown Act Training**
Presented By: Director Ochylski
- 4. Present Board Approved 2021 Work Plan for PRAC**
Presented By: Chairperson Fourcroy/General Manager Munds
- 5. Ferrell Ave. Pathway Project- Update & Discussion**
Presented by: General Manager Munds
- 6. Dog Park Status Review- Update and Discussion**
Presented by: General Manager Munds
- 7. Future Parks and Recreation Advisory Committee Opportunities – Discussion**
Presented by: Chairperson Fourcroy/General Manager Munds
- 8. Public Comments on Items NOT on this Agenda:** At this time, the public may comment on items not on this agenda. Each commenter is limited to 3 minutes and shall address the Chairperson.
- 9. Schedule Next Parks and Recreation Committee Meeting** – The next meeting will be held on Tuesday, May 18, 2021 at 5:30 p.m. unless otherwise noted.
- 10. Closing Comments by Parks and Recreation Committee Members**
- 11. Adjournment**

**Los Osos Community Services District
Minutes of the Parks & Recreation Advisory Committee Meeting
March 16, 2021 at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
1. Call to Order, Flag Salute, and Roll Call	<p>Chairperson Fourcroy called the meeting to order at 5:30 p.m.</p> <p><u>Roll Call:</u> Alissa Feldman, Committee Member – Present William Fitzgerald, Committee Member - Present Christina Grimm, Committee Member – Absent Andrea Lueker, Committee Member – Arrived at 5:33 p.m. Shaunna Sullivan, Committee Member – Present Troy Gatchell, Vice Chairperson – Present Matthew Fourcroy, Chairperson – Present</p> <p><u>Staff:</u> Ron Munds, General Manager Laura Durban, Administrative Services Manager</p>	
2. Approve Parks and Recreation Committee Meeting Minutes of September 22, 2020	<p>Chairperson Fourcroy presented the draft minutes to the Committee for approval.</p> <p>Public Comment – None</p> <p>Committee Member Fitzgerald moved to approve the meeting minutes of September 22, 2020. The motion was seconded by Committee Member Feldman and carried with the following vote:</p> <p>Ayes: Committee Member Fitzgerald, Feldman, Lueker, Sullivan Nays: None Abstain: None Absent: Committee Member Grimm</p>	Action: File Approved Minutes.
3. Presentation – Brown Act Training	<p>Director Ochylski presented to the Committee a presentation on the Brown Act, including questions that each Committee Member needed to respond to and informing them of the current changes in place due to Executive Order N-29-20 and Assembly Bill 992.</p> <p>Public Comment - None</p>	Action: None
4. Present Board Approved 2021 Work Plan for UAC	<p>General Manager Munds presented the 2021 Work Plan for PRAC.</p> <p>The Committee discussed the work plan.</p> <p>Public Comment – None</p>	Action: None
5. Ferrell Avenue Pathway Project Update & Discussion	<p>General Manager Munds presented the PowerPoint presentation that is made available on the website.</p> <p>Committee Member Lueker commented on the permit.</p> <p>Chairperson Fourcroy inquired if there was any interest in the contract.</p> <p>Public Comment – Lisa Denker inquired if the shrubs/coyote bush was the protected snail habitat and will this project become an enhanced snail habitat.</p> <p>Chairperson Fourcroy responded that the coyote bush is where the snails were found.</p> <p>General Manager Munds responded that the District will not be doing enhanced snail habitat planting; that Greening Los Osos has planted some native trees and shrubs on the west side of the property.</p>	Action: None

AGENDA ITEM	DISCUSSION	FOLLOW-UP
6. Dog Park Status Review Update & Discussion	<p>General Manager Munds presented the PowerPoint presentation that is made available on the website.</p> <p>The Committee discussed working on project costs, finding an organization to partner with to handle operations, overnight parking in the area, and surfaces for the dog park.</p> <p>Public Comment – Linde Owen commented on parking, fence line between small breed and large breed play area, grassy areas, community interest, the landscape to go in, and getting trees planted early in the process.</p>	<u>Action:</u> None
7. Future Parks and Recreation Advisory Committee Opportunities	<p>Chairperson Fourcroy opened the discussion commenting on the Parks and Recreation sections of the Los Osos Community Plan update and getting comments from the Committee on it; the Coastal Trail from Morro Bay to Cayucos and if the District can help influence it to come through Los Osos.</p> <p>General Manager Munds commented on the Coastal Trail.</p> <p>Chairperson Fourcroy commented on the trail being a potential corridor to Montana De Oro.</p> <p>Committee Member Fitzgerald commented on Pocket Parks.</p> <p>Committee Member Feldman commented on Pocket Parks, Multi-Modal traffic, connecting Baywood to Cuesta by the Sea area, and to make the routes in Los Osos safer for walking and biking.</p> <p>Committee Member Lueker commented that SLOCOG deals with unmet transportation needs and suggested having the District explore and let them know the needs of Los Osos.</p> <p>Public Comment – Linde Owen commented on Pocket Parks, empty lots, Cal Poly student projects, working with SLO COG to get a path to Morro Bay and other connectors.</p>	<u>Action:</u> None
8. Public Comment on Items NOT on the Agenda	Linde Owen commented on tree planting near the Ferrell Ave Pathway.	
9. Schedule Next Parks and Recreation Committee Meeting	The next Parks and Recreation Advisory Committee meeting is scheduled to be held on May 18, 2021 at 5:30 p.m. unless otherwise noticed.	
10. Closing Comments by Parks and Recreation Committee Members	<p>Committee Member Lueker commented on the trees cut down on 3rd Street and inquired if Los Osos CSD deals with that.</p> <p>Committee Member Feldman commented on the District looking into milkweed planting or habitat replenishing for the Monarch Butterflies.</p>	
11. Adjournment	The meeting adjourned at 6:37 p.m.	



