



March 23, 2016

TO: LOCSD Board of Directors

FROM: Ann Kudart, Administrative/Accounting Assistant III 

SUBJECT: Agenda Item 11E – 4/7/2016 Board Meeting
Authorize the Issuance of a Debit Card to Frank Asuncion as a Replacement Card for the Account Currently in the Name of Kathy Kivley

President
Marshall E. Ochylski

Vice President
Jon-Erik G. Storm

Directors
Charles L. Cesena
Louis G. Tornatzky
R. Michael Wright

Interim General Manager
Peter J. Kampa

Temporary District Accountant
Dale G. Flynn

Unit Fire Chief
Scott M. Jalbert

Battalion Chief
Tom McEwen

DESCRIPTION

Adopt a resolution authorizing the issuance of a debit card to Water Resource Crew Leader Frank Asuncion as a replacement card for an account currently in the name of Kathy Kivley.

SUMMARY STAFF RECOMMENDATION

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

Motion: I move that the Board adopt Resolution 2016-09 and direct staff to complete all necessary forms for submission to Rabobank.

DISCUSSION

There is a need to issue a debit card to replace the card previously issued on the same account and for the same amount to Frank Asuncion, a key staff member, with the five current Directors designated on the signature cards.

Attachment

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RESOLUTION NO. 2016-09

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE LOS OSOS COMMUNITY SERVICES DISTRICT
AUTHORIZING RABOBANK TO ISSUE A DEBIT CARD FOR FRANK ASUNCION
AS REPLACEMENT CARD FOR ACCOUNT CURRENTLY IN THE NAME OF KATHY KIVLEY**

WHEREAS, Rabobank (herein "Bank") is designated as a depository for the funds of the Los Osos Community Services District (herein "District"); and to provide other financial accommodations indicated in this resolution; and

WHEREAS, on November 2, 2006, your Board approved Resolution 2006-28, authorizing the creation of debit card accounts for authorized staff members, including General Manager Kathy Kivley; and

WHEREAS, based on District staff recommendation, Directors find that with the retirement of Kathy Kivley there is a need to issue a debit card for a specific account in lieu of credit cards to Water Resource Crew Leader Frank Asuncion, a key staff member.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE LOS OSOS COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

The issuance of a debit card to Frank Asuncion to replace the debit card previously issued on the same account in the name of Kathy Kivley, with the five current Directors designated on the signature cards.

On the motion of Director _____, seconded by Director _____, and on the following roll call vote, to wit:

Ayes: _____
Noes: _____
Absent: _____
Conflicts: _____

The foregoing resolution is hereby passed, approved, and adopted by the Board of Directors of the Los Osos Community Services District this 7th day of April 2016.

Marshall E. Ochylski
President, Board of Directors
Los Osos Community Services District

ATTEST:

APPROVED AS TO FORM:

Peter J. Kampa
Interim General Manager and Secretary to the Board

Michael W. Seitz
District Legal Counsel