



June 2, 2022

TO: LOCSD Board of Directors
FROM: Julian Metcalf, Administrative Services Manager
SUBJECT: **Agenda Item 6B – 06/02/2022 Board Meeting**
Approve Prior Meeting Minutes

President
Matthew D. Fourcroy

Vice President
Charles L. Cesena

Directors
Troy C. Gatchell
Marshall E. Ochylski
Christine M. Womack

General Manager
Ron Munds

District Accountant
Robert Stilts, CPA

Unit Chief
Eddy Moore

Battalion Chief
Paul Provence

DESCRIPTION

Attached are the minutes of the Board of Directors meeting held May 5, 2022 for your approval.

STAFF RECOMMENDATION

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

Motion: I move that the Board approve the minutes of the Board of Directors meeting held May 5, 2022.

Attachment
05/05/2022 Draft Board of Directors Meeting Minutes

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Los Osos Community Services District
DRAFT - Minutes of the Regular Meeting of May 5, 2022

AGENDA ITEM	DISCUSSION OR ACTION
<p>1. CALL TO ORDER FLAG SALUTE ROLL CALL</p>	<p>President Fourcroy called the meeting to order at 6:00 p.m.</p> <p>Roll Call: Chuck Cesena, Vice President – Absent Troy Gatchell, Director– Present Marshall Ochylski, Director- Present Matthew Fourcroy, President – Present Christine Womack, Director – Present</p> <p>The following Staff was present: Ron Munds, General Manager Jeffrey Minnery, District Counsel Laura Durban, Administrative Services Manager</p>
<p>2. PUBLIC HEARING</p> <p>A. Second Reading, by Title Only, of an Ordinance Amending and Restating Title 3 of the Districts' Code.</p>	<p>General Manager Munds presented the second reading of an ordinance amending and restating the District's Code.</p> <p>The Board discussed methane gas emission related to organic waste.</p> <p>Public Comment: None</p> <p>A motion was made by Director Womack that the Board adopt, on second reading by title only, Ordinance 2022-01 amending and restating Title 3 of the District Code. The motion was seconded by Director Gatchell and passed with unanimous consent.</p>
<p>3. GENERAL ACTION ITEM</p> <p>A. Fiscal Year 2022-2023 Preliminary Budget Review</p>	<p>General Manager Munds presented points of discussion concerning the next fiscal year's budget.</p> <p>The Board discussed the funding of the dog park and the fire department.</p> <p>Public Comment – Becky McFarland favors spending more money on the fire department than on the dog park in the next two years.</p> <p>Richard Margetson inquired about the purpose of the Reserve Account for parks and recreation.</p> <p>General Manager Munds addressed the Zone A Funds for the parks and recreation budget</p> <p>Director Ochylski commented that he supports option 2.</p> <p>Director Gatchell commented that the Fire Department is a priority long-term, and with a design in place, could apply for grant funding.</p> <p>President Fourcroy favors option 1 for funding design for parks and recreation, but if not, supports option 2.</p> <p>Public Comment – Becky McFarland commented on the Fire Department's budget reduction and having a well-staffed department.</p> <p>Pam Hofstadder commented on producing a flyer on conserving water and contacting a Los Osos dog group about fund-raising for the dog park.</p> <p>General Manager Munds commented on fire station staffing and the ongoing water conservation messaging.</p> <p>President Fourcroy commented that Los Osos has a higher level of service than any other community in SLO County.</p> <p>The Board approved Option 2 regarding the allocation of the Zone A Property Tax and set June 2, 2022, as the date for the Public Hearing on the Fiscal Year 2022-2023 Budget.</p>

