



February 2, 2023

TO: LOCSD Board of Directors
FROM: Ron Munds, General Manager
Laura Durban, Administrative Services Manager
SUBJECT: **Agenda Item 10A- 02/02/2023 Board Meeting**
Receive Administrative, Committee Reports, and Approved
Committee Minutes

President
Charles L Cesena

Vice President
Marshall E. Ochylski

Directors
Matthew D. Fourcroy
Troy C. Gatchell
Christine M. Womack

General Manager
Ron Munds

District Accountant
Robert Stilts, CPA

Unit Chief
John Owens

Battalion Chief
Paul Provence

DESCRIPTION

Attached are the approved minutes from meetings in January 2023.

STAFF RECOMMENDATION

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

Motion: I move that the Board receive and file the presented Administrative, Committee Reports and Approved Committee Minutes

Attachment

Finance Advisory Committee Minutes 11/28/22
Utilities Advisory Committee Minutes 11/16/22

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**Minutes of the Utilities Advisory Committee Meeting
November 16, 2022 at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<p>1. Call to Order Flag Salute Roll Call</p>	<p>Chairperson Cesena called the meeting to order at 5:30 p.m.</p> <p><u>Roll Call:</u> James Bishop, Committee Member – Present Jan Harper, Committee Member – Present Leonard Moothart, Committee Member – Present Pam Ouellette, Committee Member – Present Gene Scovell, Committee Member – Absent Chuck Cesena, Chairperson – Present Matthew Fourcroy, Vice-Chairperson – Absent</p> <p><u>Staff:</u> Ron Munds, General Manager Margaret Falkner, Utility Systems Manager Laura Durban, Administrative Services Manager</p>	
<p>2. Approve UAC Minutes of October 19, 2022</p>	<p>Chairperson Cesena presented the minutes for approval.</p> <p>Public Comment – None</p> <p>Committee Member Harper moved to approve the meeting minutes of October 19, 2022. The motion was seconded by Committee Member Ouellette and carried with unanimous consent.</p>	<p>Action – File approved minutes.</p>
<p>3. Basin Management Committee Update</p>	<p>General Manager Munds presented the highlights of the BMC Meeting.</p> <p>The Committee discussed the BMC meeting and water conservation.</p> <p>Public Comment – None</p>	<p>Action – None</p>
<p>4. Review of County of SLO DESAL Project and Participation in Phase 1</p>	<p>General Manager Munds presented the background on the DESAL Project; projected supply vulnerability; plan; purpose; scope; roadmap; next steps for the DESAL Plan.</p> <p>The Committee discussed water production, intertie connections, PG&E as a DESAL location, technology and other DESAL projects.</p> <p>Public Comment - None</p> <p>Committee Member Ouellette made a recommendation to the Board that the Board adopt a resolution approving the District's participation in Phase 1 of the County of San Luis Obispo's DESAL Project. The motion was seconded by Committee Member Bishop and passed with unanimous consent.</p>	<p>Action – The Committee recommended that the Board adopt a resolution approving the District's participation in Phase 1 of the County of San Luis Obispo's DESAL Project.</p>
<p>5. Utility Department Report</p>	<p>Utility Systems Manager Falkner presented an overview of the Utility Department Report, which is available on the district website.</p> <p>The Committee discussed the UAC report.</p> <p>Public Comment – None</p>	<p>Action – None</p>
<p>6. Utilities Department Updates</p>	<p>General Manager Munds reported on the Bay Oaks Well, 16th Street North Tank Rehab Project, heavy equipment storage building, South Bay Lower Aquifer Well Rehab, and S & T Mutual Water emergency water request.</p> <p>The Committee discussed the South Bay Lower and 8th Street wells, and the S & T Mutual and Golden State Water intertie.</p> <p>Public Comment – Beth Reineke, S & T Mutual representative, inquired about the feasibility of partnering with LOCSD for water supply and offered to answer any questions.</p> <p>Committee Member Bishop inquired of any plans to connect to Golden State.</p>	<p>Action – None</p>

	Beth Reineke commented that working with LOCSD will enable them to achieve water solvency sooner than Golden States' department layers.	
7. Public Comments on items NOT on this Agenda	Public Comment – None	<u>Action</u> – None
8. Schedule the Next UAC Meeting	There will be no meeting in December, 2022. The next meeting of the Utilities Advisory Committee is scheduled to be held on Wednesday, January 18, 2023, at 5:30 p.m., unless otherwise noticed.	
9. Closing Comments by UAC Committee Members	Chairperson Cesena mentioned the Needs and Wishes event on December 10, 2022, and thanked and wished the Committee Happy Holidays.	
10. Adjournment	The meeting adjourned at 6:31 p.m.	

