



June 3, 2021

**TO:** LOCSD Board of Directors  
**FROM:** Laura Durban, Administrative Services Manager  
**SUBJECT:** **Agenda Item 6C – 06/03/2021 Board Meeting**  
 Approve Warrant Register for May 2021

**DESCRIPTION**

The attached Warrant Register is presented for review to the Board for their review and approval. The following are some of larger payments made during the month of May:

**President**  
 Christine M. Womack

**Vice President**  
 Matthew D. Fourcroy

**Directors**  
 Charles L. Cesena  
 Troy C. Gatchell  
 Marshall E. Ochylski

**General Manager**  
 Ron Munds

**District Accountant**  
 Robert Stilts, CPA

**Unit Chief**  
 Eddy Moore

**Battalion Chief**  
 Paul Provence

Check No	Check Date	Vendor Name	Check Amount	Transaction Description	Fund
30614	5/3/2021	ALPHA ELECTRICAL SERVICE	7,686.00	Install electrical at the new water yard building	500
30625	5/7/2021	Cardmember Services	1,196.82	BestBuy – Monitor, Mounting, Running Wires & Installation for Board Room Meeting Presentations	100
30629	5/7/2021	BRENTAG PACIFIC INC.	2,024.81	Water Treatment Chemicals	500
30637	5/7/2021	L N CURTIS	22,008.44	Reserve Uniforms. Will receive a 50% VFA grant reimbursement. (Approved by the Board on 09/03/2020)	301
30648	5/20/2021	CLEATH-HARRIS GEOLOGISTS, INC.	2,610.00	For Work done on the Program C Expansion Well	500
30650	5/20/2021	FILIPPONI & THOMPSON DRILLING, INC.	2,175.81	10th St Well Rehabilitation & Liner	500
30650	5/20/2021	FILIPPONI & THOMPSON DRILLING, INC.	3,620.00	3rd Street Well 40% Retainer for work to be done	500
30660	5/20/2021	STANLEY CONVERGENT SECURITY SOLUTIONS	6,844.60	Monitoring Service Wells and Security Services / After Hours call line for one year.	500
30663	5/25/2021	ADAMSKI MOROSKI MADDEN CUMBERLAND & GREEN LLP	2,874.50	March and April 2021 - General Legal Services	100
30665	5/25/2021	BROWNSTEIN, HYATT, FARBER, SCHRECK	9,076.94	03/01-04/30/21 BMC Shared Cost (Two Months)	500
30671	5/27/2021	CONTINENTAL UTILITY SOLUTIONS, INC.	2,000.00	Annual expense for District Web Portal for Water Payments and Billing	500

**Mailing Address:**  
 P.O. Box 6064  
 Los Osos, CA 93412

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 2122 9<sup>th</sup> Street, Suite 110  
 Los Osos, CA 93402

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**SUMMARY STAFF RECOMMENDATION**

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, staff recommends that the Board adopt the following motion:

***Motion: I move that the Board approve the warrant register for the period May 2021.***

**DISCUSSION**

The District's Accounts Payable invoicing is charged to the following fund codes:

Fund 100	Administrative
Fund 200	Bayridge Estate
Fund 301	Fire
Fund 400	Vista de Oro
Fund 500	Water
Fund 600	Wastewater
Fund 800	Drainage
Fund 900	Parks and Recreation

Attachments

LOS OSOS COMMUNITY SERVICES DISTRICT  
Check/Voucher Register - Warrant Register for Board Packet  
From 5/1/2021 Through 5/31/2021

