



August 25, 2017

**TO:** LOCSD Board of Directors  
**FROM:** Ann Kudart, Administrative Services Manager  
**SUBJECT:** **Agenda Item 11B – 9/7/2017 Board Meeting**  
Approve Meeting Minutes of August 3, 2017

**President**  
Jon-Erik G. Storm

**Vice President**  
Vicki L. Milledge

**Directors**  
Charles L. Cesena  
Marshall E. Ochylski  
Louis G. Tornatzky

**General Manager**  
Renee Osborne

**District Accountant**  
Robert Stilts, CPA

**Unit Chief**  
Scott M. Jalbert

**Battalion Chief**  
Greg Alex

**DESCRIPTION**

Attached are minutes from your Board's Regular Meeting held August 3, 2017 for your approval.

**STAFF RECOMMENDATION**

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

***Motion: I move that the Board approve the minutes of the August 3, 2017 Board of Directors meeting.***

Attachment

**Mailing Address:**  
P.O. Box 6064  
Los Osos, CA 93412

**Offices:**  
2122 9<sup>th</sup> Street, Suite 102  
Los Osos, CA 93402

**Phone:** 805/528-9370  
**FAX:** 805/528-9377

[www.lososocsd.org](http://www.lososocsd.org)

**Los Osos Community Services District**  
**DRAFT Minutes of the Regular Meeting of August 3, 2017**

AGENDA ITEM	DISCUSSION OR ACTION
<p><b>1. CALL TO ORDER/FLAG SALUTE/SILENT OBSERVANCE/ROLL CALL</b></p>	<p>President Storm called the meeting to order at 6:00 p.m. and led the flag salute.</p> <p>Roll Call:            Charles Cesena, Director – Present            Marshall Ochylski, Director – Absent            Louis Tornatzky, Director – Present            Vicki Milledge, Vice President – Present            Jon-Erik Storm, President – Present</p> <p>The following Staff were present:            Renee Osborne, General Manager            Roy Hanley, District Legal Counsel            Ann Kudart, Administrative Services Manager</p>
<p><b>2. ANNOUNCEMENT OF CLOSED SESSION ITEMS</b></p>	<p>Legal Counsel Hanley announced that the Board would convene to Closed Session for the following:</p> <p>A. <u>CONFERENCE WITH LABOR NEGOTIATORS [Government Code 54957.6]</u>            Agency designated representatives: General Manager Renee Osborne and District Counsel Roy Hanley            Employee designated representative: San Luis Obispo County Employees' Association</p> <p>B. <u>PUBLIC EMPLOYEE PERFORMANCE EVALUATION [Government Code 54957 (b)(1)]</u>            Title: General Manager</p> <p>C. <u>PUBLIC EMPLOYEE EMPLOYMENT [Government Code 54957(b)(1)]</u>            Title: Utility Systems Manager</p> <p>D. <u>CONFERENCE WITH LABOR NEGOTIATORS [Government Code 54957.6]</u>            Agency designated representative: District Counsel Roy Hanley            Unrepresented employee: Grace Environmental Services</p>
<p><b>3. PUBLIC COMMENT</b></p>	<p>Public Comment – Julie Tacker commented on Items 2A, 2B, and 2C.            Lynette Tornatzky commented on Item 2B.</p>
<p><b>4. ADJOURN TO CLOSED SESSION</b></p>	<p>The Board adjourned to Closed Session at 6:06 p.m.</p>
<p><b>5. RECONVENE TO OPEN SESSION</b></p>	<p>The Board reconvened to Open Session at 7:00 p.m.</p> <p>Roll Call:            Chuck Cesena, Director – Present            Marshall Ochylski, Director – Absent            Lou Tornatzky, Director – Present            Vicki Milledge, Vice President – Present            Jon-Erik Storm, President - Present</p> <p>The following Staff were present:            Renee Osborne, General Manager            Roy Hanley, District Legal Counsel            Ann Kudart, Administrative Services Manager</p>
<p><b>6. REPORT OUT OF CLOSED SESSION MEETING</b></p>	<p>Legal Counsel Hanley announced that there was no reportable action from Closed Session.</p>
<p><b>7. PRESENTATIONS AND PUBLIC HEARINGS</b></p>	<p>None</p>
<p><b>8. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA</b></p>	<p>Julie Tacker commented on the Board taking a position on Morro Coast Audubon's closure of Sweet Springs to dog walking and the District's recent presentation at LOCAC.</p>
<p><b>9. ADMINISTRATIVE AND COMMITTEE REPORTS</b>  <b>A. Fire Department Report</b></p>	<p>Battalion Chief Spinharney, County Fire Department Coastal Division Chief, provided a summary of the June 2017 activities as submitted with the agenda packet reporting that Station 15-South Bay responded to 123 calls with 16 simultaneous calls, 86 as medical calls and 42 requiring advanced life support, three incidents reported as traffic collisions, seven reported as fire, 21 reported as public service assists, and nine as emergency; reported on Administration activity, special programs and projects, and fire prevention.</p>

