



January 27, 2017

TO: LOCSD Board of Directors
FROM: Renee Osborne, General Manager
SUBJECT: **Agenda Item 11C – 2/2/2017 Board Meeting**
Approve Warrant Register for Disbursement for January 2017

President
Jon-Erik G. Storm

Vice President
Vicki L. Milledge

Directors
Charles L. Cesena
Marshall E. Ochylski
Louis G. Tornatzky

General Manager
Renee Osborne

District Accountant
Robert Stilts, CPA

Unit Chief
Scott M. Jalbert

Battalion Chief
Josh Taylor

DESCRIPTION

The item requests approval of the attached January 2017 warrant register for disbursement.

STAFF RECOMMENDATION

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

Motion: I move that the Board approve the January 2017 Warrant Register and direct staff to disburse.

DISCUSSION

At the request of the Board, Finance Advisory Committee members, and public members, the District is adopting a new office policy for warrant distribution. All payments will be held until approved by the Board at public Board Meetings. Please be advised that payroll is a separate account and must be paid bi-weekly, and the I-Bank Infrastructure State Revolving Fund Loan Repayment invoice must be paid on a timely basis. There were a few checks that had to be paid in advanced in order to avoid finance charges. Those were distributed on January 13, 2017.

Attached for your approval are the January warrants request for distribution.

Attachment

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LOS OSOS COMMUNITY SERVICES DISTRICT
Posted General Ledger Transactions

Issue date	Check #	Name	Transaction Description	Amount
2/3/2017	26452	AFLAC	December 2016 Elected Insurance	\$282.28
2/3/2017	26453	AGP VIDEO, INC	10/1 - 31/16 Ch20 OPS & Mgmt. Video Production	\$1,125.00
		AGP VIDEO, INC	11/1 - 11/30/16 Ch20 OPS & Mgmt. Video Production	\$1,125.00
		AGP VIDEO, INC	12/1 - 12/31/16 CH 20 OPS & Mgmt. Video Production	\$1,125.00
2/3/2017	26454	ALLIED ADMIN - DELTA DENTAL	February 2017 Dental Plan	\$819.52
2/3/2017	26455	AL'S SEPTIC PUMPING SERVICE, INC. AL'S SEPTIC PUMPING SERVICE, INC.	Pumping, disposal and abanon tank # 2 Bayridge \$5500 Clean out Bay Oaks \$1495	\$6,995.00
1/13/2017	26369	AL'S SEPTIC PUMPING SERVICE, INC.	Vista WW pump out	\$975.00
1/13/2017	26370	AT&T	10/17/16-12/20/2016	\$1,356.04
1/12/2017	26449	AT&T	Internet, phone SB Well	\$111.26
2/3/2017	26456	AT&T	11/17/16 - 12/16/16, Fire	\$253.54
1/13/2017	26371	AUTO ZONE	Vehicle R&M (oil headlight wipers)	\$45.31
	26457	void auto Zone		
2/3/2017	26458	BREBES BUILDERS	1/12/17 Repairs/Labor/Materials (Suites 102 & 106)	\$3,468.12
1/13/2017	26372	BRENTAG	Treatment Chemicals	\$787.41
2/3/2017	26459	BROWNSTEIN, HYATT, FARBER, SCHRECK	Contract Service through 11/30/16 ISJ/BMC	\$6,115.68
2/3/2017	26461	CHARTER COMMUNICATIONS	1/19/17 - 2/18/17 channel 20	\$137.97
2/3/2017	26462	CHARTER COMMUNICATIONS	1/28/17 - 2/27/17, Internet Svc	\$225.00
2/3/2017	26463	CHARTER COMMUNICATIONS	Internet Svc for Station	\$71.02
1/13/2017	26373	CHARTER COMMUNICATIONS	Internet Svc	\$95.00
2/3/2017	26464	CLEATH-HARRIS GEOLOGISTS, INC.	Well construction monitoring and sample svcs 8th St. Upper	\$7,970.80
2/3/2017	26465	COAST PEST CONTROL	Bi-monthly Pest Svc, Fire	\$75.00
2/3/2017	26466	COASTAL COPY, LP	Copier Usage 11/19/16 - 12/18/16, Fire	\$28.39
2/3/2017	26467	COASTAL ROLL OFF	Solid Waste Roll off bin Ferrell & 7th	\$1,321.00
2/3/2017	26507	COUNTY OF SAN LUIS OBISPO - EH	Cross connection Services through 12/31/16	\$570.10
2/3/2017	26469	CRYSTAL SPRINGS WATER	12/1 - 31/16 Water Delivery	\$11.40
2/3/2017	26520	CSDA	Annual Meeting	\$80.00
2/3/2017	26485	DE LANGE LANDEN FINANCIAL SERV.	Sharp copier lease	\$374.30
2/3/2017	26471	DIGITAL DEPLOYMENT, INC	01/01-01/31/17 Website Hosting Svc & Fee	\$200.00
2/3/2017	26473	FARM SUPPLY CO	10-A Camlock poly, transfer pump	\$9.91
1/13/2017	26374	FARM SUPPLY CO	Pump inlet screen	\$80.99
2/3/2017	26474	FASTENAL INDUSTRIAL & CONST. SUPPLIES	Safety Signs	\$195.85
1/13/2017	26375	FERGUSON ENTERPRISES, INC #1350	meter chamber, gaskets	\$59.24
2/3/2017	26475	FERGUSON ENTERPRISES, INC #1350	1" HDPE \$265.00	\$1,719.18
2/3/2017			2000 meter gaskets \$817.00	
2/3/2017			20 Mlp x 1 brass coup (106.43 CREDIT) \$743.61	

