



February 1, 2024

TO: LOCSO Board of Directors

FROM: Ron Munds, General Manager
Laura Durban, Administrative Services Manager

SUBJECT: Agenda Item 9A – 02/01/2024 Board Meeting
Receive Administrative, Committee Reports, and Approved
Committee Minutes

President
Marshall E. Ochylski

Vice President
Christine M. Womack

Directors
Charles L. Cesena
Matthew D. Fourcroy
Troy C. Gatchell

General Manager
Ron Munds

District Accountant
Robert Stilts, CPA

Unit Chief
John Owens

Battalion Chief
Paul Provence

DESCRIPTION

Attached are the approved minutes from meetings in January 2024.

STAFF RECOMMENDATION

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

Motion: I move that the Board receive and file the presented Administrative, Committee Reports and Approved Committee Minutes

Attachment

Finance Advisory Committee Minutes 12/04/2023
Utilities Advisory Committee Minutes 12/06/2023

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**Los Osos Community Services District
Minutes of the Finance Advisory Committee Meeting
December 4, 2023, at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<p>1. Call to Order Flag Salute Roll Call</p>	<p>Vice Chairperson Ochylski called the meeting to order at 5:32 p.m. and led the flag salute.</p> <p><u>Roll Call:</u> Chuck Cribbs, Committee Member – Present Lisa Gonzalez, Committee Member – Present Gary J. Freiberg, Committee Member – Absent Lee Hood, Committee Member – Present Keith, Swanson, Committee Member – Present Marshall Ochylski, Vice Chairperson – Present Christine, Womack, Chairperson – Arrived at 5:34 p.m.</p> <p><u>Staff:</u> Ron Munds, General Manager Laura Durban, Administrative Services Manager</p>	
<p>2. Approve FAC Meeting Minutes of October 30, 2023</p>	<p>Administrative Services Manager Durban presented the minutes for approval.</p> <p>Public Comment - None</p> <p>Committee Member Swanson made a motion that the Finance Committee approve the minutes of the FAC held October 30, 2023. The motion was seconded by Committee Member Gonzalez and passed with unanimous consent.</p>	<p>Action: File Approved Minutes</p>
<p>3. Presentation - Fiscal Year 2022/2023 Audit Report Presentation</p>	<p>General Manager Munds presented key points from the Audit Report and introduced District Auditor Sandy Sup and District Accountant Adrienne Geidel to answer any questions that committee might have.</p> <p>District Auditor Sandy Sup commented that the Audit went smoothly, and all test concluded that there were no exceptions or findings and the auditors provided the District with a clean opinion.</p> <p>Committee discussed deferred inflow items and business versus commercial expenses.</p> <p>Public Comment – Richard Margetson inquired about the breakdown for the 2.2 Million increase and requested how it is divided by Fund; inquired about the CalFire audit and potential back revenue.</p> <p>Committee discussed the Statement of Net Position.</p> <p>Committee Member Gonzalez made a motion to recommended to the Board that the Board receive and file the fiscal year 2022/2023 Financial Audit as presented. The motion was seconded by Committee Member Hood and passed with unanimous consent.</p>	<p>Action: The Committee recommended that the Board receive and file the fiscal year 2022/2023 financial audit as presented.</p>
<p>4. Review of Board Item Regarding Approval of Warrant Register for November 2023</p>	<p>General Manager Munds presented the Warrants.</p> <p>The Committee discussed the Warrants</p> <p>Public Comment – None</p> <p>Committee Member Hood made a motion to recommend to the Board, that the Board approve the Warrant Register for the period November 2023. The motion was seconded by Committee Member Cribbs and passed with unanimous consent.</p>	<p>Action: The Committee recommended that the Board approve the Warrant Register for November 2023.</p>

AGENDA ITEM	DISCUSSION	FOLLOW-UP
5. Review of Board Item Regarding Financial Reports for the Period Ending October 31, 2023	<p>General Manager Munds presented the Financial Reports and discussed each fund.</p> <p>The Committee discussed the financials.</p> <p>Public Comment – None</p> <p>Committee Member Gonzalez made a motion to recommend to the Board, that the Board receive and file the Financials for the period ending October 31, 2023. The motion was seconded by Committee Member Cribbs and passed with unanimous consent.</p>	Action: The Committee recommended that the Board receive and file the Financials for the period ending October 31, 2023.
6. General Manager Update	<p>General Manager Munds presented commenting on the 16th Street North Tank, Program C Well, Skyline groundwater Monitoring Well & LAFCO Municipal Services Review.</p> <p>The Committee discussed the updates.</p> <p>Public Comment – None</p>	Action: None
7. Public Comments on Items NOT on this Agenda	Public Comment – None	
8. Schedule Next FAC Meeting	The next meeting of the Financial Advisory Committee is scheduled for Tuesday, January 2, 2024 at 5:30 p.m. unless otherwise noted.	
9. Closing Comments by FAC Committee	Vice Chairperson Ochylski commented on the 12/08/2023 Christmas Tree Lighting, the 12/09/2023 Holiday Parade and the Needs & Wishes event.	
10. Adjournment	The meeting adjourned at 7:08 p.m.	

