



January 23, 2017

TO: LOCSD Board of Directors
FROM: Jon-Erik Storm, President
Renee Osborne, General Manager
SUBJECT: **Agenda Item 11J – 2/2/2017 Board Meeting**
Approve 2017 Advisory Committees Work Plans

President
Jon-Erik G. Storm

Vice President
Vicki L. Milledge

Directors
Charles L. Cesena
Marshall E. Ochylski
Louis G. Tornatzky

General Manager
Renee Osborne

District Accountant
Robert Stilts, CPA

Unit Chief
Scott M. Jalbert

Battalion Chief
Josh Taylor

DESCRIPTION

This item requests that your Board review, amend if needed, and approve the attached work plans for each of the 2017 advisory committees.

STAFF RECOMMENDATION

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

Motion: I move that the Board adopt the work plans for the 2017 Advisory Committees.

Attachments

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EMERGENCY SERVICES ADVISORY COMMITTEE (ESAC) 2017 WORK PLAN

President

Jon-Erik G. Storm

Vice President

Vicki L. Milledge

Directors

Charles L. Cesena
Marshall E. Ochylski
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Recommendations for Emergency Services Advisory Committee in 2017:

1. Review Weed Abatement Ordinance and ensure Fire is meeting the intent.
2. Upgrade SCBA's and 1 set of extrication equipment.
3. Start process of vehicle replacement for both U15 and B3411
4. Start looking into grants to help fund equipment/upgrades.
5. Look at information on 4.0 staffing costs and effect on ISO rating and/or improve response times.
6. Review Fire Budget line items for 2017/2018 fiscal year.

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FINANCE ADVISORY COMMITTEE (FAC) 2017 WORK PLAN

President

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Vice President

Vicki L. Milledge

Directors

Charles L. Cesena
Marshall E. Ochylski
Louis G. Tornatzky

General Manager

Renee Osborne

District Accountant

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Unit Chief

Scott M. Jalbert

Battalion Chief

Josh Taylor

Recommendations for Finance Advisory Committee in 2017:

1. Review warrants monthly before Board meetings.
2. Preview Budget for the 2017/2018 fiscal year.
3. Preview Audit for the 2016/2017 fiscal year.
4. Review financial impacts of lowering Fire Admin costs for 2017/2018 fiscal year Budget.
5. Review current property tax distribution to each fund.
6. Review financial impact of possible reduction to Water Fund after redistribution of property tax.
7. Review impact of possible Fire 4.0 service contract.
8. Review water rate analysis from the UAC.
9. Discuss possible liquidation of various District assets.
10. Conduct joint FAC/UAC meetings on specific projects.

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PARKS AND RECREATION ADVISORY COMMITTEE 2017 WORK PLAN

President

Jon-Erik G. Storm

Vice President

Vicki L. Milledge

Directors

Charles L. Cesena
Marshall E. Ochylski
Louis G. Tornatzky

General Manager

Renee Osborne

District Accountant

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Josh Taylor

Recommendations for Parks and Recreation Advisory Committee in 2017:

1. Produce an RFP for an "Adopt-A- Park" organization to provide maintenance for the future site of the Dog Park.
2. Recommend parameters and terms of agreement for RFP "Adopt-a-Park" organization.
3. Possible 3rd Street Promenade
4. Possible Picnic Area/Wildlife view on Binscarth Road.
5. Discussion regarding proposed Montana de Oro National Seashore/ National Park.

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UTILITIES ADVISORY COMMITTEE (UAC) 2017 WORK PLAN

President

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Vice President

Vicki L. Milledge

Directors

Charles L. Cesena
Marshall E. Ochylski
Louis G. Tornatzky

General Manager

Renee Osborne

District Accountant

Robert Stilts, CPA

Unit Chief

Scott M. Jalbert

Battalion Chief

Josh Taylor

Recommendations for Utilities Advisory Committee in 2017:

1. Produce an updated Water Rate Study to assist with upcoming Capital Improvement Projects (CIP).
2. Periodically review and revise CIP plan with staff.
3. Review Utilities Budgets for 2017/2018 fiscal year.
4. Review and provide recommendations and improvements to the Water Conservation Plan.

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