



March 7, 2024

**TO:** LOCSO Board of Directors  
**FROM:** Ron Munds, General Manager  
Laura Durban, Administrative Services Manager  
**SUBJECT: Agenda Item 10B- 03/07/2024 Board Meeting**  
Approve Prior Meeting Minutes

**President**  
Marshall E. Ochylski

**Vice President**  
Christine M. Womack

**Directors**  
Charles L. Cesena  
Matthew D. Fourcroy  
Troy C. Gatchell

**General Manager**  
Ron Munds

**District Accountant**  
Robert Stilts, CPA

**Unit Chief**  
John Owens

**Battalion Chief**  
Paul Provence

**DESCRIPTION**

Attached are the minutes of the Board of Directors meeting held February 1, 2024 for your approval.

**STAFF RECOMMENDATION**

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

***Motion: I move that the Board approve the minutes of the Board of Directors meeting held February 1, 2024.***

Attachment  
02/01/2024 Draft Board of Directors Meeting Minutes

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**Los Osos Community Services District**  
**DRAFT - Minutes of the Regular Meeting of February 1, 2024**

AGENDA ITEM	DISCUSSION OR ACTION
<p><b>1. CALL TO ORDER FLAG SALUTE ROLL CALL</b></p>	<p>President Ochylski called the meeting to order at 5:05 p.m. and led the flag salute.</p> <p>Roll Call:            Chuck Cesena, Director – Present            Matthew Fourcroy, Director – Arrived at 5:33 p.m.            Troy Gatchell, Director – Present            Christine, Vice President – Absent            Marshall Ochylski, President – Present</p> <p>The following Staff was present:            Ron Munds, General Manager            Thomas Green, District Counsel            Laura Durban, Administrative Services Manager            Margaret Falkner, Utilities Systems Manager</p>
<p><b>2. ANNOUNCEMENT OF CLOSED SESSION ITEMS</b></p> <p><b>A. DISCUSSION ABOUT LABOR NEGOTIATIONS</b></p>	<p>District Counsel Green announced closed session Pursuant to Government Code §54957.6.</p> <p>Public Comment - None</p>
<p><b>3. ADJOURN TO CLOSED SESSION</b></p>	<p>President Ochylski Adjourned to Closed Session at 5:06 p.m.</p>
<p><b>4. RECONVENE TO OPEN SESSION- 6:00 PM</b></p>	<p>President Ochylski called the meeting to order at 6:00 p.m.</p> <p>District Counsel Green announced “no reportable action” from Closed Session.</p>
<p><b>5. GENERAL ACTION ITEMS</b></p> <p><b>A. Approve Fiscal Year 2023/2024 Mid-Year Budget Adjustments</b></p>	<p>General Manager Munds presented providing information for each fund, the major adjustment requests, their budget impact, and a mid-year budget summary.</p> <p>Fund 100: Public Comment – None</p> <p>Fund 301: Public Comment – Richard Margetson commented on the Budget Summary.</p> <p>Fund 500: Public Comment - None</p> <p>The Board discussed the cost of the Program C well.</p> <p>Fund 650: Public Comment – None</p> <p>Director Gatchell inquired about the food waste program.</p> <p>Director Fourcroy commented on the Franchise Fees.</p> <p>Fund 800: Public Comment – None</p> <p>Fund 900: Public Comment – None</p> <p><b>Director Fourcroy recommended that the Board approve the Mid-Year Adjustment requests as presented for Funds 100, 301, 500, 650, 800 and 900. The motion was seconded by Director Cesena and carried with the following vote:</b></p> <p><b>Ayes: Directors Fourcroy, Cesena, Gatchell, Ochylski</b>  <b>Nays:</b>  <b>Abstain:</b>  <b>Absent: Womack</b></p>
<p><b>6. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA</b></p>	<p>Richard Margetson commented on the Needs and Wishes fundraiser donation to the Noor Clinic and the need for more Bell Ringers, despite Los Osos receiving the most donations in the region.</p>