Check No	Check Date	Vendor Name	Check Amount	Transaction Description	Fund Code
30614	5/3/2021	ALPHA ELECTRICAL SERVICE	7,686.00	04/30/21 Install electrical at 8th & El Morro	500
30615	5/3/2021	COASTAL COPY, LP	49.23	03/24/21-04/23/21 Acct#LO22 Main Copier/Printer/Fax Overages	100
30616	5/3/2021	STREAMLINE	260.00	05/01-31/21 Website Hosting & Engage Fee	100
30617	5/3/2021	FRANCHISE TAX BOARD	35.00	Wage Garnishment PD 050721	100
30618	5/3/2021	HACH	384.40	04/28/21 Acct#270053 Process Control & Treatment Supplies	500
30619	5/3/2021	MINER'S ACE HARDWARE	346.94	04/01-31/21 Acct#143640 Supplies/Mint/Tools/Parts/Equip	500
30620	5/3/2021	PG&E	300.29	03/21/21-04/20/21 7954162233-2 Electrical Services/Street	100
	5/3/2021	PG&E	400.53	03/21/21-04/20/21 7954162233-2 Electrical Services/Street	200
	5/3/2021	PG&E	8.93	03/21/21-04/20/21 7954162233-2 Electrical Services/Street	301
	5/3/2021	PG&E	158.50	03/21/21-04/20/21 7954162233-2 Electrical Services/Street	400
	5/3/2021	PG&E	7,475.05	03/21/21-04/20/21 7954162233-2 Electrical Services/Street	500
	5/3/2021	PG&E	179.52	03/21/21-04/20/21 7954162233-2 Electrical Services/Street	800
30621	5/3/2021	SLO COUNTY EMPLOYEES ASSOC	13.75	04/19/21-05/02/21 SLOCEA Dues	100
	5/3/2021	SLO COUNTY EMPLOYEES ASSOC	114.24	04/19/21-05/02/21 SLOCEA Dues	500
30622	5/3/2021	THE GAS COMPANY	7.44	03/26/21-04/26/21 Acct#05011720470 Gas Service - Water Yard	500
30623	5/3/2021	THE GAS COMPANY	36.13	03/25/21-04/24/21 Acct#17141580187 Gas Service Suite 106	100
30625	5/7/2021	Cardmember Services	3.12	04/06/21 CC/Durban - Pirateship - Postage for IRS Q1	100
	5/7/2021	Cardmember Services	200.00	04/08/21 CC/Durban - Spectrum - Internet for Server	100
	5/7/2021	Cardmember Services	54.99	04/27/21 - CC/Durban - Zoom - Board and Committee Meetings	100
	5/7/2021	Cardmember Services	125.00	04/27/21 CC/Durban - CSDA 2-Day Supervisory Skills Training	100
	5/7/2021	Cardmember Services	1,196.82	04/28/21 CC/Durban - BestBuy - Monitor, Running Wires, Installation	100
	5/7/2021	Cardmember Services	21.60	04/15/21 CC/Young - Pirate Ship - Postage for Radio Service	301
	5/7/2021	Cardmember Services	249.15	04/19/21 CC/Young - Spectrum Internet/TV	301
	5/7/2021	Cardmember Services	192.07	04/21/21 - CC/Young - SOS Survival - CERT Vests	301
	5/7/2021	Cardmember Services	63.90	04/02/21 CC/Durban - Tribune (Legal Posting Title 2)	500
	5/7/2021	Cardmember Services	33.00	04/06/21 CC/Durban - Spectrum Mobile - Cell Phone Water Crew	500
	5/7/2021	Cardmember Services	25.00	04/08/21 CC/Durban - Spectrum - Internet for Server	500
	5/7/2021	Cardmember Services	161.21	04/11/21 CC/Durban - SpectrumMobile - Cell Phones Water Crew	500
	5/7/2021	Cardmember Services	109.99	04/19/21 CC/Durban - Spectrum - Internet Water Yard	500
	5/7/2021	Cardmember Services	31.09	04/28/21 CC/Durban - Amazon.com - Toner Wateryard Printer	500
	5/7/2021	Cardmember Services	25.00	04/29/21 CC/Pall - SLO CO IWMA - Roll off for Ferrell Yard	500
	5/7/2021	Cardmember Services	142.44	05/01/21 CC/Durban - AT&T (03/22/21-04/21/21)	500
	5/7/2021	Cardmember Services	22.00	04/06/21 CC/Durban - Spectrum Mobile - Cell Phone Water Crew	800
	5/7/2021	Cardmember Services	107.47	04/11/21 CC/Durban - SpectrumMobile - Cell Phones Water Crew	800
30626	5/7/2021	ALPHA ELECTRICAL SERVICE	550.00	05/05/21 - Install Electrical 8th & El Morro Shop	500

LOS OSOS COMMUNITY SERVICES DISTRICT  
Check/Voucher Register - Warrant Register for Board Packet  
From 5/1/2021 Through 5/31/2021

