



November 3, 2022

TO: LOCSD Board of Directors
FROM: Ron Munds, General Manager
Julian Metcalf, Administrative Services Manager
SUBJECT: Agenda Item 6B- 11/03/2022 Board Meeting
Approve Prior Meeting Minutes

President
Matthew D. Fourcroy

Vice President
Charles L. Cesena

Directors
Troy C. Gatchell
Marshall E. Ochylski
Christine M. Womack

General Manager
Ron Munds

District Accountant
Robert Stilts, CPA

Unit Chief
Eddy Moore

Battalion Chief
Paul Provence

DESCRIPTION

Attached are the minutes of the Board of Directors meeting held October 6, 2022 for your approval.

STAFF RECOMMENDATION

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

Motion: I move that the Board approve the minutes of the Board of Directors meeting held October 6, 2022.

Attachment
10/06/2022 Draft Board of Directors Meeting Minutes

Mailing Address:
P.O. Box 6064
Los Osos, CA 93412

Offices:
2122 9th Street, Suite 110
Los Osos, CA 93402

Phone: 805/528-9370
FAX: 805/528-9377

www.losososcscsd.org

Los Osos Community Services District
DRAFT - Minutes of the Regular Meeting of October 6, 2022

AGENDA ITEM	DISCUSSION OR ACTION
<p>1. CALL TO ORDER FLAG SALUTE ROLL CALL</p>	<p>President Fourcroy called the meeting to order at 6:02 p.m.</p> <p>Roll Call: Chuck Cesena, Vice President – Present Troy Gatchell, Director – Absent Marshall Ochylski, Director- Present Matthew Fourcroy, President – Present Christine Womack, Director – Present</p> <p>The following Staff was present: Ron Munds, General Manager Laura Durbin, Administrative Services Manager</p>
<p>4. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA</p>	<p>President Fourcroy moved public comment for items not on the Agenda to the beginning of the meeting.</p> <p>Public Comment – Karen Kimera commented on the history and statistics of Pickleball, cited reasons for needing courts in Los Osos, and invited others to join the group.</p> <p>Sandy Green commented on the Pickleball Group playing times, setting up regulation courts, how the County Parks and Rec. Department helped, how many players participate, and asked for the support of the Board.</p> <p>Diane Suz requested the Parks & Rec Committee help with new ideas for Pickle Ball courts in Los Osos and Invited the Board to the October 25th games which Supervisor Dawn Ortiz-Legg will be attending.</p> <p>Pam Hoffstader supports dedicated pickleball courts at the dog park but not shadow lines on tennis courts, and inquired about the letter concerning homelessness.</p> <p>Becky McFarland commented on the pickleball court situation, and the County keeping the streets clear of safety concerns at Palisades and the park.</p> <p>General Manager Munds responded commenting that the homelessness draft letter to the Board of Supervisors will be on the November Agenda.</p> <p>President Fourcroy commented on the Pickleball situation being placed on the next Parks and Rec Committee agenda.</p> <p>The Board inquired about the cost of building Pickleball courts, whether there is a will to fundraise, if possible sharing other paved areas, and directed the group to reach out to LOCAC.</p>
<p>2. PUBLIC HEARING</p> <p>A. Public Hearing to adopt Ordinance No. 2022-02 of the Los Osos Community Services District to Amend Title 1 to include the Provisions of the Uniform Public Construction Cost Accounting Act in District Code.</p>	<p>General Manager Munds presented the background and benefits of implementing the Uniform Public Construction Accounting Act in the District Code.</p> <p>Director Womack commented on being in favor of a more streamlined process.</p> <p>Public Comment - None</p> <p><i>Director Ochylski moved that the Board adopt, on second reading by title only, Ordinance 2022-02 amending and adding Chapter 1.04 to Title 1 of the District Code. The motion was seconded by Director Womack and carried with unanimous consent.</i></p> <p>Ayes: Directors Ochylski, Womack, Cesena, Fourcroy Nays: None Abstain: None Absent: Gatchell</p>
<p>3. GENERAL ACTION ITEMS</p> <p>A. Water Supply Resiliency Intertie Project [Recommend the Board direct staff to send a correspondence to the County expressing interest in acquiring State Water; to</p>	<p>General Manager Munds presented the PowerPoint presentation that is made available on the District website.</p> <p>Director Womack inquired if adjustments for Zone A revenues are for this fiscal year; if there is a water usage minimum needed to keep the pipes working; what is the issue with the creek crossings; and what will be the potential cost of water.</p>