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2/3/2017	26477	FLUID RESOURCE MANAGEMENT	8th St. drainage pump 3hrs+ light truck charge \$459.69	\$1,605.74
2/3/2017			8ths St 10 inch diesel pump, 8hrs + gang truck \$1146.05	
2/3/2017	26468	GEORGE CONTENTO	2/1 - 2/28/17, Office Rent (Suites 102 & 106)	\$2,900.00
2/3/2017	26460	GOLDEN STATE WATER COMPANY	Water Svc: Fire 10/17/16-12/14/16	\$331.14
2/3/2017	26480	GRACE ENVIRONMENTAL SERVICES	December 2016 GM Services	\$6,502.00
2/3/2017	26481	HANLEY & FLEISHMAN, LLP	12/01 - 31/16 Legal Services	\$2,467.50
2/3/2017	26482	HANSON AGGREGATES INC.	4.29 tons cold patch asphalt	\$449.86
2/3/2017	26483	HUMANA INSURANCE COMPANY	2/01-2831/17 ID # 732930-001 Insurance (19RFF)	\$490.00
1/12/2017	26450	I Bank/ US Bank	Infrasstructure State Revolving Fund/ Interest payment	\$55,994.13
2/3/2017	26470	J B DEWAR	Motor oil for drainage pump 8th & Paso Rbls \$177.60 Motor oil for drainage pump at 8th & El Moro \$93.09	\$270.69
2/3/2017	26478	JAMES GABEREL	Customer's Final Bill paid twice dated 11/23/16	\$45.14
1/13/2017	26377	KITZMAN WATER, INC.	PE HC Soft-Water Svc 11/1 - 11/30/16, Fire	\$79.50
2/3/2017	26484	KITZMAN WATER, INC.	PE HC Soft-Water Svc 12/1 - 12/31/16, Fire	\$79.50
1/13/2017	26378	LIFE ASSIST INC	Paramedic Supplies	\$687.53
2/3/2017	26486	LIFE ASSIST INC	Paramedic Supplies	\$377.79
2/3/2017	26515	LOS OSOS CHEVRON	Gas & Diesel for fleet vehicles, 80% water, 20% drainage	\$647.01
1/13/2017	26380	MEDSTOP URGENT CARE CENTER	Medical Screening, Fire	\$70.00
2/3/2017	26488	MEDSTOP URGENT CARE CENTER	New Physicals, Fire Reserves	\$3,785.50
1/13/2017	26381	MINER'S ACE HARDWARE	Supplies /Maint/Equip/Tools/Parts	\$268.10
2/3/2017	26489	MINER'S ACE HARDWARE	Maint, Misc Hardware, Maint Bldgs	\$176.81
2/3/2017	26490	MINER'S ACE HARDWARE	Maintenance Supplies	\$449.10
1/13/2017	26382	MISSION COUNTRY DISPOSAL	12/01-12/31/16 Trash service	\$118.68
1/13/2017	26383	MISSION COUNTRY DISPOSAL	rolloff rental	\$183.60
2/3/2017	26491	MISSION COUNTRY DISPOSAL	1/1/17 - 1/31/17, Fire Dept	\$99.83
2/3/2017	26492	MISSION COUNTRY DISPOSAL	1/1 - 1/31/17953 El Moro	\$114.81
1/13/2017	26384	MISSION LINEN SUPPLY	Janitorial supplies	\$39.24
1/13/2017	26385	MOSS, LEVY & HARTZHEIM LLP	Audit services	\$6,000.00
2/3/2017	26493	NBS GOVERNMENT FINANCIAL GROUP	WW Aseessment Dist. # 1 Bond, Cont. Disclousure Svc	\$125.00
2/3/2017	26494	OASIS EQUIPMENT RENTAL	Lumber for facilities Maint. Water	\$110.96
2/3/2017	26495	OFFICE DEPOT INC	Fire, Office Supplies	\$107.43
2/3/2017	26496	OFFICE DEPOT INC	District, Office Supplies	\$217.28
2/3/2017	26497	PG&E	Electric 11/18/16 - 12/19/16	\$6,906.63
2/3/2017	26498	PITNEY BOWES	10/30/16-1/29/17 Lease	\$297.37
2/3/2017	26499	PITNEY BOWES PURCHASE POWER	12/20/16 Postage Meter Refill	\$250.00
2/3/2017	26500	PRP COMPANIES	Utility billing services - Dec. 2016 Route 206-213	\$1,055.25
2/3/2017	26501	PRP COMPANIES	#10 Window Envelopes	\$348.99
2/3/2017	26476	SARAH BRAGG-FLAVAN	Balance Due split Service duplex at 753 Santa Ysabel	\$269.88