Check No	Check Date	Vendor Name	Check Amount	Transaction Description	Fund Code
30627	5/7/2021	AFLAC	33.12	04/01-30/21 Acct#HJ582 EE Elected Insurance	100
	5/7/2021	AFLAC	186.78	04/01-30/21 Acct#HJ582 EE Elected Insurance	500
30628	5/7/2021	ALLIED ADMINISTRATORS - DELTA DENTAL	235.82	06/01-30/21 ID#07914-07535 Dental Plan	100
	5/7/2021	ALLIED ADMINISTRATORS - DELTA DENTAL	673.60	06/01-30/21 ID#07914-07535 Dental Plan	500
30629	5/7/2021	BRENNTAG PACIFIC INC.	2,024.81	04/29/21 Acct#122727 Water Treatment Chemicals	500
30630	5/7/2021	GOLDEN STATE WATER COMPANY	513.00	02/22/21-04/21/21 Acct#84033200001 Water Service - Fire	301
30631	5/7/2021	COAST PEST CONTROL	75.00	04/24/21 Bi-Monthly Pest Control Service	301
30632	5/7/2021	COASTAL COPY, LP	109.00	04/18/21-7/17/21 Acct#CF00 Contract #3924-05 Base Charge	301
30633	5/7/2021	Coverall North America, Inc.	236.00	05/01-31/21 Janitorial Services (Suites 106 & 110)	100
30634	5/7/2021	Santa Maria FAMCON Pipe & Supply	530.89	04/26/21 & 04/29/21 Acct#505 Polyethylene & Ball Valve 3/4	500
30635	5/7/2021	KITZMAN WATER, INC.	89.50	04/30/21 Acct#72975 Softwater Service - Fire	301
30636	5/7/2021	LIFE ASSIST INC	1,739.05	04/27/21, 04/30/21 & 05/04/21 Acct#93402CDF Paramedic Supply	301
30637	5/7/2021	L N CURTIS	22,008.44	10/26/20-11/18/20 Cust#C33451 VFA Grant Reserve Uniforms	301
30638	5/7/2021	MINER'S ACE HARDWARE	79.48	04/01-30/21 Acct#121480 Supplies/Equip/Tools/Parts	301
30639	5/7/2021	MISSION COUNTRY DISPOSAL	130.14	05/01--31/21 Acct#4130-5101023 Trash Service - Fire	301
30640	5/7/2021	MISSION COUNTRY DISPOSAL	149.72	05/01-31/21 Acct#4130-5101854 Trash Service Water Yard	500
30641	5/7/2021	MISSION LINEN SUPPLY	29.21	05/06/21 Cust#213729 Janitorial Supplies - Towel Rolls/Rags	500
30642	5/7/2021	SWCA ENVIRONMENTAL CONSULTANTS	213.00	Prj 060804.00 IS/MND Environmental Program C	500
30643	5/7/2021	THE GAS COMPANY	190.61	03/24/21-04/22/21 Acct#14941522279 Gas Service - Fire	301
30644	5/7/2021	USA BLUE BOOK	908.48	Cust # 92278 Stenner 5 Pack and Water Level Equipment	500
30645	5/7/2021	LOS OSOS CHEVRON	512.62	04/01-30/21 Acct#70 Gas & Diesel - Fleet Vehicles	500
	5/7/2021	LOS OSOS CHEVRON	128.16	04/01-30/21 Acct#70 Gas & Diesel - Fleet Vehicles	800
30646	5/7/2021	WALLACE GROUP	982.50	03/01-31/21 Engineering Services	500
	5/7/2021	WALLACE GROUP	430.00	03/01-31/21 Engineering Services	900
30647	5/20/2021	AT&T	231.71	04/20/21-05/19/21 Telephone & Telemetry Service	100
	5/20/2021	AT&T	753.40	04/20/21-05/19/21 Telephone & Telemetry Service	500
	5/20/2021	AT&T	23.67	04/20/21-05/19/21 Telephone & Telemetry Service	800
30648	5/20/2021	CLEATH-HARRIS GEOLOGISTS, INC.	2,610.00	Proj#2212-2101 Program C Expansion Wells - Well Specs, hours	500
30649	5/20/2021	GEORGE CONTENTO	3,000.00	06/01-30/21 Office Rent (Suites 106 & 110)	100
30650	5/20/2021	FILIPPONI & THOMPSON DRILLING,	2,175.81	10th St Well Rehab & Liner	500
	5/20/2021	FILIPPONI & THOMPSON DRILLING,	3,620.00	3rd Street Well 40% Retainer	500
30651	5/20/2021	FRANCHISE TAX BOARD	35.00	Wage Garnishment PD 052121	100
30652	5/20/2021	HUMANA INSURANCE COMPANY	204.00	06/01-30/21 ID#732930-001 Reserve FF Insurance	301

LOS OSOS COMMUNITY SERVICES DISTRICT  
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From 5/1/2021 Through 5/31/2021