**Los Osos Community Services District
Minutes of the Utilities Advisory Committee Meeting
December 6, 2023 at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<p>1. Call to Order Flag Salute Roll Call</p>	<p>Chairperson Cesena called the meeting to order at 5:31 p.m.</p> <p><u>Roll Call:</u> James Bishop, Committee Member – Present Jan Harper, Committee Member – Present Leonard Moothart, Committee Member – Present Pam Ouellette, Committee Member – Absent Matthew Tallone, Committee Member – Present Matthew Fourcroy, Vice-Chairperson – Absent Chuck Cesena, Chairperson – Present</p> <p><u>Staff:</u> Ron Munds, General Manager Margaret Falkner, Utility Systems Manager Laura Durban, Administrative Services Manager</p>	
<p>2. Approve UAC Minutes of October 18, 2023</p>	<p>Chairperson Cesena presented the minutes for approval.</p> <p>Public Comment – None</p> <p>Committee Member Moothart moved to approve the meeting minutes of October 18, 2023. The motion was seconded by Committee Member Harper and carried with unanimous consent.</p>	<p>Action – File approved minutes.</p>
<p>3. Basin Management Committee Update</p>	<p>General Manager Munds reported on the Executive Directors Report, the Skyline Monitoring Well, the Sustainable Yield Estimate, a BMC bank account, the 2024 budget, and the Los Osos Creek stream gauge.</p> <p>Public Comment – None</p>	<p>Action – None</p>
<p>4. Water Resiliency Intertie Project Initial Draft Study/Mitigated Negative Declaration</p>	<p>General Manager Munds presented providing a background, updates, a recap, and next steps regarding IS/MND, with the District having agreed to all mitigation measures.</p> <p>The Committee discussed the presentation and responses.</p> <p>Public Comment – Jeff Edwards commented on media misconceptions, the Chorro Valley pipeline, Table A water allocations, project reliability, and voiced support for the project.</p> <p>Richard Margetson inquired about the cost of an acre foot.</p> <p>General Manager Munds responded that various charges will have to be considered to calculate costs.</p> <p>Becky McFarland inquired about requesting more acreage and the intertie bringing in desal water.</p> <p>General Manager Munds commented on the 200-acre decision and how the pipeline is not restricted to state water.</p> <p>Committee Member Tallone inquired about the 600-acre foot capacity.</p> <p>General Manager Munds responded that the 600-acres capacity is the known capacity, and negotiations will need to begin now.</p> <p>Committee Member Tallone made a motion to recommend to the Board that the Board approve and certify the Initial Study/Mitigated Negative Declaration as presented. The motion was seconded by Committee Member Moothart and carried with unanimous consent.</p>	<p>Action – Recommend to the Board to approve and certify the Initial Study/Mitigated Negative Declaration</p>

AGENDA ITEM	DISCUSSION	FOLLOW-UP
5. SLO County Title 19/Los Osos Water Offset Program Update	<p>General Manager Munds presented background and initial recommendations, proposed program updates, and possible district comments.</p> <p>The Committee discussed and voiced support for Staff recommendations.</p> <p>Public Comment – Jeff Edwards commented on the County's timing, the retrofit program, the Coastal Commission and Title 19 and its ties to the Community Plan.</p> <p>Richard Margetson commented on the County's timing and requesting an extension, the aerator report, the retrofit chart, and mobile home park household size.</p> <p>Becky McFarland commented on building on an unsustainable basin, the required offset, recycled water entering the basin, and guest housing.</p> <p>Committee Member Moothart made a motion to recommend to the Board that the Board consider the comments provided by staff and the committee. The motion was seconded by Committee Member Harper and carried with unanimous consent.</p>	<p><u>Action</u> Recommend to the Board to consider the comments provided by staff and the committee</p>
6. Utility Department Report	<p>Utility Systems Manager Falkner reported on October 2023's water production, well site production and runtime hours, water billing revenues, and rainfall totals.</p> <p>Public Comment – Richard Margetson inquired about revenue being on schedule.</p>	<p><u>Action</u> – None</p>
7. Utilities Department Updates	<p>General Manager Munds provided updates on the 16th Street North Tank Project, Program C Well Project phases, and the BMC's Skyline Monitoring well project.</p> <p>Committee Member Harper inquired about the status of the FEMA progress.</p> <p>General Manager Munds responded that the FEMA processing phase is underway, with no new requests for data being made.</p> <p>Public Comment – Lynette Tomatzky commented on the different sounds coming from the tank site.</p> <p>Becky McFarland commented on the tank sounds, the monitoring wells, and inquired about nitrate levels at the Bay Oaks Well.</p> <p>General Manager Munds responded nitrate levels have not been detected.</p>	<p><u>Action</u> – None</p>
8. Public Comments on items NOT on this Agenda	<p>Public Comment – Administrative Services Manager Durban read a written comment from Kyle Dewall. He expressed concerns about the community energy sources and inquired about pro-active measures concerning AB205 and opting into Central Coast Community Energy.</p> <p>Becky McFarland agreed with the previous commenter.</p> <p>General Manager Munds responded that he's not sure if the Board of Supervisors voted to join Central Coast Community Energy.</p>	
9. Schedule the Next UAC Meeting	<p>The next meeting of the Utilities Advisory Committee is scheduled to be held on Wednesday, January, 17, 2024, at 5:30 p.m. unless otherwise noticed.</p>	
10. Closing Comments by UAC Committee Members	<p>Chairperson Cesena commented on the Needs and Wishes event at the Community Center from 10 a.m. to 7 p.m. and wished everyone Happy Holidays.</p>	
11. Adjournment	<p>The meeting adjourned at 6:52 p.m.</p>	