



# LOS OSOS COMMUNITY SERVICES DISTRICT

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[www.losososcscsd.org](http://www.losososcscsd.org)

## REGULAR MEETING OF THE BOARD OF DIRECTORS

Thursday, April 7, 2016

6:00 PM Closed Session – 7:00 PM Open Session

South Bay Community Center, 2180 Palisades Avenue, Los Osos, CA

### Board of Directors

Marshall E. Ochylski, President  
Jon-Erik G. Storm, Vice President  
Charles L. Cesena, Director  
Louis G. Tornatzky, Director  
R. Michael Wright, Director

## AGENDA

This agenda is prepared and posted pursuant to Government Code §54954.2. District prepared staff reports and documents are normally available on the District website [www.losososcscsd.org](http://www.losososcscsd.org) on the date the agenda is posted or at the District Office. Any writing or document pertaining to an open session item on this agenda which is distributed to the Board of Directors after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed at the District Office during normal business hours, and may be posted on the District's website at [www.losososcscsd.org](http://www.losososcscsd.org).

Please silence all cell phones during the meeting as a courtesy to others.

Consistent with the Americans with Disabilities Act and California Government Code §549542, requests for disability related modification or accommodation including auxiliary aids or services may be made by a person with a disability who requires the modification or accommodation in order to participate at the referenced public meeting by contacting the General Manager at 805-528-9370 or at the District Office during normal business hours.

### 1. **OPENING – 6:00 PM**

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call

### 2. **ANNOUNCEMENT OF CLOSED SESSION ITEMS**

- A. EXISTING LITIGATION (Government Code §54956.9(d) (1).)  
Conference with Legal Counsel Regarding Existing Litigation (Formally initiated):
  - *In re Los Osos Community Services District* (ND-06-10548) United States Bankruptcy Court, Central District of California, Northern Division
- B. PERSONNEL MATTERS (Government Code §54957)  
Conference with General Manager Regarding:
  - 1) Public Employment - District Accountant
  - 2) Public Employee Performance Evaluation – Legal Counsel

C. REAL PROPERTY MATTERS (Government Code §54956.8)

Conference with Real Property Negotiator Peter J. Kampa, Interim General Manager  
Property: 950 Los Osos Valley Road, Los Osos, CA  
Agency Negotiator: Interim General Manager Kampa  
Instruction to Negotiator concerning price, terms and other conditions

**3. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

Public comment and public testimony shall be directed to the Board President and shall be addressed to the Board of Directors as a whole. Each person addressing the Board of Directors shall do so in an orderly and civil manner. **Public Comment is limited to three (3) minutes or otherwise at the discretion of the President.**

**4. ADJOURN TO CLOSED SESSION**

**5. RECONVENE TO OPEN SESSION – 7:00 PM**

**6. REPORT OUT OF CLOSED SESSION MEETING – District Legal Counsel Michael W. Seitz**

**7. PRESENTATION and PUBLIC HEARINGS – None**

**8. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Members of the public may address the Board relating to any item of interest within the Board's jurisdiction but not on its agenda today. Public comment and public testimony shall be directed to the Board President and shall be addressed to the Board of Directors as a whole. Please state your name before addressing the Board. Each person addressing the Board of Directors shall do so in an orderly and civil manner. **Public Comment is limited to three (3) minutes or otherwise at the discretion of the President.**

**9. ADMINISTRATIVE AND COMMITTEE REPORTS**

- A. Fire Department Report
- B. Utilities Department Report
- C. Interim General Manager Report
- D. Legal Counsel Report
- E. Los Osos Community Advisory Council (LOCAC) Report
- F. Los Osos/Baywood Park Chamber of Commerce Report
- G. Emergency Services Advisory Committee Report
- H. Parks & Recreation Advisory Committee Report
- I. Basin Management Committee Report
- J. Directors' Announcements of District and Community Interest and Reports on Attendance at Public Meetings, Training Programs, Conferences, and Seminars

**10. PUBLIC COMMENT FOR ITEMS ON THE ADMINISTRATIVE AND COMMITTEE REPORTS AND THE CONSENT AGENDA (EXCEPT ITEMS PULLED FOR SEPARATE CONSIDERATION)**

Public comment and public testimony shall be directed to the Board President and shall be addressed to the Board of Directors as a whole. Please state your name before addressing the Board. Each person addressing the Board of Directors shall do so in an orderly and civil manner. **Public Comment is limited to three (3) minutes or otherwise at the discretion of the President.**

**11. CONSENT AGENDA**

Any item from the Consent Agenda can be removed by a member of the Board of Directors for separate consideration. Consent Agenda items are considered routine and do not require separate discussion. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda unless an item has been pulled for separate consideration. Items pulled for separate consideration will be heard after all other Action Items listed on the agenda.