AGENDA ITEM	DISCUSSION
<p><b>9. ADMINISTRATIVE AND COMMITTEE REPORTS</b></p> <p><b>B. Sheriff Department Report</b></p> <p><b>C. Utilities Department Report</b></p> <p><b>D. General Manager Report</b></p> <p><b>E. Los Osos Community Advisory Council (LOCAC)</b></p> <p><b>F. Los Osos/Baywood Park Chamber of Commerce Report</b></p> <p><b>G. Parks and Recreation Advisory Committee Report</b></p> <p><b>H. Directors' Announcements of District and Community Interest and Reports on Attendance at Public Meetings, Training Programs, Conferences, and Seminars</b></p> <p><b>I. Response to Previously Asked Questions</b></p>	<p>Commander Voge provided a report of the Sheriff Department's activities during the month of July 2017 with 284 calls for service.</p> <p>General Manager Osborne provided a report on the June 2017 activities of the Utilities Department as submitted in the agenda packet.</p> <p>General Manager Osborne provided a summary of the GM's activities for July 2017 as submitted in the agenda packet.</p> <p>Julie Oberhoff, LOCAC Chairperson, reported on the items discussed during the July 27, 2017 LOCAC meeting.</p> <p>Steve Vinson reported on the Chamber's upcoming activities during the month of August 2017.</p> <p>Director Tornatzky reported on the August 1<sup>st</sup> Parks and Recreation meeting in which the Committee conducted a review of their Best Policy and Practice survey and will work toward finalizing the ratings.</p> <p>None</p> <p>None</p>
<p><b>10. PUBLIC COMMENT ON THE ADMINISTRATIVE AND COMMITTEE REPORTS AND THE CONSENT AGENDA</b></p>	<p>Julie Tacker commented on three directors participating at the recent LOCAC meeting; Parks and Recreation Committee review of the draft dog park lease agreement; the increase in water production numbers and opposed continued pumping at Palisades Well; continued water conservation efforts; and the Financial reports.</p> <p>District Legal Counsel Hanley clarified that all five members of the Board can attend a properly noticed meeting of another legislative body as long as the five members do not deliberate on items of jurisdiction of the LOCSD while attending those meetings and can participate in conversation at those meetings.</p> <p>Steve Best commented on his disappointment with the procedure of District meetings and opposed Vice President Milledge presenting at LOCAC.</p> <p>Richard Margetson commented on the Financials; that the District's presentation at LOCAC was confusing; and the cancellation of recent committee meetings.</p>
<p><b>11. CONSENT AGENDA</b></p> <p><b>A. Receive Administrative and Committee Reports</b></p> <p><b>B. Approve Meeting Minutes of July 6, 2017</b></p> <p><b>C. Approve July 2017 Warrant Register for Disbursement</b></p> <p><b>D. Receive Financial Reports for Period Ending June 30, 2017</b></p> <p><b>E. Adopt Resolution Amending the District's Expenditure Control Guidelines Regarding New District Credit Cards</b></p>	<p><b>A motion was made by Vice President Milledge to receive and file the Administrative and Committee Reports and to approve the items on the Consent Calendar. The motion was seconded by Director Tornatzky and carried with the following vote:</b></p> <p><b>Ayes: Directors Milledge, Tornatzky, Cesena, Storm</b></p> <p><b>Nays: Cesena on Item 11D</b></p> <p><b>Abstain: None</b></p> <p><b>Absent: Ochylski</b></p>
<p><b>12. DISCUSSION OF PULLED CONSENT ITEMS</b></p>	<p>None</p>
<p><b>13. FUTURE AGENDA ITEMS</b></p>	<p>Director Cesena recommended further discussion on how to proceed with the unification process with LOCAC.</p>

**DRAFT Minutes of the Board of Directors  
Regular Meeting of August 3, 2017  
Page 3 of 3**

AGENDA ITEM	DISCUSSION
<b>14. CLOSING BOARD COMMENTS</b>	Director Tornatzky commented process with the dog park lease between the District and the County and it is slowly moving forward.
<b>15. ADJOURNMENT</b>	The meeting adjourned at 7:53 p.m.