Check No	Check Date	Vendor Name	Check Amount	Transaction Description	Fund Code
30653	5/20/2021	ITRON, INC.	945.09	06/01/21-08/31/21 Contract #SC00001696 Qtrly Maint Software	500
30654	5/20/2021	DE LAGE LANDEN FINANCIAL SERVICES	288.05	05/01-31/21 Acct#630919 Kyocera Service Contract/Insurance	100
30655	5/20/2021	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	243.94	06/01-30/21 Acct#LOSOSOS-BL-283600 Insurance-Life/ADD/WI/LTD	100
	5/20/2021	THE LINCOLN NATIONAL LIFE INSURANCE COMPANY	576.24	06/01-30/21 Acct#LOSOSOS-BL-283600 Insurance-Life/ADD/WI/LTD	500
30656	5/20/2021	OFFICE DEPOT INC	140.07	04/01-30/21 Acct#28702448 General Supplies	100
30657	5/20/2021	PETE'S MORRO BAY TIRE AND AUTO	476.48	05/19/21 Vehicle Repairs - Two New Front Tires Unit D	500
30658	5/20/2021	SLO COUNTY AIR POLLUTION CONTROL DEPT	677.70	Regulatory Fees Permit # 2205-1, 1619-3, 133-2, 1608-2	500
	5/20/2021	SLO COUNTY AIR POLLUTION CONTROL DEPT	677.69	Regulatory Fees Permit # 2205-1, 1619-3, 133-2, 1608-2	800
30659	5/20/2021	SLO COUNTY EMPLOYEES ASSOC	13.75	05/03/21-05/16/21 SLOCEA Dues	100
	5/20/2021	SLO COUNTY EMPLOYEES ASSOC	114.24	05/03/21-05/16/21 SLOCEA Dues	500
30660	5/20/2021	STANLEY CONVERGENT SECURITY SOLUTIONS	6,844.60	03/01/21-02/28/22 Acct#30028684 Monitoring Service Wells	500
30661	5/20/2021	VERIZON WIRELESS	68.82	04/08/21-05/07/21 Acct#472454582-00001 Cellular Service	301
30662	5/20/2021	VISION SERVICE PLAN	64.11	06/01-30/21 Acct#121302260001 Vision Plan	100
	5/20/2021	VISION SERVICE PLAN	171.33	06/01-30/21 Acct#121302260001 Vision Plan	500
30663	5/25/2021	ADAMSKI MOROSKI MADDEN CUMBERLAND & GREEN LLP	2,874.50	03/01/21-04/30/21 General Legal Services	100
30664	5/25/2021	BOONE GRAPHICS	1,808.90	05/21/21 Utility Billing Services (Rts 201-205)	500
30665	5/25/2021	BROWNSTEIN, HYATT, FARBER, SCHRECK	9,076.94	03/01-04/30/21 BMC Shared Cost	500
30666	5/25/2021	MISSION LINEN SUPPLY	29.21	05/20/21-Cust#213729 Janitorial Supplies Towel Roll/Rags	500
30667	5/25/2021	SLO COUNTY DEPARTMENT OF PUBLIC WORKS	2,295.00	04/01-30/21 405R979032 Water Quality Testing	500
30668	5/25/2021	STANLEY CONVERGENT SECURITY SOLUTIONS	97.61	03/01/21-03/31/21 Acct#2234623879 Security Services 106 110	100
30669	5/25/2021	ROBERT STILTS, CPA	5,000.00	04/16/21-05/15/21 Bookkeeping Services	100
30670	5/25/2021	TECHXPRESS INC	1,489.00	06/01-30/21 IT Tech Support & Services	100
30671	5/27/2021	CONTINENTAL UTILITY SOLUTIONS, INC.	2,000.00	CUSI Customer Web Portal Annual Service 07/31/21-07/31/22	500
30672	5/27/2021	PITNEY BOWES PURCHASE POWER	10.00	05/21/21 Acct#8000900007064342 Postage (Online Certified)	100

LOS OSOS COMMUNITY SERVICES DISTRICT  
 Check/Voucher Register - Warrant Register for Board Packet  
 From 5/1/2021 Through 5/31/2021