- A. Receive Administrative and Committee Reports [Recommend receive and file reports]
- B. Approve Meeting Minutes of March 3, 2016 [Recommend approval of minutes]
- C. Receive Warrant Register for March 2016 [Recommend receive and file warrants]
- D. Approve Allocation of Funds for Facility Rental and Advertising Costs to Conduct a Public Meeting to Receive Community Input Regarding Parks and Recreational Services [Recommend approval in an amount not to exceed \$1000.00]

- E. Authorize the Issuance of a Debit Card to Frank Asuncion as a Replacement Card for the Account Currently in the Name of Kathy Kivley [Recommend adopt Resolution 2016-09 and direct staff to complete all necessary forms for submission to Rabobank]
- F. Designation of the District's Fiscal Year as the Appropriate Period for Reporting of Reimbursements Received by District Directors, General Manager and Employees [Recommend approval pursuant to California Government Code Section 53065.5]
- G. Schedule Special Meeting for the Purpose of Conducting a Board Strategic Planning Workshop to Establish Board of Director Conduct Norms and Board Member/Meeting Related Protocol, Structure and Process Agreements [Recommend schedule special meeting to be held Saturday, May 14, 2016]
- H. Adopt Resolution Approving Amendments to the Travel and Reimbursement Policy to Include Reporting Required by the California Government Code Section 53065.5 [Recommend adopt Resolution 2016-10]
- I. Adopt Resolution Approving a Policy Establishing a Transparency Standard of Excellence for the District and Directing the Implementation of Certain Actions Supporting Public Outreach and Community Input [Recommend adopt Resolution 2016-11]
- J. Consideration of Options Related to Hiring or Contracting with a General Manager [Recommend discussion and course of action]

**12. GENERAL ACTION ITEMS**

- A. Adopt Resolution Approving Policies Relating to the Selection, Hiring, Setting Performance Standards for, and Evaluation of the District Legal Counsel and the District Engineer [Recommend adopt Resolution 2016-12]
- B. Adopt Resolution Approving Amendments to the District's Expenditure Control Guidelines to Allow for Expenditures within all Approved Budget Classifications to be Authorized by the General Manager; Establishing Revised Capital Expenditure Guidelines and Revising Required Purchasing Documentation [Recommend adopt Resolution 2016-13]
- C. Discussion Regarding the District Community Wastewater Fund Held by the San Luis Obispo County Community Foundation [Recommend discussion regarding disposition of wastewater funds in the amount of approximately \$169,081]
- D. Approval of Station 15-South Bay Greywater System Installation Project Involving the Repurposing of the Existing Septic Tank as a Greywater Holding Reservoir to Support Installation of Potential Community Gardens and a Drought Tolerant Demonstration Garden [Recommend approval of project]

**13. DISCUSSION OF PULLED CONSENT ITEMS**

Items pulled for separate consideration from the Consent Agenda, if any, will be heard at this time.

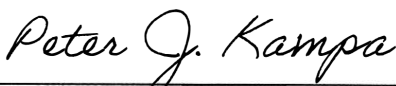
**14. FUTURE AGENDA ITEMS**

Requests from Board members to receive feedback, direct Staff to prepare information and/or request a formal agenda report be prepared and the item placed on a future agenda. No formal action can be taken.

**15. CLOSING BOARD COMMENTS**

**16. ADJOURNMENT**

Respectfully submitted,



Peter J. Kampa, Interim General Manager

This is to certify that this agenda was posted at the Los Osos Community Services District Office and distributed according to requests on April 1, 2016.

Ann Kudart, Administrative/Accounting Assistant III