PARKS & RECREATION ADVISORY COMMITTEE MEETING

Tuesday, July 20, 2021 at 5:30 p.m.
Ferrell Ave Pathway
1925 7th Street
Los Osos, CA 93402

COMMITTEE MEMBERS

Matthew Fourcroy, Chairperson
Christine Womack, Vice Chairperson
Alissa Feldman, Member
William Fitzgerald, Member
Christina Grimm, Member
Andrea Lueker, Member
Shaunna Sullivan, Member

STAFF

Ron Munds, General Manager
Laura Durban, Administrative Services Manager

AGENDA

- 1. Opening at 5:30 p.m. – Call to Order and Roll Call**
- 2. Public Comments on Items NOT on this Agenda:** At this time, the public may comment on items not on this agenda. Each commenter is limited to 3 minutes and shall address the Chairperson.
- 3. Ferrell Ave. Pathway Project - Presentation**
Presented by: General Manager Munds
- 4. Schedule Next Parks and Recreation Committee Meeting** – The next meeting will be held on Tuesday, August 17, 2021 at 5:30 p.m. unless otherwise noted.
- 5. Closing Comments by Parks and Recreation Committee Members**
- 6. Adjournment**

**Los Osos Community Services District
Minutes of the Parks & Recreation Advisory Committee Meeting
July 20, 2021 at 5:30 p.m. at 1925 7th Street, Los Osos, CA 93402**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
1. Call to Order and Roll Call	<p>Chairperson Fourcroy called the meeting to order at 5:30 p.m.</p> <p><u>Roll Call:</u> Alissa Feldman, Committee Member – Present William Fitzgerald, Committee Member - Present Christina Grimm, Committee Member – Absent Andrea Lueker, Committee Member – Present Shaunna Sullivan, Committee Member – Absent Troy Gatchell, Vice Chairperson – Absent Matthew Fourcroy, Chairperson – Present</p> <p><u>Staff:</u> Ron Munds, General Manager Laura Durban, Administrative Services Manager</p>	
2. Public Comment on Items NOT on the Agenda	None	
3. Ferrell Ave Pathway Project	<p>Chairperson Fourcroy and General Manager Munds thanked the Committee, Ann Sever, Steve Tanaka and Rob Miller from Wallace Group, and Dwayne Oberhoff from Ecological Assets Management for their work done on the pathway.</p> <p>Chairperson Fourcroy gave the history of the project.</p> <p>Public Comment – Chuck Cesena commented that the pathway was nice.</p> <p>D. Bowlus commented that the pathway connection is great, as it improves Los Osos walking areas.</p> <p>Anonymous resident commented on finding other locations in Los Osos in need of a pathway.</p> <p>Committee Member Feldman commented that she was happy to see the trees that were planted.</p> <p>General Manager Munds commented that Greening Los Osos planted the trees and will maintain them.</p>	Action: None
4. Schedule Next Parks and Recreation Committee Meeting	The next Parks and Recreation Advisory Committee meeting is scheduled to be held on August 17, 2021 at 5:30 p.m. unless otherwise noticed.	
5. Closing Comments by Parks and Recreation Committee Members	<p>Chairperson Fourcroy mentioned the Dog Park and working on what other ideas can be next.</p> <p>Committee Member Fitzgerald commented on Dog Park.</p> <p>General Manager Munds commented that since social distancing restrictions are starting to be lifted, the District will start to reengage the community and the potential grants to help fund the Dog Park.</p>	
6. Adjournment	The meeting adjourned at 5:42 p.m.	