30673	5/27/2021	STANLEY CONVERGENT SECURITY SOLUTIONS	0.00	03/01/21-02/28/22	Acct#30028684 Monitoring Service Wells	500
6601-6609-6611-6617	5/31/2021	CA PUBLIC EMPL RET SYSTEM	771.91	05/01-31/21	CalPERS Unfunded Accrued Liability	100
	5/31/2021	CA PUBLIC EMPL RET SYSTEM	3,854.37	05/01-31/21	CalPERS Unfunded Accrued Liability	301
	5/31/2021	CA PUBLIC EMPL RET SYSTEM	4,431.08	05/01-31/21	CalPERS Unfunded Accrued Liability	500
CalPERSMed2143_Jun21	5/25/2021	CA PUBLIC EMPLOYEES' RETIREMENT SYSTEM	1,885.76	06/01-30/21	ID#4662975925 CalPERS Health Plan	100
	5/25/2021	CA PUBLIC EMPLOYEES' RETIREMENT SYSTEM	3,606.80	06/01-30/21	ID#4662975925 CalPERS Health Plan	500
PD050721_457	5/7/2021	CALPERS 457	1,411.00	04/19/21-05/02/21	SIP457 Contributions	500
PD050721_EDD	5/7/2021	CA EMPLOYMENT DEVELOPMENT DEPT	719.26		State Payroll Taxes PP: 04/19/21-05/02/21	100
	5/7/2021	CA EMPLOYMENT DEVELOPMENT DEPT	498.59		State Payroll Taxes PP: 04/19/21-05/02/21	301
	5/7/2021	CA EMPLOYMENT DEVELOPMENT DEPT	820.62		State Payroll Taxes PP: 04/19/21-05/02/21	500
PD050721_IRS	5/7/2021	DEPARTMENT OF THE TREASURY	1,912.06		Federal Payroll Taxes PP 04/19/21-05/02/21	100
	5/7/2021	DEPARTMENT OF THE TREASURY	1,148.54		Federal Payroll Taxes PP 04/19/21-05/02/21	301
	5/7/2021	DEPARTMENT OF THE TREASURY	2,332.03		Federal Payroll Taxes PP 04/19/21-05/02/21	500
PD050721_PERSRet	5/7/2021	CA PUBLIC EMPL RET SYSTEM	1,666.55		Retirement Earned PP: 04/18/21-05/02/21	100
	5/7/2021	CA PUBLIC EMPL RET SYSTEM	357.79		Retirement Earned PP: 04/18/21-05/02/21	301
	5/7/2021	CA PUBLIC EMPL RET SYSTEM	3,549.71		Retirement Earned PP: 04/18/21-05/02/21	500
PD052121_457	5/21/2021	CALPERS 457	1,771.00	05/03/21-05/16/21	SIP 457 Contributions	500
PD052121_EDD	5/21/2021	CA EMPLOYMENT DEVELOPMENT DEPT	679.06		State Payroll Taxes: PP 05/03/21-05/16/21	100
	5/21/2021	CA EMPLOYMENT DEVELOPMENT DEPT	473.39		State Payroll Taxes: PP 05/03/21-05/16/21	301
	5/21/2021	CA EMPLOYMENT DEVELOPMENT DEPT	767.61		State Payroll Taxes: PP 05/03/21-05/16/21	500
PD052121_IRS	5/21/2021	DEPARTMENT OF THE TREASURY	1,820.26		Federal Payroll Taxes: PP 05/03/21-05/16/21	100
	5/21/2021	DEPARTMENT OF THE TREASURY	1,060.70		Federal Payroll Taxes: PP 05/03/21-05/16/21	301
	5/21/2021	DEPARTMENT OF THE TREASURY	2,250.77		Federal Payroll Taxes: PP 05/03/21-05/16/21	500
PD052121_PERSRet	5/21/2021	CA PUBLIC EMPL RET SYSTEM	1,666.55		Retirement Earned PP:05/13/21-05/16/21	100
	5/21/2021	CA PUBLIC EMPL RET SYSTEM	397.40		Retirement Earned PP:05/13/21-05/16/21	301
	5/21/2021	CA PUBLIC EMPL RET SYSTEM	<u>3,549.71</u>		Retirement Earned PP:05/13/21-05/16/21	500
Report Total			<u>145,018.11</u>			

03/01 – FAC Meeting  
03/04 – BOD Meeting  
03/16 – PRAC Meeting  
03/17 – UAC Meeting  
03/25 – LOCAC (Ochylski)  
03/29 – FAC Meeting

\*please include any qualifying Ad Hoc or outside Meetings reported on

## DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

NAME Marshall Ochylski DATE April 26, 2021

FOR THE MONTH OF March 2021

### 9. DIRECTOR COMPENSATION (amended and adopted 02/04/2021)

- 9.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular, adjourned or special meeting of the Board of Directors, each required training session, each Standing Committee meeting of which said Director is either the Chairperson or Vice Chairperson, each ad Hoc Committee meeting, each non-District meeting assigned by the Board President to a Board member at the beginning of each calendar year or other function/meeting attended by him/her as a representative of the District at the direction of the Board of Directors.
- 9.2 Each Director shall submit his/her compensation request no later than ninety (90) days after attendance at each meeting referenced in above section 9.1, however in no case shall a compensation request be submitted later than July 31 for a meeting attended in the previous fiscal year.
- 9.3 Pursuant to the requirements of Government Code §61047, in order to receive compensation for a non-District meeting assigned by the Board President to a Board member at the beginning of each calendar year or other function/meeting attended by him/her as a representative of the District at the direction of the Board of Directors, a Board member must deliver a written report at the next Board of Directors' meeting following the meeting or event unless said non-District meeting occurs after the Agenda for said Board of Director's Meeting has been posted in which case the written report shall be delivered prior to the following Board of Director's meeting.
- 9.4 The Board President or in his/her absence the Vice President is authorized to receive one hundred dollars (\$100.00) as compensation for each County or State agency meeting attended by him/her, when he/she determines that District representation is necessary to protect and/or advance the interest of the District.
- 9.5 In no event shall Director compensation exceed \$100.00 per day.
- 9.6 Pursuant to Sections 61047 *et seq.* of the Government Code, Director compensation shall not exceed \$600.00 in any one calendar month.