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2/3/2017	26503	SELECT BUSINESS SYSTEMS	December Services Copier	\$164.41
2/3/2017	26508	SLO COUNTY DEPT OF PUBLIC WORKS	Water Quality Tests December 2016	\$1,275.00
2/3/2017	26504	SLO COUNTY EMPLOYEES ASSOC	12/05/16-12/18/16 SLOCEA Dues	\$156.34
2/3/2017	26505	SLO COUNTY EMPLOYEES ASSOC	12/19/16-01/01/17 SLOCEA Dues	\$156.34
2/3/2017	26506	SLO COUNTY EMPLOYEES ASSOC	01/02/17-01/015/17 SLOCEA Dues	\$156.34
2/3/2017	26502	SPECIAL DISTRICT RISK MNGT. AUTHORITY	1/27/17 Property Deductible	\$500.00
2/3/2017	26509	STANLEY CONVERGENT SECURITY	Security Monitoring 12/6 - 2/28/17	\$156.13
2/3/2017	26510	SWCA ENV. CONSULTANTS	Environmental Svcs til 1/14/17, Prog. C well snail assmt	\$1,242.50
2/3/2017	26472	THE DOCUTEAM, LLC	12/1/ -31/16 Onsite Services	\$76.00
1/13/2017	26386	THE GAS COMPANY	Gas Svc 10/20/16 - 11/19/16	\$44.38
2/3/2017	26511	THE GAS COMPANY	Gas Svc 11/19/16 - 12/20/16	\$202.13
2/3/2017	26512	THE GAS COMPANY	LOCSD Office Gas Service	\$43.37
2/3/2017	26513	THE GAS COMPANY	Water Yard Gas Service	\$45.56
1/13/2017	26379	THE LINCOLN NATIONAL LIFE INS.	001/01 - 31/17 Ins. Benefits	\$519.90
2/3/2017	26487	THE LINCOLN NATIONAL LIFE INS.	02/01 - 28/17 Ins. Benefits	\$519.90
2/3/2017	26514	UNITED RENTALS, INC.	Marking Paint \$13.84	\$96.28
2/3/2017			Rain gear \$82.44	
2/3/2017	26516	VERIZON WIRELESS	Cellular Service Fire, Water 1/8 - 2/7/17	\$472.59
2/3/2017	26517	VISION SERVICE PLAN	2/1/ - 28/17, Vision \$184.24	\$368.48
2/3/2017		VISION SERVICE PLAN	1/1/ - 1/31/17, Vision \$184.24	
2/3/2017	26518	WALLACE GROUP	Eng Svcs Fire lateral \$1508.16 Vista DeOro \$1791.50 8th St. Well, Intertie, Program C \$7175.58	\$10,475.24
2/3/2017	265819	WARMERDAM CPA GROUP	Bank Rec. 6/30/15 to 6/30/16 \$7800.00 Accounting Services November \$3840.00	\$11,640.00
1/13/2017	26376	WELLS FARGO VENDOR FIN SERV	Copier Lease, Fire January	\$93.53
2/3/2017	26479	WELLS FARGO VENDOR FIN SERV	Copier Lease, Fire February	\$93.53

Total Disbursements for January 2017 \$160,229.25