<p><b>7. ADMINISTRATIVE AND COMMITTEE REPORTS</b></p>	
<p><b>A. Fire Department Report</b></p>	<p>Battalion Chief Provence reported for January 2024, two vegetation fires, 98 medical calls, 22 public assists, and one hazardous call. Aids provided and received by other agencies were nearly equal. A meeting with resource management to discuss Los Osos fire plans has been arranged, crew training is ongoing, and upstaffing for the upcoming storm is in underway.</p>
<p><b>B. Sheriff Department Report</b></p>	<p>No Report</p>
<p><b>C. California Highway Patrol Report</b></p>	<p>Captain Klingenberg reported nine collisions in January 2024, two with injuries and six without, one hit-and-run, and two DUIs.</p>
<p><b>D. Utilities Department Report</b></p>	<p>General Manager Munds commented on the Skyline Groundwater Monitoring Wells, which are part of the Spring Monitoring report.</p>
<p><b>E. General Manager Report</b></p>	<p>General Manager Munds provided an update on the Standard of Cover Study, the SLOCOG Transportation Plan Study, Title 19, talks with Congressman Carbajal about possible Intertie Project funding, and ongoing work with S &amp; T Mutual.</p>
<p><b>F. Los Osos/Baywood Park Chamber of Commerce Report</b></p>	<p>No Report</p>
<p><b>G. Los Osos Community Advisory Council (LOCAC) Report</b></p>	<p>Written Report</p>
<p><b>H. Parks and Recreation Committee Meeting Report</b></p>	<p>No Report – Next meeting will be March 19, 2024</p>
<p><b>I. Utilities Advisory Committee Meeting Report</b></p>	<p>Director Cesena commented that the RWQCB Nitrate Study report will be released at the end of March.</p>
<p><b>J. Finance Advisory Committee Meeting Report</b></p>	<p>President Ochylski reported that the FAC recommended approving the warrant register as well as receiving and filing the financial reports.</p>
<p><b>K. Emergency Services Advisory Committee Meeting Report</b></p>	<p>No Report</p>
<p><b>L. Basin Management Committee Meeting Report</b></p>	<p>Director Cesena reported that updates dominated the discussions, including fall monitoring data, and the new BMC website and bank account.</p>
<p><b>M. Directors' Announcements of District and Community Interest and Reports on Attendance at Public Meetings, Training Programs, Conferences, and Seminars</b></p>	<p>Director Cesena discussed the Community Center becoming an annex to the CSD as part of the county's emergency response plan.</p> <p>General Manager Munds commented that it would be presented to ESAC and the Board when it is ready.</p> <p>President Ochylski commented that LAFCO completed and approved the municipal services review for Pismo Beach and Cambria.</p>
<p><b>N. Appointment of District Advisory Committee Chairpersons and Vice Chairpersons and Appointment of District Representatives to Outside Agencies by the Board President.</b></p>	<p>President Ochylski announced appointment changes: Director Gatchell as Chairperson and Director Ochylski as Vice Chairperson of ESAC; and Director Womack as Chairperson and Director Ochylski as Alternate of The Fire Safe Council. The Cabrillo Basin ADHOC Committee will be continued for another year.</p>
<p><b>O. Response to Previously Asked Questions</b></p>	<p>President Ochylski announced that the yearly review of the legal council's lead services will begin next month.</p>

<p><b>8. PUBLIC COMMENT FOR ITEMS ON THE ADMINISTRATIVE AND COMMITTEE REPORTS AND THE CONSENT AGENDA</b></p>	<p>Public Comment – Richard Margetson commented on the Needs and Wishes toy drive and the defeat of the first fire tax 20 years ago and what resident pay for the fire tax now is still less.</p>
<p><b>9. CONSENT AGENDA</b>  <b>A. Receive Administrative, Committee Reports, and Approved Committee Minutes</b>  <b>B. Approve Meetings Minutes of January 4, 2024</b>  <b>C. Approve Warrant Register for January 2024</b>  <b>D. Receive Financial Report for Period Ending December 31, 2023</b>  <b>E. Receive and File the Annual 2023 Investment Report</b>  <b>F. Adopt Resolution 2024-02 Establishing Legislative Advocacy Platform for 2024</b>  <b>G. Approve a Two-Year Extension of Audit Services with Fechter &amp; Company</b></p>	<p><b>A motion was made by Director Fourcroy that the Board receive and file the presented Administrative, Committee Reports and Approved Committee Minutes The motion was seconded by Director Cesena and carried with the following vote:</b></p> <p><b>Ayes: Directors Fourcroy, Cesena, Gatchell, Ochylski</b>  <b>Nays:</b>  <b>Abstain:</b>  <b>Absent: Womack</b></p>
<p><b>10. DISCUSSION OF PULLED CONSENT ITEMS</b></p>	<p>None</p>
<p><b>11. PRESENTATION</b>  <b>A. Brown Act Training</b></p>	<p>President Ochylski presented the Brown Act Training Presentation.</p> <p>Public Comment – None</p>
<p><b>12. FUTURE AGENDA ITEMS</b></p>	<p>None</p>
<p><b>13. CLOSING BOARD COMMENTS</b></p>	<p>Director Fourcroy thanked President Ochylski for the Brown Act Training.</p>
<p><b>11. ADJOURNMENT</b></p>	<p>The meeting was adjourned at 7:12 p.m.</p>