MEETING DATE: 03/01 MEETING: FAC

MEETING DATE: 03/04 MEETING: BOD

MEETING DATE: 03/16 MEETING: PRAC

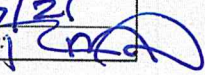
MEETING DATE: 03/25 MEETING: BMC

MEETING DATE: 03/25 MEETING: LOCAC

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

TOTAL # OF MEETINGS: 5 TOTAL COMPENSATION: \$ 500.00

SIGNATURE:  DATE: April 26, 2021

Office Use Only:  
Date Received: 4/27/21  
Reviewed and Validated By: 

**Los Osos Community Services District  
Marshall Ochylski  
Meetings Attended  
March 2021**

LOS OSOS GROUNDWATER BASIN MANAGEMENT COMMITTEE  
March 25, 2021  
Meeting Notes

The primary item was a Special Presentation from Purolite on Nitrate removal improvements and efficiencies which was very informative and staff was directed to continue discussions regarding the possible implementation of their technology in Los Osos by the various water purveyors.

The items approved on the Consent Agenda consisted of the Minutes from the January 20, 2021 BMC Meeting and the Budget Update and Invoice Register through March 2021.

Discussions and direction to staff were provided on the following three items: i) BMC funded initiatives, ii) the preliminary Annual Report Findings, and iii) the proposed approach and resolution for formalizing the process of implementing the Adaptive Management Plan.

**LOCAC Meeting  
March 25, 2021**

The following is the report given to LOCAC at the March 25, 2021 Meeting

**Overview.** The District continues to function in what is currently considered the new normal.

**District COVID-19 Response.** Our office remains closed, but staff is available by phone or email to assist community members and water customers. We are hoping to reopen the office to the public and return to live meetings once the County moves to the Orange Tier. We are planning on a hybrid type meeting with both live attendees and participation via Zoom. More on this as it appears we will be in the Orange Tier. But in the interim all District meetings are currently held via Zoom so people can view and participate from the comforts of their home.

**Board Meeting.** The Board met and received their annually required Brown Act Training, approved all the monthly financial matters, and had a presentation from the County regarding potential grant money available for electric vehicle recharging stations and direct Ron Munds, our General Manager, to approach the County about potentially requesting grant funding for a recharging station available to the public in the Southbay Community Center parking lot.

**Advisory Committee Meetings.** The last month saw all of our Advisory Committees meet via Zoom. All of the Committees received their annually required Brown Act Training. The ESAC met for the first time since 2019 and we have a very productive meeting and are looking forward to their being involved as a part of our fire protection services.

**Ferrell Avenue Pathway Project.** As reported last month, the District's Park and Recreation Advisory Committee has been working diligently on the construction and bid documents for a paved pathway between 7<sup>th</sup> Street and Ferrell Avenue on District property. The project is out to



bid with submittals due April 8<sup>th</sup>. The pathway will provide safe access from the south side of town to Baywood Park.

**Los Osos Basin Plan Implementation Update.** Last month Board member Gatchell provided an update on the District’s “Program C” well in the central portion of the Los Osos Groundwater Basin to add reliability and yield to the District’s water system. The project continues to move forward but there aren’t any substantial updates to report on at this time.

The District is moving forward with completing a “Program A” upper aquifer well located at the 8<sup>th</sup> and El Moro Streets. Completion of the well has been on hold while the District was waiting for confirmation of grant funding for part of the project cost from the Department of Water Resources. It is anticipated that the project will go out to bid in May and completed by September 2021.

**COVID-19 Tenant Relief Act.** The COVID-19 Tenant Relief Act – [SB91](#) (Act) was signed into law January 29, 2021. The Act extends eviction protections to COVID-19 impacted tenants and establishes the state’s Emergency Rental Assistance Program to help pay for rent and utility bills. The County has delegated the administration of the funds allocated to the County to the state for disbursement. The state has set up a website, [housingiskey.com](https://housingiskey.com), where eligible tenants can apply for assistance. All the information is easily accessible on the District’s website and staff is available to answer any questions our customers might have if they are behind on paying their water bill.

**Join our mailing list.** If you would like to be kept up to date on all of our meetings, projects and other pertinent District information, you can sign up to be on our mailing lists for the various committees, Board meetings and to receive our ENews monthly email. Go to our website at [www.lososocsd.org](http://www.lososocsd.org) and click on “Join Our Mailing List” to sign up.

#### LOCAC Meeting Summary

Other reports were given Sheriff Stuart MacDonald, Captain Greg Klingenberg, Supervisor Bruce Gibson, Chamber Representative Lynette Tornatzky.

The February Minutes were Approved.

Reports from Treasurer, Traffic and Circulation, Tree and Landscape, Unhoused Resident Committees were given.

The Los Osos Sustainability Group provided a presentation.

Candidates for LOCAC Election was announced.

## LOCSD Update

### LOCAC Meeting, March 25, 2021

The following are a few of the highlights for the month of February.

**Overview.** The District continues to function in what is currently considered the new normal.

**District COVID-19 Response.** Our office remains closed, but staff is available by phone or email to assist community members and water customers. We are hoping to reopen the office to the public and return to live meetings once the County moves to the Orange Tier. We are planning on a hybrid type meeting with both live attendees and participation via Zoom. More on this as it appears we will be in the Orange Tier. But in the interim all District meetings are currently held via Zoom so people can view and participate from the comforts of their home.