AGENDA ITEM	DISCUSSION
<p>continue negotiations to secure State Water, and move forward with the environmental work for the preferred alternative intertie project, Option 1, as presented]</p>	<p>General Manager Munds responded Zone A funds will be reallocated upon Board approval; this part of the project will be in the current fiscal year; keeping the pipes working will be addressed in the design phase by flushing the water into a basin; the District cannot benefit from future solutions without being connected to the statewide project regional system; with a pipeline break there is a concern for the aquatic habitat, and water cost is based on delivery and maintenance charges.</p> <p>Director Cesena inquired about the environmental cost and reallocation of Zone A funds.</p> <p>General Manager Munds responded a part of the cost is managing the contracts and this year is one of the better years for the reallocation.</p> <p>President Fourcroy inquired about future available funding options.</p> <p>General Manager commented funding options will be grants, revolving loans, USDA loans and grants, and IBank, but the environmental work must be completed first before the District can move forward with looking at these funding options.</p> <p>Public Comment – Becky McFarland provided a presentation about the state water project.</p> <p>Vice President Cesena commented that the UAC supports moving forward with the recommendation and nitrate removal is very expensive.</p> <p>President Fourcroy commented the project intent is to build resiliency.</p> <p style="text-align: center;">Vice President Cesena moved the Board direct staff to:</p> <ol style="list-style-type: none"> 1. Send a correspondence to the County expressing the District's interest in acquiring State Water; 2. Continue negotiations to secure water, preferably Table A State Water, which is a more assured and reliable water contract; 3. Move forward with the environmental work based on the preliminary preferred design presented in the Technical Memorandum in order to position the project for future grant and other funding; 4. Reallocate \$80,000 of Zone A revenue from Fund 301 to Fund 500 to cover the cost of the environmental work. <p style="text-align: center;">The motion was seconded by Director Womack and carried with unanimous consent.</p>
<p>5. ADMINISTRATIVE AND COMMITTEE REPORTS</p> <p>A. Fire Department Report</p> <p>B. Sheriff Department Report</p> <p>C. California Highway Patrol Report</p> <p>D. Utilities Department Report</p> <p>E. General Manager Report</p> <p>F. Los Osos/Baywood Park Chamber of Commerce Report</p>	<p>Battalion Chief Provence reported that in August 2022, Station 15 responded to 179 calls, hired two engineer paramedics, received the Volunteer Fire Capacity Grant, and participated in numerous community events.</p> <p>President Fourcroy commented the report was easier to read and provided more information with the new formatting.</p> <p>Sergeant Fleotte Coyes' report for September 2022 contained 118 cases and an incident in which an organized retail theft crew stole \$5000 or more of alcohol from retail stores, including Ralphs, with 1 arrest following a foot chase and the other after setting up a perimeter.</p> <p>Lieutenant Grimm reported a total of 8 traffic collisions, 2 DUIs, and minor injuries for all incidents during September 2022.</p> <p>General Manager Munds reported on the progress of the Bay Oaks well.</p> <p>General Manager Munds discussed the release of Station 15's Building Condition Assessment RFP, the annual audit, the anniversaries of Frank Asuncion and Margaret Falkner, and a reminder about the drought.</p> <p>No Report</p> <p>No Report</p>

AGENDA ITEM	DISCUSSION
<p>G. Los Osos Community Advisory Council (LOCAC) Report</p> <p>H. Parks and Recreation Committee Meeting Report</p> <p>I. Utilities Advisory Committee Meeting Report</p> <p>J. Finance Advisory Committee Meeting Report</p> <p>K. Emergency Services Advisory Committee Meeting Report</p> <p>L. Directors' Announcements of District and Community Interest and Reports on Attendance at Public Meetings, Training Programs, Conferences, and Seminars</p> <p>M. Response to Previously Asked Questions</p>	<p>No Report</p> <p>Vice President Cesena requested future agenda items to include the structure of the BMC and funding for the pipeline project through the JPA; and expressed concerns about increased water usage.</p> <p>Director Womack reported it was recommended that the Board receive and file the Warrant register for September 2022 and the Financials for August 31, 2022. Chairperson Womack canceled the October 31, 2022 FAC meeting and rescheduled a special FAC meeting for Tuesday, November 1, 2022, at 5:30 p.m. Rick LeVeque was welcomed as a new FAC Committee Member.</p> <p>General Manager Munds reported discussions covering the building condition assessment RFP, the Standard of Cover study, and the budget.</p> <p>None</p> <p>None</p>
<p>6. PUBLIC COMMENT FOR ITEMS ON THE ADMINISTRATIVE AND COMMITTEE REPORTS AND THE CONSENT AGENDA</p>	<p>Public Comment - Becky McFarland commented on getting the word out about water conservation and commented on water conservation programs.</p> <p>General Manager Munds commented on what the district does to assist with water conservation and rebate programs.</p>
<p>7. CONSENT AGENDA</p> <p>A. Receive Administrative, Committee Reports, and Approved Committee Minutes</p> <p>B. Approve Meetings Minutes of September 1, 2022</p> <p>C. Approve Warrant Register for September 2022</p> <p>D. Receive Financial Report for Period Ending August 31, 2022</p> <p>E. Adopt a Resolution 2022-28 Electing to be Subject to the Uniform Public Construction Cost Accounting Act</p> <p>F. Adopt a Resolution 2022-29 Approving the 2022 Procurement Policy</p> <p>G. Approve the Use and Rehabilitation of an Inactive District Well for Groundwater Monitoring Purposes</p>	<p>A motion was made by Director Ochylski that the Board receive and file the Administrative and Committee Reports and approve the Consent Agenda. The motion was seconded by Director Womack and carried with unanimous consent.</p> <p>Ayes: Directors Ochylski, Womack, Cesena, Fourcroy Nays: None Abstain: None Absent: Gatchell</p>

AGENDA ITEM	DISCUSSION
H. Adopt a Resolution 2022-30 Accepting a Personal Protection Equipment Grant from Cal Fire	
8. DISCUSSION OF PULLED CONSENT ITEMS	None
9. FUTURE AGENDA ITEMS	The Board will place on the agenda pickleball for the Parks and Rec Committee and the BMC structure and funding for the pipeline project through the JPA.
10. CLOSING BOARD COMMENTS	Vice President Cesena commented to drive carefully around town.
11. ADJOURNMENT	The meeting was adjourned at 7:28 p.m.

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