



October 6, 2022

TO: LOCSO Board of Directors
FROM: Ron Munds, General Manager
Julian Metcalf, Administrative Services Manager
SUBJECT: Agenda Item 7B- 10/06/2022 Board Meeting
Approve Prior Meeting Minutes

President
Matthew D. Fourcroy

Vice President
Charles L. Cesena

Directors
Troy C. Gatchell
Marshall E. Ochylski
Christine M. Womack

General Manager
Ron Munds

District Accountant
Robert Stilts, CPA

Unit Chief
Eddy Moore

Battalion Chief
Paul Provence

DESCRIPTION

Attached are the minutes of the Board of Directors meeting held September 1, 2022 for your approval.

STAFF RECOMMENDATION

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

Motion: I move that the Board approve the minutes of the Board of Directors meeting held September 1, 2022.

Attachment
09/01/2022 Draft Board of Directors Meeting Minutes

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Los Osos Community Services District
DRAFT - Minutes of the Regular Meeting of September 1, 2022

AGENDA ITEM	DISCUSSION OR ACTION
<p>1. CALL TO ORDER FLAG SALUTE ROLL CALL</p>	<p>President Fourcroy called the meeting to order at 6:06 p.m.</p> <p>Roll Call: Chuck Cesena, Vice President – Present Troy Gatchell, Director– Present Marshall Ochylski, Director- Absent Matthew Fourcroy, President – Present Christine Womack, Director – Absent</p> <p>The following Staff was present: Ron Munds, General Manager Jeffrey Minnery, District Counsel Julian Metcalf, Administrative Services Manager</p>
<p>2. GENERAL ACTION ITEMS</p> <p>A. Introduce an Ordinance, by Title Only, Regarding Adopting an Ordinance to Include the Provisions of the Uniform Public Construction Cost Accounting Act; Review a Resolution Electing to be Subject to the Uniform Public Construction Cost Accounting Act and Review the Draft Procurement Policy</p>	<p>General Manager Munds discussed actions needed to adopt the provisions in the Uniform Public Construction Cost Accounting Act, into Title 1 of the District's Code, a review of a Resolution that will be subject to the Act, and a review of the Draft Procurement Policy.</p> <p>The Committee discussed un-budgeted items, emergency provisions, wiring limitations, purchase orders, and dollar limits for professional services and construction.</p> <p>Public Comment - None</p> <p style="text-align: center;">A motion was made by Director Gatchell that the Board:</p> <ol style="list-style-type: none"> 1. Approve the introduction and first reading of Ordinance Number 2022-02 by title only adding to Title 1 of the District's Code incorporating provisions of the California Uniform Public Construction Cost Accounting Act (Attachment 1); 2. Set the public hearing date for final adoption for October 6, 2022 and direct staff to publish the appropriate hearing notices; 3. Review a resolution electing to become subject to the California Uniform Public Construction Cost Accounting Act and provide direction to staff; 4. Review the draft Procurement Policy and provide direction to staff. <p style="text-align: center;">The motion was seconded by Vice President Cesena and carried out with the following Vote:</p> <p>Ayes: Directors Gatchell, Cesena, Fourcroy Nays: None Abstain: None Absent: Ochylski, Womack</p>
<p>3. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA</p>	<p>Public Comment – Pam Hoffstader requested the CSD write a letter voicing support for the clean-up efforts and requesting no living allowed within a certain distance from public areas.</p> <p>Becky McFarland discussed the county's five-year plan to end homelessness, thanked the Sheriff's Department for its responsiveness, asked the CSD for help with requests to limit parking on Palisades at night and day, set up chains at the Community Center, lock tennis courts at night, and to help with community action teams.</p> <p>Patrick McGibny commented on the Tribune article about monies allocated for two county water projects of which Los Osos received none. He suggests that BMC and LOCSD meet with representatives from SGMA.</p> <p>Emily Miggins commented more outreach regarding water use and agrees with Patrick and Becky's comments.</p> <p>The Committee discussed the efforts of those who provided public comments, and the difficulty of the homeless situation. The Board will place writing a letter of support on the next Board Agenda.</p>
<p>4. ADMINISTRATIVE AND COMMITTEE REPORTS</p> <p>A. Fire Department Report</p>	<p>No Report</p> <p>President Fourcroy commented that they are devising a new format for reporting information about Station 15 activities.</p>

AGENDA ITEM	DISCUSSION
B. Sheriff Department Report	Written Report
C. California Highway Patrol Report	Lieutenant Grimm reported DUI and traffic collision incidents for August 2022.
D. Utilities Department Report	General Manager Munds reported on the progress of the Bay Oaks well.
E. General Manager Report	President Fourcroy inquired if the surface equipment for the Bay Oaks well has been purchased. General Manager Munds responded that the project is currently in phase 1 and the purchase will be in phase 2.
F. Los Osos/Baywood Park Chamber of Commerce Report	No Report
G. Los Osos Community Advisory Council (LOCAC) Report	No Report
H. Parks and Recreation Committee Meeting Report	President Fourcroy reported on the Save Cuesta Inlet presentation and ideas of how the district could become involved. Next meeting October 18, 2022
I. Utilities Advisory Committee Meeting Report	Vice President Cesena reported on normal projects and requested placing on the next Board Agenda discussion of JPA versus SGMA. Next meeting October 19, 2022
J. Finance Advisory Committee Meeting Report	General Manager Munds reported on the discussion of the Procurement Policy, the approval of the warrants, and the filing of the financial statements. Next meeting October 3, 2022
K. Emergency Services Advisory Committee Meeting Report	General Manager Munds reported on the building condition assessment and, the Standard of Cover study.
L. Directors' Announcements of District and Community Interest and Reports on Attendance at Public Meetings, Training Programs, Conferences, and Seminars	Vice President Cesena commented on looking for ways the CSD can help with the homeless issues and praised the fact-based stories in the local newspaper.
M. Response to Previously Asked Questions	None
5. PUBLIC COMMENT FOR ITEMS ON THE ADMINISTRATIVE AND COMMITTEE REPORTS AND THE CONSENT AGENDA	Public Comment – Emily Miggins commented on having more outreach on the ESAC meetings.
6. CONSENT AGENDA	A motion was made by Vice President Cesena that the Board receive and file the Administrative and Committee Reports and approve the Consent Agenda. The motion was seconded by Director Gatchell and carried with unanimous consent.
A. Receive Administrative, Committee Reports, and Approved Committee Minutes	
B. Approve Meetings Minutes of August 4, 2022	
C. Approve Warrant Register for August 2022	
D. Receive Financial Report for Period Ending July 31, 2022	
E. Approve Request for Proposal for Station 15	

AGENDA ITEM	DISCUSSION
Building Condition Assessment F. Authorize the Purchase of Payroll Modules for Existing MIP Accounting System	
7. DISCUSSION OF PULLED CONSENT ITEMS	None
8. FUTURE AGENDA ITEMS	The Board will place on the agenda to write a letter of support in the efforts regarding the homeless situation. Both the Board and UAC Agenda will include a discussion of JPA versus SGMA.
9. CLOSING BOARD COMMENTS	None
10. ADJOURNMENT	The meeting was adjourned at 7:16 p.m.

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