**Board Meeting.** The Board met and received their annually required Brown Act Training, approved all the monthly financial matters, and had a presentation from the County regarding potential grant money available for electric vehicle recharging stations and direct Ron Munds, our General Manager, to approach the County about potentially requesting grant funding for a recharging station available to the public in the Southbay Community Center parking lot.

**Advisory Committee Meetings.** The last month saw all of our Advisory Committees meet via Zoom. All of the Committees received their annually required Brown Act Training. The ESAC met for the first time since 2019 and we have a very productive meeting and are looking forward to their being involved as a part of our fire protection services.

**Ferrell Avenue Pathway Project.** As reported last month, the District's Park and Recreation Advisory Committee has been working diligently on the construction and bid documents for a paved pathway between 7<sup>th</sup> Street and Ferrell Avenue on District property. The project is out to bid with submittals due April 8<sup>th</sup>. The pathway will provide safe access from the south side of town to Baywood Park.

**Los Osos Basin Plan Implementation Update.** Last month Board member Gatchell provided an update on the District's "Program C" well in the central portion of the Los Osos Groundwater Basin to add reliability and yield to the District's water system. The project continues to move forward but there aren't any substantial updates to report on at this time.

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**Questions.** If am open to any questions, also if you have any questions regarding the update or other District related issues, you can contact our General Manager, Ron Munds, either by phone at 805-528-9379 or email, [rmunds@losososcscsd.org](mailto:rmunds@losososcscsd.org).

04/01 – BOD Meeting  
04/21 – UAC Meeting  
04/22 – LOCAC (Womack)

\*please include any qualifying Ad Hoc or  
outside Meetings reported on

## DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

NAME Matthew Fourcroy DATE 5-6-21  
FOR THE MONTH OF April 2021

### 9. DIRECTOR COMPENSATION (amended and adopted 02/04/2021)

- 9.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular, adjourned or special meeting of the Board of Directors, each required training session, each Standing Committee meeting of which said Director is either the Chairperson or Vice Chairperson, each ad Hoc Committee meeting, each non-District meeting assigned by the Board President to a Board member at the beginning of each calendar year or other function/meeting attended by him/her as a representative of the District at the direction of the Board of Directors.
- 9.2 Each Director shall submit his/her compensation request no later than ninety (90) days after attendance at each meeting referenced in above section 9.1, however in no case shall a compensation request be submitted later than July 31 for a meeting attended in the previous fiscal year.
- 9.3 Pursuant to the requirements of Government Code §61047, in order to receive compensation for a non-District meeting assigned by the Board President to a Board member at the beginning of each calendar year or other function/meeting attended by him/her as a representative of the District at the direction of the Board of Directors, a Board member must deliver a written report at the next Board of Directors' meeting following the meeting or event unless said non-District meeting occurs after the Agenda for said Board of Director's Meeting has been posted in which case the written report shall be delivered prior to the following Board of Director's meeting.
- 9.4 The Board President or in his/her absence the Vice President is authorized to receive one hundred dollars (\$100.00) as compensation for each County or State agency meeting attended by him/her, when he/she determines that District representation is necessary to protect and/or advance the interest of the District.
- 9.5 In no event shall Director compensation exceed \$100.00 per day.
- 9.6 Pursuant to Sections 61047 *et seq.* of the Government Code, Director compensation shall not exceed \$600.00 in any one calendar month.

MEETING DATE: 4-21-21 MEETING: UAC

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

TOTAL # OF MEETINGS: 1 TOTAL COMPENSATION: \$ 100<sup>00</sup>

SIGNATURE: [Signature] DATE: 5-6-21

Office Use Only:  
Date Received: 5/6/21  
Reviewed and Validated By: [Signature]

03/01 – FAC Meeting  
03/04 – BOD Meeting  
03/16 – PRAC Meeting  
03/17 – UAC Meeting  
03/25 – LOCAC (Ochylski)  
03/29 – FAC Meeting

*\*please include any qualifying Ad Hoc or outside Meetings reported on*

# DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

NAME Matthew Fourcroy DATE 5-6-21  
FOR THE MONTH OF March 2021

## 9. DIRECTOR COMPENSATION *(amended and adopted 02/04/2021)*

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MEETING DATE: 3-17-21 MEETING: UAC

MEETING DATE: 3-4-21 MEETING: Board of Directors

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_


MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

TOTAL # OF MEETINGS: 2 TOTAL COMPENSATION: \$ 200<sup>00</sup>

SIGNATURE:  DATE: 5-6-21

Office Use Only:  
Date Received: 5/6/21  
Reviewed and Validated By: 

02/01 – FAC Meeting  
02/04 – BOD Meeting  
02/17 – UAC Meeting  
02/18 – ESAC Meeting  
02/25 – LOCAC (Gatchell)

