



February 28, 2019

TO: LOCSD Board of Directors
FROM: Renee Osborne, General Manager
SUBJECT: **Agenda Item 12A – 3/7/2019 Board Meeting**
Approve 2019 Advisory Committee Work Plans

President
Marshall E. Ochylski

Vice President
Charles L. Cesena

Directors
Matthew D. Fourcroy
Vicki L. Milledge
Christine M. Womack

General Manager
Renee Osborne

District Accountant
Robert Stilts, CPA

Unit Chief
Scott M. Jalbert

Battalion Chief
George Huang

DESCRIPTION

Attached are the work plans for the Board's 2019 Finance and Utilities Advisory Committees. The Parks and Recreation Advisory Committee's work plan will be discussed at their March 5th meeting and will be provided to the Board to be included in this discussion.

The Board should discuss the work plans for each of their committees and make any adjustments as needed.

STAFF RECOMMENDATION

Motion: I move that the Board approve the work plans for the 2019 Finance, Parks and Recreation, and Utilities Advisory Committees.

DISCUSSION

The attached work plans are goals that the Board has set for each of their advisory committees. There may occasionally be items that the committees would like to discuss that are not on their work plans.

The process for adding an item to a committee's work plan is for the Committee Chairperson to request that the Board add these items to their work plan. If the item is not something that the Board would prefer to address themselves, the item can be added.

During discussion of this item, the Board Chairpersons may discuss alternative suggestions or additions to their committee's work plans.

The Emergency Services Advisory Committee work plan will be discussed at their March 22nd meeting and their recommendations presented at your Board's April 4th meeting.

Attachments

Mailing Address:
P.O. Box 6064
Los Osos, CA 93412

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2122 9th Street, Suite 110
Los Osos, CA 93402

Phone: 805/528-9370
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www.lososocsd.org



FINANCE ADVISORY COMMITTEE 2019 WORK PLAN

Recommendations for Finance Advisory Committee in 2019:

President

Marshall E. Ochylski

Vice President

Charles L. Cesena

Directors

Matthew D. Fourcroy

Vicki L. Milledge

Christine M. Womack

General Manager

Renee Osborne

District Accountant

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Unit Chief

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George Huang

1. Review Warrant Register prior to Board Meetings
2. Review Budget, including monthly review of income and expenditures, for the 2019/2020 Fiscal Year for all District funds
3. Review Audit for the 2018/2019 Fiscal Year
4. Review possible disposal of District assets/property determined to be surplus to District needs
5. Conduct FAC/UAC joint meetings regarding specific projects of interest and concern to both committees
6. Discuss the next steps regarding the Los Osos Low Income Community Fund
7. Review potential agenda items that have financial impact to the District

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UTILITIES ADVISORY COMMITTEE 2019 WORK PLAN

Recommendations for Utilities Advisory Committee in 2019:

President

Marshall E. Ochylski

Vice President

Charles L. Cesena

Directors

Matthew D. Fourcroy

Vicki L. Milledge

Christine M. Womack

General Manager

Renee Osborne

District Accountant

Robert Stilts, CPA

Unit Chief

Scott M. Jalbert

Battalion Chief

George Huang

1. Review and revise the CIP plan with staff, as needed
2. Review Utilities Budgets for Fiscal Year 2019/2020
3. Review and make recommendations and improvements to the District's Water Conservation Plan
4. Review and make recommendations regarding Recycled Water usage/distribution in the community of Los Osos
5. Review and make recommendations to the Water Reserve Funds
6. Conduct UAC/FAC joint meetings regarding specific projects of interest and concern to both committees
7. Review the Rate Study with staff and committee as needed, to review revenue projected by the previous rate plan
8. Review and provide recommendations to the Board regarding the Basin Management Plan items, as needed

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