



January 20, 2017

TO: LOCSD Board of Directors

FROM: Ann Kudart, Administrative Services Manager *agk*

SUBJECT: Agenda Item 11F – 2/2/2017 Board Meeting
Adopt Resolution Authorizing the Issuance of a Debit Card to District General Manager Renee Osborne

President
Jon-Erik G. Storm

Vice President
Vicki L. Milledge

Directors
Charles L. Cesena
Marshall E. Ochylski
Louis G. Tornatzky

General Manager
Renee Osborne

District Accountant
Robert Stilts, CPA

Unit Chief
Scott M. Jalbert

Battalion Chief
Josh Taylor

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DESCRIPTION

Authorize the issuance of a debit card in the amount of \$5,000 to District General Manager Renee Osborne.

SUMMARY OF STAFF RECOMMENDATION

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

Motion: I move that the Board adopt Resolution No. 2017-06 authorizing the issuance of a debit card to General Manager Renee Osborne in the amount of \$5,000 and direct staff to complete the required documents for submission to Rabobank.

DISCUSSION

Debit cards were issued by the District when credit cards were cancelled by various corporations during the bankruptcy case. The use of these cards offer convenience and price competitiveness when purchasing goods or services as necessary.

The Debit Card previously in the name of General Manager Kathy Kivley was transferred to Water Resource Crew Leader Frank Asuncion. As the bank requires that an individual's name is shown on a card, it does not make it possible to have one or two departmental cards that can be centrally controlled for use by other employees as needed.

FINANCIAL IMPACT

There is no financial impact, funds are simply transferred to another type of cash account, which is the imprest balance in a debit card.

Attachment

RESOLUTION 2017-06

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
LOS OSOS COMMUNITY SERVICES DISTRICT
AUTHORIZING RABOBANK TO ISSUE A DEBIT CARD FOR RENEE OSBORNE**

WHEREAS, Rabobank (herein "Bank") is designated as a depository for the funds of the Los Osos Community Services District (herein "District"); and to provide other financial accommodations indicated in this resolution; and

WHEREAS, on November 2, 2006, your Board approved Resolution 2006-28, authorizing the creation of debit card accounts for authorized staff members, and

WHEREAS, the Board finds that there is a need to issue a debit card for a specific account to the Renee Osborne, District General Manager.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE LOS OSOS COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

1. The issuance of a debit card to Renee Osborne in the amount of \$5,000 with the five current Directors designated on the signature cards.

On the motion of **Director** _____, seconded by **Director** _____
and on the following roll call vote, to wit:

AYES: **Directors** _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

The foregoing resolution is hereby passed, approved and adopted by the Board of Directors of the Los Osos Community Services District this 2nd day of February 2017.

Jon-Erik Storm
President of the Board
Los Osos Community Services District

ATTEST:

APPROVED AS TO FORM:

Ann Kudart
Administrative Services Manager and
and Deputy Secretary to the Board

Roy A. Hanley
District Legal Counsel