AGENDA ITEM	DISCUSSION
B. Consider Local Agency Formation Commission (LAFCO) request to vote for Special District Alternate Seat.	<p>General Manager Munds presented the LAFCO request to vote for one of the two nominees for the Special District Alternate Seat.</p> <p>Director Ochylski provided information concerning this year's voting process and the intent to go back to the normal process commencing in December 2022.</p> <p>Public Comment: None</p> <p>A motion was made by Director Ochylski that the Board elect Ed Eby for the LAFCO Alternate Special District Member. The motion was seconded by Director Womack and passed with unanimous consent.</p>
4. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA	None
5. ADMINISTRATIVE AND COMMITTEE REPORTS	
A. Fire Department Report	Battalion Chief Provence reported 150 calls, highlighting the structure fire on 7th Street, the need for a new engine seat, and the LOCAC new fire truck event. Gave updates on special programs including weed abatement inspections, the Fire Safe Council Chipping days scheduled for May 28 and June 25th, and the Cal Fire Defensible Space Inspector program.
B. Sheriff Department Report	Deputy Doughty summarized the activities in April 2022. There were 63 calls, which include 10 assaults, 42 public disturbances, 0 burglary, 1 theft, 1 vandalism, 5 mail theft, 1 phone scam, 12 suspicious circumstances, 36 enforcement stops, 33 preventative patrol stops, and the graffiti abatement truck.
C. California Highway Patrol Report	Lieutenant Grimm reported activity for April 2022 with DUIs at Ralph's parking lot, Paso Robles and 16th Street, LOVR and Turi, with a hit and run at Santa Ynez at Fairchild Way, and a traffic collision on 2nd Street.
	President Fourcroy commented on the traffic trailer.
D. Utilities Department Report	General Manager Munds provided updates on the 8 th Street Upper Aquifer Well, 16 th Street Tank Project, and Program C Well.
E. General Manager Report	General Manager Munds welcomed Julian Metcalf as the new ASM and thanked Laura Durban for her commitment to the district, gave updates on the new Nitrate Removal Technology pilot program and reminded the community to conserve water.
F. Los Osos/Baywood Park Chamber of Commerce Report	Written Report
G. Los Osos Community Advisory Council (LOCAC) Report	Director Gatchell commented on the LOCAC meeting held on April 28, 2022, regarding public comment concerning a sidewalk in the dog park and grant funding for local projects.
H. Parks and Recreation Committee Meeting Report	Vice President Fourcroy commented on the April 19th meeting, covering the dog park concept plan, design, draft budget, and the LOCAC event.
I. Utilities Advisory Committee Meeting Report	General Manager Munds provided a summary of the UAC meeting held on May 18, 2022. The Committee discussed the BMC updates and recommended the Board approve Fund 500 and 800.
J. Finance Advisory Committee Meeting Report	Director Womack provided a summary of the FAC meeting held on May 2, 2022. Committee Member Rodriguez could only recommend that the Warrants, Register, and Financial Reports be approved because the Committee did not have a Quorum.
K. Emergency Services Advisory Committee Meeting Report	None
L. Directors' Announcements of District and Community Interest and Reports on Attendance at Public	None

AGENDA ITEM	DISCUSSION
<p>Meetings, Training Programs, Conferences, and Seminars</p> <p>M. Response to Previously Asked Questions</p>	<p>None</p>
<p>6. PUBLIC COMMENT FOR ITEMS ON THE ADMINISTRATIVE AND COMMITTEE REPORTS AND THE CONSENT AGENDA</p>	<p>Public Comment - Pam Hofstadder inquired about ticketing and signage at Palisades Avenue and signage for the community center.</p> <p>Richard Marketsen commented on the Fire Department's level of service, the history of the special fire tax, the Oceano ballot measure, and Los Osos having the highest level of service in the SLO unincorporated areas.</p> <p>Deputy Doughty responded he would inquire about the Community Center signage and check with the Community Action Team Deputy concerning Palisades and Kansas Avenues' safe Parking.</p>
<p>9. CONSENT AGENDA</p> <p>A. Receive Administrative, Committee Reports, and Approved Committee Minutes [Recommend receive and file reports]</p> <p>B. Approve Meetings Minutes of April 7, 2022 [Recommend approval of minutes]</p> <p>C. Approve Warrant Register for April 2022 [Recommend approval of the warrants for disbursement]</p> <p>D. Receive Financial Report for Period Ending March 31, 2022 [Recommend receive and file report]</p> <p>E. Approve the Implementation of the Consumer Price Index (CPI) Increase to the Fire Special Tax for Fiscal Year 2022/2023 [Recommend approval]</p> <p>F. Adopt Resolution Authorizing Issuance of Credit Card to Administrative Services Manager Julian Metcalf. [Recommend adopt Resolution 2022-13]</p> <p>G. Adopt Resolution Number 2022-14 Amending the Los Osos Community Services District Mission Statement. [Recommend adopt Resolution 2022-14]</p> <p>H. Approve Fund 650, Solid Waste, Temporary Budget Through Fiscal Year 2021-22 [Recommend Approval]</p> <p>I. Approve the Release of the Request for Proposals</p>	<p>A motion was made by Director Ochylski that the Board receive and file the Administrative and Committee Reports and approve the Consent Agenda. The motion was seconded by Director Gatchell and carried with the following vote:</p> <p>Ayes: Directors Ochylski, Gatchell, Womack, Fourcroy Nays: None Abstain: None Absent: Cesena</p>

AGENDA ITEM	DISCUSSION
<p>for Professional Services to Assist with the State Water Resources Control Board Water Recycling Facility Planning Grant Study [Recommend Approval]</p> <p>J. Approve a Side-Letter to the Memorandum of Understanding between the Los Osos Community Services District (District) and the San Luis Obispo County Employees' Association (SLOCEA) Regarding the "Economic Issues" for the Miscellaneous Employees Bargaining Unit through June 30, 2024 [Recommend Approval]</p>	
10. DISCUSSION OF PULLED CONSENT ITEMS	None
11. FUTURE AGENDA ITEMS	None
12. CLOSING BOARD COMMENTS	Director Womack commented on Congressman Carbajal presenting Rev. Carol Hall as a woman of the year.
13. ADJOURNMENT	The meeting was adjourned at 7:14 p.m.