*\*please include any qualifying Ad Hoc or outside Meetings reported on*

## DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

NAME Christine Womack DATE 3/2/2021  
FOR THE MONTH OF February

### 9. DIRECTOR COMPENSATION (amended and adopted 02/04/2021)

- 9.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular, adjourned or special meeting of the Board of Directors, each required training session, each Standing Committee meeting of which said Director is either the Chairperson or Vice Chairperson, each ad Hoc Committee meeting, each non-District meeting assigned by the Board President to a Board member at the beginning of each calendar year or other function/meeting attended by him/her as a representative of the District at the direction of the Board of Directors.
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MEETING DATE: 2/01 MEETING: FAC  
MEETING DATE: 2/04 MEETING: BOD  
MEETING DATE: 2/19 MEETING: Ad-Hoc Bylaw Reviews  
MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_  
MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_  
MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

TOTAL # OF MEETINGS: 3 TOTAL COMPENSATION: \$ 300

SIGNATURE: Christine Womack DATE: 4/22/21

Office Use Only:  
Date Received: TRM  
Reviewed and Validated By: [Signature]



April 22, 2021

**TO:** LOCSD Board of Directors  
**FROM:** Christine Womack, President  
**SUBJECT:** **Bylaws Ad Hoc Meeting Report**

**President**  
Christine M. Womack

**Vice President**  
Matthew D. Fourcroy

**Directors**  
Charles L. Cesena  
Troy C. Gatchell  
Marshall E. Ochylski

**General Manager**  
Ron Munds

**District Accountant**  
Robert Stilts, CPA

**Unit Chief**  
Eddy Moore

**Battalion Chief**  
Paul Provence

2/19/2021

**Bylaws Ad Hoc Committee:** Attended, and participated as a Committee Member.

Meeting Summary:

- Discussed, and read Marshall's update of the LOCSD Bylaws regarding the Membership Requirements for service on the District's Standing Committees

**Mailing Address:**  
P.O. Box 6064  
Los Osos, CA 93412

**Offices:**  
2122 9<sup>th</sup> Street, Suite 110  
Los Osos, CA 93402

**Phone:** 805/528-9370  
**FAX:** 805/528-9377

[www.losososcscsd.org](http://www.losososcscsd.org)

03/01 – FAC Meeting  
03/04 – BOD Meeting  
03/16 – PRAC Meeting  
03/17 – UAC Meeting  
03/25 – LOCAC (Oehliski)  
03/29 – FAC Meeting

*\*please include any qualifying Ad Hoc or outside Meetings reported on*

## DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

NAME Christine Wornack DATE 4/20/21  
FOR THE MONTH OF March

### 9. DIRECTOR COMPENSATION (amended and adopted 02/04/2021)

- 9.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular, adjourned or special meeting of the Board of Directors, each required training session, each Standing Committee meeting of which said Director is either the Chairperson or Vice Chairperson, each ad Hoc Committee meeting, each non-District meeting assigned by the Board President to a Board member at the beginning of each calendar year or other function/meeting attended by him/her as a representative of the District at the direction of the Board of Directors.
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MEETING DATE: 3/01 MEETING: FAC

MEETING DATE: 3/04 MEETING: BOD

MEETING DATE: 3/29 MEETING: FAC

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

TOTAL # OF MEETINGS: 3 TOTAL COMPENSATION: \$ 300

SIGNATURE: Christine Wornack DATE: 4/22/21

Office Use Only:  
Date Received: RRD  
Reviewed and Validated By: \_\_\_\_\_



04/01 – BOD Meeting  
 04/21 – UAC Meeting  
 04/22 – LOCAC (Womack)

*\*please include any qualifying Ad Hoc or outside Meetings reported on*

## DIRECTOR'S MONTHLY REQUEST FOR COMPENSATION FOR MEETING ATTENDANCE

NAME Chuck Cesena DATE 5-13-21

FOR THE MONTH OF April 2021

**9. DIRECTOR COMPENSATION** *(amended and adopted 02/04/2021)*

- 9.1 Each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular, adjourned or special meeting of the Board of Directors, each required training session, each Standing Committee meeting of which said Director is either the Chairperson or Vice Chairperson, each ad Hoc Committee meeting, each non-District meeting assigned by the Board President to a Board member at the beginning of each calendar year or other function/meeting attended by him/her as a representative of the District at the direction of the Board of Directors.
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MEETING DATE: 4-1 MEETING: BOD

MEETING DATE: 4-21 MEETING: UAC

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

MEETING DATE: \_\_\_\_\_ MEETING: \_\_\_\_\_

TOTAL # OF MEETINGS: 2 TOTAL COMPENSATION: \$ 200

SIGNATURE: Chuck Cesena DATE: 5-13-21

Office Use Only: 5/14/21  
 Date Received: \_\_\_\_\_  
 Reviewed and Validated By: [Signature]