



June 2, 2022

TO: LOCSD Board of Directors
FROM: Ron Munds, General Manager
Julian Metcalf, Administrative Services Manager
SUBJECT: **Agenda Item 6A- 06/02/2022 Board Meeting**
Receive Administrative, Committee Reports, and Approved
Committee Minutes

President
Matthew D. Fourcroy

Vice President
Charles L. Cesena

Directors
Troy C. Gatchell
Marshall E. Ochylski
Christine M. Womack

General Manager
Ron Munds

District Accountant
Robert Stilts, CPA

Unit Chief
Eddy Moore

Battalion Chief
Paul Provence

DESCRIPTION

Attached are the approved minutes from meetings in May 2022.

STAFF RECOMMENDATION

This item will be approved along with the Consent Calendar unless it is pulled by a Director for separate consideration. If so, Staff recommends that the Board adopt the following motion:

Motion: I move that the Board receive and file the presented Administrative, Committee Reports and Approved Committee Minutes

Attachment

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SPECIAL UTILITIES ADVISORY COMMITTEE MEETING

Wednesday, April 27, 2022 at 5:30 p.m. – 2122 9th Street Suite 106, Los Osos, CA 93402
The LOCSD Boardroom will be open for accessing the meeting. Members of the public may participate in this meeting in person or via teleconference and/or electronically.

For quick access, go to <https://us04web.zoom.us/j/114611628>
(This link will help connect both your browser and telephone to the call)
OR dial 1 (929) 205-6099 or 1 (301) 715-8592 and enter **114 611 628**

All persons desiring to speak during any Public Comment can submit a comment by:

- Through email at ldurban@losososcscsd.org by 5:00pm on 04/27/2022
- Through the district website www.losososcscsd.org/contact-us by 5:00pm on 04/27/2022
- Through teleconference by phone at (929) 205-6099 or (301) 715-8592 and enter **114 611 628**
- Through mail by 5:00 PM on the day prior to the Committee meeting sent to LOCSD
- Through teleconference meeting at <https://us04web.zoom.us/j/114611628>

AGENDA

- 1. Opening at 5:30 p.m.**
Call to Order, Roll Call
- 2. Approve UAC Meeting Minutes of March 16, 2022**
(Recommend Committee Approval)
Presented By: Administrative Services Manager Durban
- 3. Review of Board Item 2021/2022 Budget for Fund 500 & Fund 800**
(Committee Review and Recommendations to the Board)
Presented By: General Manager Munds
- 4. Basin Management Committee Update**
Presented By: General Manager Munds
- 5. Utility Department Report**
Presented By: Utility Systems Manager Falkner
- 6. Utilities Department Updates**
Presented By: Utility Systems Manager Falkner/General Manager Munds
- 7. Public Comments on Items NOT on this Agenda:** At this time, the public may comment on items not on this agenda. Each commenter is limited to 3 minutes and shall address the Chairperson.
- 8. Schedule Next UAC Meeting** – The next UAC Meeting will be held Wednesday, May 18, 2022 at 5:30 p.m. unless otherwise noted.
- 9. Closing Comments by UAC Committee Members**
- 10. Adjournment**

**Minutes of the Utilities Advisory Committee Meeting April 27,
2022 at 5:30 p.m. at the District Office**

AGENDA ITEM	DISCUSSION	FOLLOW-UP
1. Call to Order and Roll Call	<p>Chairperson Cesena called the meeting to order at 5:31 p.m.</p> <p><u>Roll Call:</u> James Bishop, Committee Member – Absent Jan Harper, Committee Member – Present Leonard Moothart, Committee Member – Present Pam Ouellette, Committee Member - Absent Gene Scovell, Committee Member – Arrived 5:33pm Matthew Fourcroy, Vice-Chairperson – Absent Chuck Cesena, Chairperson – Present</p> <p><u>Staff:</u> Ron Munds, General Manager Laura Durban, Administrative Services Manager Margaret Falkner, Utility Systems Manager</p>	
2. Approve UAC Minutes of March 16, 2022	<p>Chairperson Cesena presented the minutes for approval.</p> <p>Public Comment – None</p> <p>Committee Member Moothart moved to approve the meeting minutes of March 16, 2022. The motion was seconded by Committee Member Harper and carried with unanimous consent.</p>	Action – File approved minutes.
3. Review of Board Item 2022/2023 Budget for Fund 500 & Fund 800	<p>General Manager Munds presented the preliminary Fund 500 and 800 budget.</p> <p>The Committee discussed personnel costs, reserves, operating budget, capital improvement projects, Water Rebate Program, Water Conservation Program, and recycled water.</p> <p>Public Comment – None</p> <p>Committee Member Moothart thanked Staff for a smooth budget process.</p> <p>Committee Member Harper moved to recommend to the Board that the Board approve the budgets for Funds 500 and 800 as presented. The motion was seconded by Committee Member Moothart and carried out with unanimous consent.</p>	Action – Recommend to the Board that the Board approve the budgets for Funds 500 and 800.
4. Basin Management Committee Update	<p>General Manager Munds presented a discussion of the Basin Metric Evaluation, funding, Organizational Structure Study, Preliminary Monitoring Results, Third Program C Well Project, the WRF Study, and Transient Model.</p> <p>The Committee discussed the presentation and points of discussion at the BMC meeting.</p> <p>Public Comment – None</p>	Action – None
5. Utility Department Report	<p>Utility Systems Manager Falkner presented an overview of the Utility Department Report, which is available on the District website.</p> <p>The Committee discussed the production, runtime, and rainfall.</p> <p>Public Comment – None</p>	Action – None
6. Utilities Department Updates	<p>General Manager Munds reported on the 8th Street Upper Aquifer Well; 16th Street South Tank Project; Program C Well.</p> <p>Public Comment – Lynette Tornatzky inquired if any photos were taken of the inside of the tank.</p> <p>General Manager Munds responded he will look into it.</p>	Action – None

AGENDA ITEM	DISCUSSION	FOLLOW-UP
7. Public Comments on Items NOT on this Agenda	Public Comment – None	<u>Action</u> – None
8. Schedule Next UAC Meeting	The next meeting of the Utilities Advisory Committee is scheduled to be held on Wednesday, May 18, 2022, at 5:30 p.m., unless otherwise noticed.	
9. Closing Comments by UAC Committee Members	<p>Committee Member Harper commented on the LOCAC event at the Red Barn Sunday May 1, 2022 and the LOCAC Elections.</p> <p>Committee Member Moothart commented on the last Rotary Club meeting.</p> <p>Chairperson Cesena commented on a Coastal Commission letter and a joint purveyor’s letter as a response.</p>	
10. Adjournment	The meeting adjourned at 6:41 p.m.	