



March 22, 2018

TO: LOCSD Board of Directors

FROM: Renee Osborne, General Manager

SUBJECT: **Agenda Item 12G – 4/5/2018 Board Meeting**  
Approve 2018 Advisory Committee Work Plans

**President**  
Vicki L. Milledge

**Vice President**  
Marshall E. Ochylski

**Directors**  
Charles L. Cesena  
Louis G. Tornatzky  
Vacant

**General Manager**  
Renee Osborne

**District Accountant**  
Robert Stilts, CPA

**Unit Chief**  
Scott M. Jalbert

**Battalion Chief**  
Greg Alex

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**DESCRIPTION**

Attached are the work plans for the Board's 2018 Advisory Committees. The Board should discuss the work plans for each of their committees and make any adjustments as needed.

**STAFF RECOMMENDATION**

***Motion: I move that the Board approve the work plans for the 2018 Finance, Utilities, and Parks and Recreation Committees.***

**DISCUSSION**

The attached work plans are goals that the Board has set for each of their advisory committees. There may occasionally be items that the committees would like to discuss that are not on the work plans.

The process for adding an item to the work plan is for the Committee Chairperson to come to the Board and request items be added to the work plan. If the item is not something that the Board would prefer to address themselves, the item can be added.

During discussion of this item, the Board Chairpersons may discuss alternative suggestions or additions to their committee's work plans.

Attachments



## FINANCE ADVISORY COMMITTEE 2018 WORK PLAN

Recommendations for Finance Advisory Committee in 2018:

**President**

Vicki L. Milledge

**Vice President**

Marshall E. Ochylski

**Directors**

Charles L. Cesena  
Louis G. Tornatzky  
Vacant

**General Manager**

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Greg Alex

1. Review warrant register prior to Board Meetings
2. Review Budget, including monthly review of income and expenditures, for the 2018/2019 fiscal year for all District funds
3. Review Audit for the 2017/2018 fiscal year
4. Review possible disposal of District assets/property determined to be surplus to District Needs
5. Conduct FAC/UAC joint meetings regarding specific projects of interest and concern to both committees
6. Discuss next steps with the Los Osos Low Income Community Fund

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## PARKS AND RECREATION ADVISORY COMMITTEE 2018 WORK PLAN

Recommendations for Parks and Recreation Committee in 2018:

1. Produce a Request for Proposals (RFP) for an "Adopt-A- Park" organization to do maintenance for the future site of the Dog Park
2. Recommend parameters and terms of agreement for RFP "Adopt-a-Park" organization
3. Recommendation regarding rubber chip material currently used at the Los Osos Community Park

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## UTILITIES ADVISORY COMMITTEE 2018 WORK PLAN

### Recommendations for Utilities Advisory Committee in 2018:

**President**

Vicki L. Milledge

**Vice President**

Marshall E. Ochylski

**Directors**

Charles L. Cesena  
Louis G. Tornatzky  
Vacant

**General Manager**

Renee Osborne

**District Accountant**

Robert Stilts, CPA

**Unit Chief**

Scott M. Jalbert

**Battalion Chief**

Greg Alex

1. Review and revise CIP plan with Staff as needed
2. Review Utilities Budgets for 2018/2019 fiscal year.
3. Review and make recommendations and improvements to the District's Water Conservation Plan
4. Review and make recommendations regarding Recycled Water usage/distribution in the community of Los Osos
5. Review and make recommendations to the Water Reserve Funds
6. Conduct UAC/FAC joint meetings regarding specific projects of interest and concern to both committees
7. Review the Rate Stabilization study with staff as needed
8. Review and make recommendations to the Board regarding items on the Basin Management Plan as needed

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