**Los Osos Community Services District
Minutes of the Finance Advisory Committee Special Meeting
November 28, 2022, at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<p>1. Call to Order Flag Salute Roll Call</p>	<p>Chairperson Womack called the meeting to order at 5:30 p.m.</p> <p><u>Roll Call:</u></p> <p>Sandra Cirilo, Committee Member – Present Lisa Gonzalez, Committee Member – Present Rick LeVeque, Committee Member – Present Alyce Thorp, Committee Member – Absent Marshall Ochylski, Vice-Chairperson – Arrived 5:34 pm Christine Womack, Chairperson – Present</p> <p><u>Staff:</u></p> <p>Ron Munds, General Manager Laura Durban, Administrative Services Manager Carol Gilmer, Administrative Clerk</p>	
<p>2. Approve FAC Meeting Minutes of November 1, 2022</p>	<p>Chairperson Womack presented the minutes for approval.</p> <p>Public Comment – None</p> <p>Committee Member Cirilo made a motion that the Committee approve the minutes of November 1, 2022. The motion was seconded by Committee Member Gonzalez and passed with unanimous consent.</p>	<p>Action: The Committee recommended that the Board approve the minutes of November 1, 2022.</p>
<p>3. PRESENTATION – Fiscal Year 2021-2022 Audit Report</p>	<p>General Manager Munds presented key points from the 2021-2022 financial audit and introduced District Auditor Sandy Sup from Fechter & Company CPA.</p> <p>District Auditor Sup commented on risk assessments, testing of revenue, expenditures, and capital assets, and verifying cash balances, property tax revenue, and tax and franchise debt with the county.</p> <p>General Manager Munds thanked District Accountant Geidel and Administrative Services Manager Durban for their hard work.</p> <p>The Committee discussed the ease of understanding the audit's written presentation.</p> <p>Public Comment – None</p> <p>Vice-Chairperson Ochylski pointed out that the audit demonstrated a clear difference between general accounting and government accounting.</p> <p>Committee Member Gonzalez made a recommendation that the Board receive and file the fiscal year 2021-2022 financial audit as presented. The motion was seconded by Committee Member Cirilo and passed with unanimous consent.</p>	<p>Action: The Committee recommended that the Board receive and file the fiscal year 2021-2022 financial audit as presented.</p>
<p>4. Review of Board Item Regarding Approval of Warrant Register for November 2022</p>	<p>General Manager Munds presented the warrants.</p> <p>The Committee discussed the warrants.</p> <p>Public Comment – None</p> <p>Committee Member LeVeque made a recommendation that the Board approve the Warrants of November 2022. The motion was seconded by Committee Member Cirilo and passed with unanimous consent.</p>	<p>Action: The Committee recommended that the Board approve the Warrant Register for November 2022.</p>
<p>5. Review of Board Item Regarding Financial Reports for the period ending October 31, 2022</p>	<p>General Manager Munds presented the financial reports.</p> <p>The Committee discussed the Financials.</p> <p>Public Comment – None</p>	<p>Action: The Committee recommended that the Board receive and file the Financials for the period ending October 31, 2022.</p>

AGENDA ITEM	DISCUSSION	FOLLOW-UP
Agenda Item 5 Continued	Committee Member Gonzalez made a recommendation that the Board receive and file the Financials of October 31, 2022. The motion was seconded by Committee Member LeVeque and passed with unanimous consent.	
6. General Manager Update	<p>General Manager Munds presented updates on the Bay Oaks Well, the Incorporation Report, the S & T Mutual Emergency Water Request, and the SLO County DESAL Plan.</p> <p>The Committee discussed the General Manager Report.</p> <p>Public Comment – None</p>	Action: None
7. Public Comments on Items NOT on this Agenda	Public Comment – None	
8. Schedule Next FAC Meeting	The next meeting of the Financial Advisory Committee is scheduled for Tuesday, January 3, 2023, at 5:30 p.m. unless otherwise noted.	
9. Closing Comments by FAC Committee	<p>Committee Member LeVeque introduced himself to the Committee.</p> <p>Committee Member Gonzalez wished the Committee a happy holiday season and shared the concert event at St Benedict's on December 18 at 3 pm.</p> <p>Vice Chairperson Ochylski shared the tree lighting on December 9th at 5 pm, parade on December 10th at 9 am, followed by the People Helping People event at the Community Center.</p>	
10. Adjournment	The meeting adjourned at 6:34 p.m.	