



March 14, 2024

TO: Emergency Services Advisory Committee
FROM: Laura Durban, Administrative Services Manager
SUBJECT: **Agenda Item 2 – 03/14/24 Emergency Services Advisory Committee Meeting**
Approve Prior Meeting Minutes

President
Marshall E. Ochylski

Vice President
Christine M. Womack

Directors
Charles L. Cesena
Matthew D. Fourcroy
Troy C. Gatchell

General Manager
Ron Munds

District Accountant
Robert Stilts, CPA

Unit Chief
John Owens

Battalion Chief
Paul Provence

DESCRIPTION

Attached are the minutes of the Emergency Services Advisory Committee (ESAC) meeting held November 16, 2023 for your review and approval.

STAFF RECOMMENDATION

Staff recommend that the Emergency Services Advisory Committee adopt the following Motion:

Motion: I move that the Emergency Services Advisory Committee approve the minutes of the ESAC meeting held November 16, 2023.

Attachment
11/16/23 Emergency Services Advisory Committee Minutes

Mailing Address:
P.O. Box 6064
Los Osos, CA 93412

Offices:
2122 9th Street, Suite 110
Los Osos, CA 93402

Phone: 805/528-9370
FAX: 805/528-9377

www.losososcsd.org

Los Osos Community Services District
DRAFT - Minutes of the Emergency Services Advisory Committee
Thursday, November 16, 2023 at 5:30 p.m.

AGENDA ITEM	DISCUSSION	FOLLOW-UP
<p>1. Call to Order Flag Salute Roll Call</p>	<p>Chairperson Ochylski called the meeting to order at 5:31 p.m.</p> <p>Roll Call: Craig Baltimore, Committee Member – Absent Bob Neumann, Committee Member – Present Gary Orback, Committee Member – Present Thomas Tengdin, Committee Member – Present Vice Chairperson Gatchell– Absent Chairperson Marshall Ochylski – Ochylski</p> <p>Staff: Ron Munds, General Manager Laura Durban, Administrative Services Manager Carol Gilmer, Administrative Clerk II</p>	
<p>2. Approve ESAC Minutes of August 17, 2023</p>	<p>Administrative Services Manager Durban presented the minutes for approval.</p> <p>Public Comment – None</p> <p>Committee Member Tengdin made a motion to approve the minutes of August 17, 2023. The motion was seconded by Committee Member Neumann and passed with unanimous consent.</p>	<p>Action – File Approved Minutes</p>
<p>3. Fire Department Update</p>	<p>General Manager Munds reported Station 15 had been busy with several community events, commented on Stations personnel and number of incidents per month so far this calendar year.</p> <p>Committee Member Tengdin commented on the cooperation in communication between ham radio operators and the fire department.</p> <p>Public Comment – None</p>	<p>Action – None</p>
<p>4. Update Standard of Cover Study Proposal</p>	<p>General Manager Munds presented an update on the SOC study, including background, study elements, information requests, and an estimated schedule.</p> <p>Committee Member Tengdin commented that the SOC interview discussion focused on what was needed and where the District is with Service.</p> <p>Committee Member Orback commented on how the District compares to other agencies, future of the community and keeping a high level of service.</p> <p>Public Comment – None</p>	<p>Action –None</p>
<p>5. Quarter 1 Fund 301 Budget Review</p>	<p>General Manager Munds presented the first-quarter Fund 301 Budget Review.</p> <p>Chairperson Ochylski inquired about the status of the County true-up.</p> <p>General Manager Munds responded that negotiations are still on-going.</p> <p>Public Comment - Richard Margetson commented on the history of the District and how the district pays in cash, and inquired about the surplus and where it would go in the budget.</p> <p>General Manager Munds responded that the District may put some of the funds into the Vehicle Sinking Fund or Capital Outlay Reserve for the future Station 15 building remodel.</p>	<p>Action –None</p>

AGENDA ITEM	DISCUSSION	FOLLOW-UP
6. Cabrillo Stormwater Basin Status Report	General Manager Munds provided an update on the Cabrillo Stormwater Basin, which included an incident timeline, actions taken, and cost and financial summary. Public Comment – None	Action –None
7. Public Comments on Items NOT on this Agenda	Public Comment – None	Action – None
8. Schedule Next ESAC Meeting	The next Emergency Services Advisory Committee meeting is scheduled for Thursday, February 15, 2024, at 5:30 p.m. unless otherwise noted.	
9. Closing Comments by ESAC Committee Members	Public Comment – None	
10. Adjournment	The meeting adjourned at 5:56 p.m.	

DRAFT